

**MINUTES OF A REGULAR MEETING OF THE PRINCETON CITY COUNCIL HELD ON
FEBRUARY 27, 2013 7:00 P.M. IN THE CITY HALL COUNCIL CHAMBERS**

Mayor Paul Whitcomb called the meeting to order and led the Pledge of Allegiance to the Flag. Council members present were, Thom Walker, Dick Dobson, Jules Zimmer and Victoria Hallin. Staff present, Administrator Mark Karnowski, Finance Director Steve Jackson, Police Chief Brian Payne and Police Sergeant Joe Backlund, Community Development Director Carie Fuhrman, Clerk Shawna Jenkins, Liquor Store Manager Nancy Campbell, Attorneys Dick Schieffer and Damien Toven.

AGENDA ADDITIONS/DELETIONS

None

CONSIDERATION OF MINUTES

- A. Study Session Meeting Minutes of February 13, 2014

WALKER MOVED TO APPROVE THE REGULAR MEETING MINUTES OF FEBRUARY 13, 2014. DOBSON SECONDED THE MOTION. THE MOTION CARRIED UNANIMOUSLY

CONSENT AGENDA

- A. Permits and Licenses
- B. Personnel
- C. Donations / Designations

OPEN FORUM

PUBLIC HEARINGS

- A. **Small cities Development Program – Dana Rauschnot**

Rauschnot reported that they are again applying for the Small Cities Development Grant. The funds that Princeton is applying for is for both Commercial and Residential rehabilitation.

They have a target area for both, with residential funds going to help with roof, siding, windows, etc to make the house more energy efficient. There are income limits, and requirements that the owners need to be current on the mortgage, insurance and taxes. For security, a lien is placed on the property for 10 years, and as long as they stay there the entire time the loan is forgiven. The maximum awarded is \$23,000.

The commercial portion has the same similar requirements in terms of insurance and taxes being current. The Commercial funds are to cover exterior repairs, code violations, accessibility, energy upgrades. One difference is that the Commercial portion does require a 50% match from the property owner. There maximum awarded is also \$23,000 and there is 10 year lien as well. With Commercial funds, the federal laborer standards apply. The Target area for commercial is the Downtown District. The Application was due today and was submitted. They will hear if the program will be funded late May or early June.

Walker asked if all the funds were used state wide on the last round. Rauschnot stated she was not sure about any of the other municipalities. Princeton turned back approximately \$30,000 - \$40,000. Hallin asked if that will affect this application. Rauschnot replied that it should not. Fuhrman added that they tried hard to get that property owner to use the funds, but it did not work out in the dates required.

WHITCOMB OPENED THE PUBLIC HEARING AT 7:05

Jack Edmonds asked about the income guidelines. Rauschnot stated that the Income guidelines are set by HUD. She said as an example, the income guideline for a family of 4 is \$48,550.

WALKER MOTIONED TO CLOSE THE PUBLIC HEARING AT 7:07, HALLIN SECONDED AND THE MOTION CARRIED UNANIMOUSLY.

REPORTS OF OFFICERS, BOARDS, AND COMMITTEES

A. Planning Commission Verbal Update – Carie Fuhrman

Fuhrman reported that the Planning Commission has reviewed the 2014 Speedway schedule and felt that it met the current Conditional Use Permit. The Planning Commission also approved a site plan for D&G Apartments and one for Advance Auto Parts.

The EDA has met with Pine Tech, Anoka Tech and St Cloud Tech to work on getting some educational options in town.

The Downtown Group meeting held a very productive meeting recently. The Sherburne Engineer was there and was open to some landscaping in medians, etc. She stated there is a new County Administrator in Sherburne and he is aware of the city's needs

- B. Park Board Minutes of January 27, 2014
- C. PAVC Minutes of February 10, 2014
- D. Airport Board Minutes of February 3, 2014
- E. Fire Board Minutes of February 3, 2014

PETITIONS, REQUESTS, AND COMMUNICATIONS

ORDINANCES AND RESOLUTIONS

A. Resolution 14-10, Amendment to JOBZone Business Subsidy Agreement

Fuhrman reported that in 2008, TUCs Equipment, a manufacturer of food processing equipment, joined the state's Job Opportunity Building Zone (JOBZ) program. TUCs Equipment and the City of Princeton joined in a Business Subsidy Agreement (BSA) at that time. JOBZ provides local and state tax exemptions to qualified industrial or high paying service businesses. In order to be qualified and stayed qualified, a specific number of jobs must be created and compensated at a certain level.

TUCs reported the retention of 22 full time equivalent (FTE) jobs and the creation of 6.79 FTE jobs. Because the company did not reach their original job goals of 8 new FTE jobs, the company would ordinarily be considered out of compliance with the JOBZ program and no longer a Qualified Business. However, it is clear that the company has created a majority of the projected jobs and paid higher than average wages for those jobs.

Pursuant to State Statute, it is possible to amend the original BSA and reduce the job goals. In doing so, however, the length of time the company is eligible to participate in the JOBZ program must also be reduced by the proportion of the number of jobs reported and the number of jobs originally required. The reduction must be at least one year.

Based on this information, DEED approves an amendment to the BSA, which reduces the job goals to 6.79 FTE's. However, in light of the fact that Tuco, Inc. created 85% of its original job goals, the company's eligibility to participate in the JOBZ program must be reduced to 6.52 years from the execution of the original BSA. Accordingly, the company's participation must end by October 31, 2014 (instead of the original end date of December 31, 2015).

The EDA reviewed and recommended approval to the City Council of the Amendment. Staff is requesting approval of Resolution 14-10, approving the Amendment to the Business Subsidy Agreement between the City of Princeton and TUCs Equipment and authorizing the Community Development Director to sign the Amendment as Subzone Administrator.

HALLIN MOVED TO APPROVE ORDINANCE RESOLUTION 14-10 AUTHORIZING AN AMENDMENT TO JOB OPPORTUNITY BUILDING ZONE SUBSIDY AGREEMENT BETWEEN THE CITY OF PRINCETON AND TUCS EQUIPMENT. ZIMMER SECONDED THE MOTION. THE MOTION CARRIED UNANIMOUSLY

UNFINISHED BUSINESS

NEW BUSINESS

A. Approval of Park Bylaws

Karnowski reported that the Park Board has approved their Bylaws, so the Council needs to approve them as well.

ZIMMER MOVED TO APPROVE THE PARK ADVISORY BOARD BYLAWS. DOBSON SECONDED THE MOTION. THE MOTION CARRIED UNANIMOUSLY

B. Approval of Planning Commission Bylaws

Karnowski there is some new language that was added and some removed. He ran section 9 past the city attorney and it was approved. The Planning Commission adopted them in February, so the Council needs to approve them as well.

WALKER MOVED TO APPROVE THE PLANNING COMMISSION BYLAWS. HALLIN SECONDED THE MOTION. THE MOTION CARRIED UNANIMOUSLY

C. PHS / City Mark Park Ball field Agreement

Karnowski reported that there is a slight change to the agreement in regards to some taller backstops that the School District would like to install at Mark Park. The District will be paying for and installing a backstop on each field, which will then become the property of the

city. An additional change is that the district agrees to require that any contractor installing new equipment under contract with the District add the city as an "additional insured" on their Liability policy. The School District has agreed to and signed the agreement.

DOBSON MOVED TO APPROVE THE PRINCETON SCHOOL DISTRICT / CITY MARK PARK BALLFIELD AGREEMENT. HALLIN SECONDED THE MOTION. THE MOTION CARRIED UNANIMOUSLY

D. Bicycle Safety Grant Support

Karnowski reported that Backlund was contacted this week by Josie Zytovicz, who is a physical education instructor at North Elementary. Ms. Zytovicz is in the process of applying for a grant that would aid in education bicycle safety and bicycle safety education. He said he agrees that there is need for education in area of bicycle safety in our community.

At this time, she is just asking for support from the City of Princeton and the Princeton Police Department.

ZIMMER MOVED TO SUPPORT THE APPLICATION FOR A GRANT THAT WOULD AID IN BICYCLE SAFETY EDUCATION. HALLIN SECONDED THE MOTION. THE MOTION CARRIED UNANIMOUSLY

MISCELLANEOUS

Whitcomb asked if we want to have the next study session meeting at the new Public Safety building so we can get a tour as well. The Council agreed.

BILL LIST

HALLIN MOVED TO APPROVE THE BILL LIST WHICH INCLUDES THE MANUAL CHECKS AS LISTED ON THE MANUAL BILL LIST FOR A TOTAL OF \$115,835.39 AND THE ITEMS LISTED ON THE LIQUOR BILL LIST AND GENERAL CITY BILL LIST WHICH WILL BE CHECKS 69560 TO 69617 FOR A TOTAL OF \$114,599.31 SECONDED THE MOTION. THE MOTION CARRIED UNANIMOUSLY

ADJOURNMENT

There being no further business:

HALLIN MOVED TO ADJOURN THE MEETING AT 7:18pm. ZIMMER SECONDED THE MOTION. THE MOTION CARRIED UNANIMOUSLY

Respectfully Submitted,

Shawna Jenkins
City Clerk
ATTEST:

Paul Whitcomb, Mayor