

Appendix E Fee Schedule

The Council of the City of Princeton hereby ordains that the following fee schedule is established:

ADMINISTRATION

<u>Item</u>	<u>Date of Last Change</u>	<u>Set by Ordinance</u>	<u>Fee</u>
Appeal Fee Ch. 169.999 Adm Citation	09-09		\$50
Appeal Fee – others (to City Council)	02-14	#705	\$100
Copies - each page	01-92		.25
Garage Sale Signs	07-09	#633	\$25
Large Format Maps (Plotter)	02-04	#537	\$20
Notary Fee	01-81		\$1
Personnel Manual	01-97		\$10
Return Check Fee	04-02		\$30
Special Assessment Searches	01-05		\$20
Vacant Property Registration	01-10	#641	\$25

AIRPORT

Hanger Land Lease – 5 year	2-14	#705	\$.08 per square foot*
Hanger Land Lease – 10 year	2-14	#705	\$.10 per square foot*

*in the event the computed square footage for a commercial lease is less than \$250 per year, \$250 will be established as the minimum annual rental

CEMETERY

Crypt Charge	08-01		\$100.00
Graves: Adult - City Resident	05-10	#652	\$500
Non-Resident	05-10	#652	\$750
Cremains	08-01		\$150
Babies (1/2 Adult) - City Resident	08-01		\$200
Non-Resident	08-01		\$250
Marker Locating	12-15	#728	\$25
Marker Settings:			
Single head/foot marker	12-15	#728	\$150
Double head/foot marker	12-15	#728	\$200
2 single markers together	12-15	#728	\$220
Monument less than 3'	12-15	#728	\$200
Monument 3' - 3'11"	12-15	#728	\$220

CEMETERY *continued*

<u>Item</u>	<u>Date of Last Change</u>	<u>Set by Ordinance</u>	<u>Fee</u>
Monument 4' - 4'11"	12-15	#728	\$240
Monument 5' - 5'11"	12-15	#728	\$260
Monument 6' - 6'11"	12-15	#728	\$280
Monument over 7'	12-15	#728	+\$20.00/ft.
Opening & Closing: Adult	01-09	#625	\$500
Cremains	01-09	#625	\$150
Babies	08-01		\$175
Children (casket size under 36")	2-14	#705	\$300
Disinter/Reinter	08-01		Double rate
Full Burial Weekend/Overtime Labor Charge (up to 3 hrs.)	2-14	#705	+\$205
Full Burial Weekend/Overtime Labor Charge (over 3 hrs.)	2-14	#705	+\$55/hr
Over 30 minutes from scheduled time	2-14	#705	+ \$55
Cremains Weekend/Overtime Labor Charge (up to 2 hrs)	2-14	#705	+\$205
Cremains Weekend/Overtime Labor Charge (over 2 hrs)	2-14	#705	+\$55/hr
Weekend Add'l PW Labor	2-14	#705	+\$55/hr
Winter Burials (Full)	01-09	#625	\$1,100
Winter Burials (cremation)	12-15	#728	\$300

FACILITY FEES

Civic Center

Monday – Thursday-	Standard Fee	\$150
Monday – Thursday –	City Resident* or Civic Organization**	\$100
Friday - Sunday –	Standard Fee	\$300
Friday - Sunday –	City Resident* or Civic Organization**	\$250

* Applicant/renter must provide a current utility bill to correspond with valid MN Driver's License confirming that the applicant/renter resides within the corporate limits of the City of Princeton to qualify for the City Resident discounted rate. The resident renter MUST be present at all times of the event. The required damage deposit is still required.

** Civic Organizations – Please see Current Civic Center Rental Agreement for a list. Civic Organizations holding a non-fund raising event on a Monday through Thursday may rent the building for \$25 (plus the standard deposit)

Deposit \$200

Event Cancellations

Fees will be refunded under the following formula:

- 90% if cancellation more than 60 days prior to event
- 50% if cancellation 31 to 60 days prior to event
- 25% if cancellation 15-30 days prior to event

100% of the deposits and fees will be forfeited if cancellation of the event is made 0 to 14 days prior to the event.

Library	01-06	584	\$15/hr.
Mark Park Rental Fees	01-10	697	\$50/day
Mark Park Softball Field Use			
Non-Youth Leagues	12-11	677	\$150/seasonper team
Youth Teams	12-11	677	\$6/person/season
Tournaments	12-11	677	\$20/team
Key Deposit/Damage Deposit	12-11	677	\$100
Riverside Park Campground			
Without electric up to 10 days	04-11	663	\$15/night
Without electric > 10 days	04-11	663	\$20/night
With electric up to 10 days	04-11	663	\$25/night
With electric > 10 days	04-11	663	\$30/night
Splash Park	01-10	641	\$4/person/day
Splash Park Group Rates			\$65 for 1-45, \$120 for 46-80, \$150 for 81+

LICENSES

<u>Item</u>	<u>Date of Last Change</u>	<u>Set by Ordinance</u>	<u>Fee</u>
Adult Establishment Fees:			
Annual License Fee	10-10	#654	\$10,000/year
Initial Investigation Fee	10-10	#654	\$5,000
Circus / Carnival / Entertainment	12-14	#714	\$100
Dog - Spayed/Neutered (2 yr. license)	01-88	#388	\$5
Unaltered	01-88	#388	\$15
Fireworks - Sale	01-08	#613	\$50
Garbage Haulers	01-92	#422	\$125
Golf Carts	04-02	#402	\$25
Liquor Licenses: (Annual)			
Caterer's Permit	09-11	#673	\$25
Intoxicating Sunday	01-88	#386	\$200
Investigation Fee:			
On-Sale Intoxicating			Min. \$50 within state;
On-Sale Wine			All costs outside state.

LICENSES - continued

<u>Item</u>	<u>Date of Last Change</u>	<u>Set by Ordinance</u>	<u>Fee</u>
Investigation fee - continued			
On-Sale 3.2% Malt			
Off-Sale 3.2% Malt			All costs on annual basis.
Temp. On-Sale 3.2% Malt			"
Special Club			"
Off-Sale 3.2% Malt Liquor	01-88	#386	\$100
On-Sale Intoxicating	01-88	#386	\$2,500
On-Sale Wine	01-88	#386	\$300
On-Sale 3.2% Malt Liquor	01-88	#386	\$200
On-Sale Temporary Intoxicating Liquor	01-88	#386	\$300/day or \$25/day if caterer is licensed
Special Club: Under 200 members	01-88	#386	\$300
201-500 members	01-88	#386	\$500
501-1,000 members	01-88	#386	\$650
1,000-2,000 members	01-88	#386	\$800
2,001-4,000 members	01-88	#386	\$1,000
4,001-6,000 members	01-88	#386	\$2,000
Over 6,000 members	01-88	#386	\$3,000
Temporary 3.2% Malt Liquor	01-88	#386	\$25/day; and \$15/day if on fair- grounds property
Non-resident (mobile unit)	01-92	#412	\$10/day
Pawn Shop Fees			
Annual License Fee	04-10	#647	\$500/year
Billable Transaction Fee	04-10	#647	\$300/mo.
Pet Store (Annual)	12-14	#714	\$100/ year
Recycling Facility			
Resident (fixed structure/facility)	01-92	#412	\$10/yr.
Taxi Cabs	01-10	#641	\$60/year/vehicle
Tobacco & Electronic Cigarettes (Annual)	02-14	#705	\$100
Vendor Licenses:			
Peddler/Hawker/Solicitor**	06-12	#686	\$250 (annual) \$30 (5 consecutive days) \$50 (5 days of sales in any 3 month period)
Transient Merchant (annual)**	06-12	#686	\$250 (annual) \$30 (5 consecutive days) \$50 (5 days of sales in any 3 month period)
Vendors selling food for	01-85	#686	\$250 (annual) \$30 (5 consecutive days) \$50 (5 days of sales in any 3 month period)

Farmers Sales – (does not include the sale of animals or grains) #562 No charge

BUILDING DEPARTMENT *amended 1-5-12 ord 679*

<u>Item</u>	<u>Date of Last Change</u>	<u>Set by Ordinance</u>	<u>Fee</u>
Air Conditioners	01-05	#566	\$50.00**
Air to Air	01-05	#566	\$50.00**
Building/Moving	01-90		City costs plus \$25
Building Permits (Fees as provided for in Chapter 1 of the 1997 Uniform Building Code, MN Rules Parts 1305.0106 and 1305.0107, and MN Statute 16B.70)	01-99	#475	
Commercial Residing	12-14	#714	based on value
Commercial Roofing Permit	02-14	#705	based on value
Contractor License Check Fee	01-92		\$5
Demolition of Building	04-02		
20,000 sq. ft. or less			\$150
More than 20,000 sq. ft.			\$300
Time extension			\$50
Fireplace	01-05	#566	\$50.00**
Furnace	01-05	#566	\$50.00**
Lawn Irrigation	12-14	#714	\$50.00**
Manufactured Home	01-05/12	#566/679	\$100.00**
Manufactured Home Foundation	01-05/12	#566	Permit/plan review sur-charge value based
Permit Extensions	01-05	#566	½ permit fee
Plumbing Permit (Per Fixture)	01-97		\$5
Plumbing Residential	01-05	#566	Base \$50 plus \$10 per fixture over 5**
Pools – Above Ground	12-14	#714	\$50.00**
Pools – In Ground	12-14	#714	based on value
Re-inspection fee	01-05	#566	\$50.00
Reroof Residential	02-14	#705	\$60.00**
Residing Residential	02-14	#705	\$60.00**
Septic (single family dwelling)* *(only for properties which do not have access to City Sewer)	01-05	#566	\$100.00**
Water Heater	01-05	#566	\$55.00**
Windows – Commercial	01-05		permit by value and surcharge
Windows – Residential	01-05	#566	\$50.00**

Work started without permit 01-05 #566 double permit fee
 * - Unknown, but prior to 1988 ** \$1.00 State surcharge fee

FIRE DEPARTMENT

Daycare/Foster Care Inspection	12-11	677	\$50
Firefighters/EMTs	01-10	641	\$11/hr per FF
Fire Reports	01-03		\$15
Grass Fire	01-10	641	\$250
Knox Box Surface Mount	12-11	677	\$275
Knox Box Flush Mount	01-10	641	\$300
Loads of Water (i.e. watering turkeys, filling swimming pools, skating rink flooding)			\$150 per load
Responses to motor vehicle accidents	12-11	#677	\$300/1st hr.
With extraction	12-15	#728	\$275
(or other emergencies involving a motor vehicle within city limits)			\$100/ ea. addtl. hr.
Structure Burns (requested)			\$700
<i>*Structural Training Burns: Permit fees, inspection fees, removal of asbestos and cleanup are the responsibility of the property owner.</i>			
Structure Fire	01-10	641	\$500
Supplies Foam – Class A	12-14	714	\$20/gal
Supplies Foam – Class B AFFF AR	12-14	714	\$30/gal
Vehicle Fire	01-10	641	\$400

*Base Charge: For fire runs involving a minimum of time, equipment, and firefighter hours, the City reserves the option of charging a base fee of \$300 to \$500.

Minimum Standards/Charge For Engine Types

	Type 1	Type 2	Type 3	Type 4	Type 5	Type 6	Type 7
Components							
Pump Capacity (GPM)	1000	500	120	70	50	50	20
Tank Capacity (Gal)	400	400	500	750	500	200	125
Hose, 2 ½" (feet)	1200	1000	-	-	-	-	-
Hose 1 ½" (feet)	400	500	1000	300		300	200
Hose, 1" (feet)	200	300	800	300		300	200
Ladder (feet)	20	20	-	-	-	-	-
Heavy Stream (GPM)	500	-	-	-	-	-	-
Personnel (min. #)	4	3	3	3	3	2	2

Charge Per Hour (minimum 1 hour)	\$300	\$200	\$150	\$125	\$110	\$100	\$75
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Fuel furnished by Fire Department. Low end of rates are the base rate. Higher than base rates should be justified by newer apparatus with more than base capabilities, such as Class A foam proportioning systems, CAF systems, etc.

Minimum Standards/Charge For Water Tender Types

	Type 1	Type 2	Type 3	Type 4	Type 5	Type 6	Type 7
Components							
Pump Cap. (GPM)	300	200	200	-			
Tank Cap. (gallons)	5,000	2,500	1,000	1,000			
Personnel (min. #)	2	2	2	2			
Charge Per Hour (minimum 1 hour)	\$200	\$175	\$150	\$125			

The equipment the PFRD currently has on hand is classified as follows:

<u>Unit</u>	<u>Type of Rig</u>	<u>Engine Billing Type</u>
#L-1	Pumper/Aerial	Engine – Type 1
#1	Pumper	Engine – Type 1
#2	Pumper	Engine – Type 1
#4	Tanker	Water Tender – Type 2
#9	Tanker	Water Tender – Type 2
#3	Grass Rig/Rescue	Engine – Type 5
#5	Pumper/Rescue	Engine – Type 1
#6	Grass Rig	Engine – Type 5
#7	Grass Rig Rescue	Engine – Type 5
#8	Pumper/Rescue	Engine – Type 1
#10	Grass Rig	Engine – Type 5

LIQUOR DEPARTMENT

<u>Item</u>	<u>Date of Last Change</u>	<u>Set by Ordinance</u>	<u>Fee</u>
Keg Deposit - 8 gal.	12-04		\$50.00
Tapper Deposit	12-04		\$75.00

PLANNING/ZONING DEPARTMENT *amended 3-22-12 #682*

Billboards	02-14	#705	\$150.00
City Maps – Large	01-83		\$2.00
Small			.50
Other documents based on size			

Comprehensive Plan Book	09-11	#673	\$20.00
Conditional Use Permit	09-11	#673	\$250
			\$50/additional recorded Document

PLANNING/ZONING *continued*

<u>Item</u>	<u>Date of Last Change</u>	<u>Set by Ordinance</u>	<u>Fee</u>
Escrow	02-14	#705	
(may be waived or additional escrow may be requested, subject to Zoning Administrators review)			
Site Plan Review			\$500.00
Conditional Use Permit, Interim Use Permit, Vacation, Variance, Rezoning, Ordinance Amendment, or Subdivision / Plat			\$1000.00
			\$2000.00
Excavation	Unknown*		\$250
Fence Permit (6" and under)	01-93/98		\$25**
Fencing (over 6")	01-05	#566	\$50.00**
Interim Use Permit			\$250
Lot Split	01-06	#584	\$250
Park Dedication Fee (land only)	05-11	#664	
R-1			8% of Land Area+
R-2			10% of Land Area+
R-3			12% of Land Area+
Commercial/Industrial Zone			5% of Land Area+
+Exclusive of natural wetlands and any existing ROWs			
Park Dedication Fee	05-11	#664	
(based on Fair Market Value – in lieu of land dedication)			
R-1			8% of Unplatted Land Value=
R-2			10% of Unplatted Land Value=
R-3			12% of Unplatted Land Value=
Commercial/Industrial Zone			5% of Unplatted Land Value=
=Includes total land area			
Plan Check Fee	03-12	#682	65% of Permit Fee (maximum)
Princeton Area Topographical Data	09-07	#606	\$25/acre
Refunds	01-05		City retains plan check fee
Retain Walls over 4'	01-05	#566	\$50.00**
Rezoning	01-06	#584	\$275
Signs - Wall signs	02-14	#705	\$50.00**
Signs – Freestanding Signs	02-07	#598	\$100.00**
Signs – Replacement (wall or freestanding)	12-14	#714	\$25.00**
Signs – Temporary Signs	12-11	#677	\$20.00**
(Excluding non-profit organizations)			
Temporary & portable ground signs (commemorating a special event, business anniversary,			

grand opening, & other promotions), excluding signs regulated under Chap VII.3, *Signs Permitted Without a Building Permit*.

PLANNING/ZONING *continued*

<u>Item</u>	<u>Date of Last Change</u>	<u>Set by Ordinance</u>	<u>Fee</u>
Site Inspection	01-05	\$65.00 per hr. (drive time to be included)	
Subdivision Ordinance Book	04-02		\$20.00
Subdivision Plats: Preliminary	01-06	#584	\$250 ≤ 10 lots
Final	04-02		+ \$15 each addtl. lot to maximum of \$1,000 \$200
Vacation	01-06	#584	\$250
Variance	09-11	#673	\$250
		\$50/additional recorded document	
Zoning Ordinance Book	04-02		\$20.00

* - Unknown, but prior to 1988

** \$1.00 State surcharge fee

SEWER

Biochemical Oxygen Demand (CBOD5)	02-12	#680	\$0.95 per pound
Total Kjeldahl Nitrogen (TKN)	02-12	#680	\$0.45 per pound
Total Phosphorus (TP)	02-12	#680	\$19.38 per pound
Total Suspended Solids (TSS)	02-12	#680	\$ 1.97 per pound
Foreign Sludge processing			3¢ per gallon

SEWER AND WATER ACCESS FEES *amended 5-3-12 #684, amended 3-12-15 #715*

Standard fee	08-11	#684	\$10.50/1,000/gal.
Residential and existing downtown businesses			
Sewer Availability Charge (SAC)	03-15	#715	\$2,101 per unit*
Water Availability Charge (WAC)	03-15	#715	\$1,912.50 per unit*
Industrial and Commercial			
Sewer Availability Charge (SAC)	03-15	#715	\$4,202 per unit*
Water Availability Charge (WAC)	03-15	#715	\$3,825 per unit*

SEWER AND WATER ACCESS FEES *amended 3-22-12 #682, amended 3-12-15 #715*

Residential and existing downtown businesses			
Sewer Availability Charge (SAC)	01-08	#566	\$2,101 per unit*
Water Availability (WAC)	01-08	#595	\$1,912.50 per unit*

Industrial and Commercial

Sewer Availability Charge (SAC)	03-15	#715	\$4,202 per unit*
Water Availability Charge (WAC)	03-15	#715	\$3,825 per unit*

SEWER AND WATER TRUNK FEES

Sewer Trunk Fee	01-08	#566	\$5,105 per acre**
Water Trunk Fee	01-08	#595	\$3,187 per acre**
Annual Fee Multiplier Years 2005-2014 – 5%			
Annual Fee Multiplier Years 2015-2044 – 3%			

STORMWATER UTILITY

Stormwater Utility Fee	01-09	#625	
Residential Fee			\$1.89 per month
Commercial Fee			\$13.60/acre/quarter

POLICE DEPARTMENT

Police Reports	01-06	584	Per State Statute
Photo Processing	01-06	584	Per State Statute
Special Events - Reserve Officers	01-09	625	\$25/hr.
Special Events – Police Officer	12-14	#714	\$52/hr
Accident Reports	01-06	584	Per State Statute
Fingerprinting	04-04	539	\$5
Court Ordered Breath Tests	01-07	594	\$20/test
Digital Camera Disk	01-06	584	Per State Statute
Copy of Videos	01-03		Per State Statute
Parking Tickets	04-02		\$30
Not paid within 14 days	04-02		\$60
Handicap Parking	01-06	584	\$200
Not paid within 14 days	01-03		\$300
Animal Impoundment Fee	01-03		\$100
Storage: (per day)			
Vehicles (including motorcycles & ATVS)	01-90		\$10
Bicycles	01-90		\$.50
False Alarms –	01-03		3 per year free, \$25 ea. Thereafter
Training Room Rental	12-14		\$100

* - Unknown, but prior to 1988

ADMINISTRATIVE FINES

<u>Item</u>	<u>Date of Last Change</u>	<u>Set by Ordinance</u>	<u>Fee</u>
Abandoned Vehicles	10-03	#318	\$50.00
Alcohol in City Park	10-03	#306	25.00

ADMINISTRATIVE FINES *continued*

<u>Item</u>	<u>Date of Last Change</u>	<u>Set by Ordinance</u>	<u>Fee</u>
Animal Complaint	10-03	# 391	25.00
Bike/Skateboard/Rollerblade on Sidewalk	10-03	#515	25.00
Burning	10-03	#518	25.00
Curfew	10-03	#474	25.00
Disturbing the Peace	10-03	MS 609/#262, 428	50.00
Exhibition Driving	10-03	#319	50.00
Failure to Drive w/Due Care	10-03	MS 169	50.00
Failure to shovel public sidewalk	10-03	#377	25.00
Failure to yield to pedestrian	01-06	MS 169/584	\$100.00
Grass and Rank Vegetation	10-03	#262	25.00
Illegal Fireworks	10-03	MS 624	25.00
Junk Vehicles	10-03	#437	25.00
Loitering	10-03	#430	25.00
Motor Vehicles on Public Land	10-03	#435	50.00
Parking Violation – Handicapped	01-06	MS 169/584	200.00
Parking Violations (except handicapped)	10-03	#528	30.00
Public Nuisance	10-03	MS 169/#262	50.00
Rummage Sale Violations	06-04	#551	25/day
Shoplifting	10-03	MS 609	25.00
Snowmobiles/ATV	12-05	580	50.00

Tobacco - Sale of tobacco products to a person under age 18:

By a business -

First offense	01-06	#582	75.00
Second offense within 24 months	01-06	#582	200.00
Third offense within 24 months	01-05	#582	250.00*

(* plus cigarette license suspended for no less than seven days)

By an individual 01-06 #582 50.00

Unlawful purchase, possession and/or use of tobacco products by a person under age 18 01-06 #582 30.00

Transient Merchants	10-03	#434	25.00
Trespassing in City Park	10-03	#335	25.00
Zoning Violation - various	10-03	#438	25.00

PUBLIC WORKS

<u>Item</u>	<u>Date of Last Change</u>	<u>Set by Ordinance</u>	<u>Fee</u>
Barricades	01-83		\$1/day
Blacktop	01-10	641	\$3.50/sq. ft.
Blade (with operator)	01-10	641	\$110/hr.***
Chain saws (with operator)	03-12	666	\$45.50/hr.***
Compressor (with operator)	02-14	#705	\$53/hr
Digging Deposit	03-11	666	\$2000
Dump truck/Sander (with operator) (\$50 min.)	02-14	#705	\$94/hr***
Dump trucks (with operator)	02-14	#705	\$88/hr.***
Dump trucks with plows (with operator)	02-14	#705	\$94/hr.***
Electric Jackhammer	Unknown*		\$22/hr.
Flashers	01-83		\$1/day
Gas Auger (with operator)	02-14	#705	\$38/hr.***
Labor	02-14	#705	\$35.50/hr.***
Lawn Mowers (with operator)(30 min. min.)	02-14	#705	\$49/hr.***
Loader (with operator)	02-14	#705	\$128/hr.***
Overtime Labor	02-14	#705	***Add \$14.50 to applicable rates
Paint Sprayer (with operator) (paint - actual cost + 10%)	02-14	#705	\$43/hr.***
Pickup Trucks	01-07	594	\$.75/mi.
Rubber Tire Roller (with operator)	02-14	#705	\$78/hr.***
Quad Truck/sander/operator (\$50 min)	02-14	#705	\$94/hr
Quad-Axle Dump truck (with operator)	02-14	#705	\$88/hr
Sand			
Mixed Winter Sand (limit 1 yd/trip)	01-10	641	\$50/yd.
Class 5	01-07	594	\$15/yd.
Sewer Rodder (with operator)	03-11	666	\$68/hr.***
Sewer Jetter/Vacuum (with operator)	12-11	677	\$203/hr.***
Sewer Camera (2 men)	01-07	594	\$106/hr.***

Signs & Posts	Unknown*		Actual Cost + 10%
Skid Steer (with operator)	09-07	606	\$78/hr***
Small Sweeper (with operator)	03-11	666	\$78/hr***
Street Sweeper (with operator)	03-11	666	\$93/hr.***
Steel Roller (with operator)	01-07	594	\$43/hr.***
Submersible Pump	01-00		\$50/day
Tractor (with operator)	03-11	666	\$48/hr

PUBLIC WORKS *continued*

<u>Item</u>	<u>Date of Last Change</u>	<u>Set by Ordinance</u>	<u>Fee</u>
Tractor/Backhoe	03-11	666	\$80/hr.***
Tractor/Snow thrower (with operator)	01-06	584	\$153/hr.***
Tractor with mower (with operator)	03-11	666	\$58/hr.***
Traffic Cones (2)	01-83		\$1/day

* - Unknown, but prior to 1988

** + \$1.00 State surcharge fee

*** - add Overtime labor to applicable hourly rates if operator reaches Overtime status