

**MINUTES OF A STUDY SESSION OF THE PRINCETON CITY COUNCIL AND SHERBURNE COUNTY BOARD OF EQUALIZATION AND APPEALS
HELD ON APRIL 9, 2015 4:30 P.M.**

Mayor Paul Whitcomb called the meeting to order. Council members present were, Dick Dobson, Jules Zimmer and Victoria Hallin. Staff present, Administrator Mark Karnowski, Finance Director Steve Jackson, Clerk Shawna Jenkins, Police Chief Todd Frederick, Engineer Mike Nielson, and Attorney Damien Toven. Absent was Council member Thom Walker and Community Development Director Jolene Foss

Sherburne County Board of Equalization and Appeals

Sherburne County Assessor Dan Weber reported that residential values increased 5.34% throughout the City of Princeton. Due to a lack of sales within city limits, sales from neighboring communities were used to determine the necessary adjustments.

The average commercial and Industrial values decreased approximately .88%, however there was over \$1.5 million in new construction to the commercial/industrial tax base actually increased by 2.1%

No one was in attendance for the Sherburne County Board of Equalization and Appeals.

National Day Of Prayer

Karnowski reported that as the Council has done in the past, this is to proclaim May 7th as a Day of Prayer.

ZIMMER MOVED TO PROCLAIM MAY 7TH AS A DAY OF PRAYER. DOBSON SECONDED THE MOTION. THE MOTION CARRIED UNANIMOUSLY

Digital Community Sign

Karnowski advised that the quit claim deed from Sherburne County has been completed and recorded.

The School District, The City, Public Works, the PUC and Scenic Sign have made decisions on the look, size, placement and maintenance of the digital sign. The projected timeline is to enter into a contract with Scenic Sign in the next couple of weeks, provide the down payment and the product will be ordered taking 6-8 weeks for delivery and construction.

The total amount for the sign and construction has come in at \$58,960. This is \$8,960 more than the original bid due to the addition of the base material and base installation. There was going to be a brick base that was to be constructed as a donated service/in-kind donation, but is no longer a possibility.

This cost split is being split by the School district and the City with each paying \$29,480. The original budgeted amount for the project in 2015 was \$25,000. This is a request to allocate an additional \$4,480 from the Capital Budget to cover the expense of the base and installation

HALLIN MOVED TO APPROVE THE ALLOCATION OF \$4,480 FROM THE CAPITAL BUDGET TO COVER THE EXPENSE OF THE BASE AND INSTALLION. DOBSON SECONDED THE MOTION. THE MOTION CARRIED UNANIMOUSLY

Accept Resignation of Keith Koehler

Karnowski advised that Public Works Supervisor Keith Koehler has unfortunately submitted

his resignation, as he accepted a position with the City of Zimmerman. Staff is deciding on whether to post the position externally, or internally. Koehler is going to extend his resignation date to May, as he is willing to come back and help train the Splash Park employees.

DOBSON MOVED TO ACCEPT KEITH KOEHLER'S RESIGNATION WITH REGRETS. HALLIN SECONDED THE MOTION. THE MOTION CARRIED UNANIMOUSLY

Bill List

HALLIN MOVED TO APPROVE THE BILL LIST WHICH INCLUDES THE MANUAL CHECKS AS LISTED ON THE MANUAL BILL LIST FOR A TOTAL OF \$89,810.39 AND THE ITEMS LISTED ON THE LIQUOR BILL LIST AND GENERAL CITY BILL LIST WHICH WILL BE CHECKS 71659 TO 71727 FOR A TOTAL OF \$426,321.31. ZIMMER SECONDED THE MOTION. THE MOTION CARRIED UNANIMOUSLY

ADJOURNMENT

There being no further business:

DOBSON MOVED TO ADJOURN THE MEETING AT 4:37PM. HALLIN SECONDED THE MOTION. THE MOTION CARRIED UNANIMOUSLY

Respectfully Submitted,

Shawna Jenkins
City Clerk
ATTEST:

Paul Whitcomb, Mayor