

**MINUTES OF A REGULAR MEETING OF THE PRINCETON CITY COUNCIL HELD ON
JULY 14, 2016 7:00 P.M. IN THE CITY HALL COUNCIL CHAMBERS**

Mayor Paul Whitcomb called the meeting to order and led the Pledge of Allegiance to the Flag. Council members present were, Thom Walker, Dick Dobson Jules Zimmer and Victoria Hallin. Others present: Administrator Mark Karnowski, Police Chief Todd Frederick, Development Director Jolene Foss, Fire Chief Jim Roxbury, Liquor Store Manager Nancy Campbell, Clerk Shawna Jenkins, Engineer Andy Brotzler, and Attorney Damien Toven and Kelli Bourgeois. Absent was Public Works Director Bob Gerold

AGENDA ADDITIONS/DELETIONS

CONSIDERATION OF MINUTES

- A. Regular Meeting Minutes of June 23, 2016

HALLIN MOVED TO APPROVE THE REGULAR MEETING MINUTES OF JUNE 23, 2016. DOBSON SECONDED THE MOTION. THE MOTION CARRIED UNANIMOUSLY

CONSENT AGENDA

A. Permits and Licenses

- 1. Southwestern Advantage sales – Jagoda Lewandowski – pending background check

B. Personnel

- 1. Liquor Store – Hiring of Brandi Defreitis as of 6-29-16 at \$11.40

C. Donations/Designations

HALLIN MOVED TO APPROVE THE CONSENT AGENDA. DOBSON SECONDED THE MOTION. THE MOTION CARRIED UNANIMOUSLY

OPEN FORUM

PUBLIC HEARINGS

REPORTS OF OFFICERS, BOARDS, AND COMMITTEES

- A. EDA Board Minutes of June 16, 2016
- B. Planning Commission Minutes of June 20, 2016
- C. Park Board Minutes of June 27, 2016

PETITIONS, REQUESTS, AND COMMUNICATIONS

- A. School Street Parking Sign Request

Karnowski reported that the school has requested some signage along the street to set aside some spots for School District Office Parking.

HALLIN MOVED TO APPROVE THE SCHOOL'S REQUEST FOR PARKING SIGNS. WALKER SECONDED THE MOTION.

Dobson requested that they add Monday through Friday on the signs, as those visiting the church park there on Sunday's. Walker commented that it should be okay without the dates, as the Church likely won't use it much during the week, and the School district won't be using them on the weekends.

THE MOTION CARRIED UNANIMOUSLY

B. Bethel Church request to use the old Fire Hall July 18-22

Karnowski advised that Bethel Church has requested the use of the previous Princeton Fire Department Building for Bethel Art Camp July 18 through the 22nd. During the week 150 Princeton Area children in grades 2 through 8 have the opportunity to explore arts and crafts in nearly every form. They can use from over 50 art classes. .

Hallin asked if they would be paying rent. Karnowski said it was not originally discussed, but they can request that if the Council wishes. Walker said he agrees with Hallin. He does not have a problem with them using it, but thinks it is opening a Pandora's Box if it is no charge. Karnowski asked Jenkins what the fee was for weekend days for the Civic Center. Jenkins responded that for Civic Groups using it for a non-fundraising events, the rental fee is \$25 per day.

HALLIN MOVED TO APPROVE BETHEL CHURCH ART CAMP TO USE THE OLD FIRE HALL FOR A RENTAL FEE OF \$25 PER DAY. DOBSON SECONDED THE MOTION. THE MOTION CARRIED UNANIMOUSLY

C. Fire Act Grant Update

Roxbury advised that the Princeton Fire and Rescue Department (PFRD) applied for a Fire Act Grant to replace all of the nozzles to standardize them with more modern technology and to replace our thermal imaging camera.

This includes 33 nozzles and a NFPA 1801 compliant thermal imaging camera.

The grant application was for \$33,140 with a 5% match.

Staff has been informed that we have been approved for the grant if we accept it.

Application amount	\$33,140
Grant amount after 5% match	\$31,562
City Match	\$ 1,578
Match deduction for grant writer	\$ 595
Total due from city	\$ 983

The 2016 PFRD's CIP includes \$15,000 for a new Thermal Imaging Camera.

Staff is requesting that the Council:

1. Adopt a motion accepting the 2016 Fire Act Grant as noted above, and
2. Adopt a motion taking \$983 from PFRD's CIP Thermal Imaging Camera allocation to offset the local (City) match for the grant.

DOBSON MOVED TO APPROVE THE 2016 FIRE ACT GRANT AND TO TAKE \$983 FROM THE PFRD'S CIP THERMAL IMAGING CAMERA ALLOCATION TO OFFSET THE LOCAL MATCH FOR THE GRANT. WALKER SECONDED THE MOTION. THE MOTION CARRIED UNANIMOUSLY

ORDINANCES AND RESOLUTIONS

A. Ordinance 736 – Wild and Scenic Protection Area – FINAL READING

Foss reported that the MN Department of Natural Resources (MNDNR) received correspondence from the MN Office of Administrative Hearings- Municipal Boundary Adjustments Unit, approving annexation of land to the City of Princeton. The land being referred to is designated for ballfields by the School District.

The annexed land includes areas in the Rum River Scenic District. Although we already have land in the Scenic District of the Rum River, the regulations applicable to the existing land in our existing ordinance cannot be extended to the newly annexed land. They were established as a type of 'urban' district.

Minnesota Rules 6105.1440 Subpart 4G allow portions of the Rum River district in Princeton at the time of Wild and Scenic River Designation (WSR) to be considered urban areas, with different regulations applicable to them; however, these urban regulations cannot be extended to regulate the recent annexation.

The City of Princeton must amend our ordinance to incorporate regulations consistent with state standards for this newly annexed land.

To accommodate the requirements for the annexed land, staff is requesting that we establish two separate land use districts, one for the Scenic District land originally in the city and a new district for this and any future annexations of Scenic District land. By doing so we can add sections addressing lot standards and use restrictions required for this and future annexations without have to rewrite the ordinance as a whole.

The amended ordinance will clearly differentiate between the original urban area and the "newly annexed" land.

The MN DNR has reviewed and approved the ordinance amendment.

HALLIN MOVED TO APPROVE ORDINANCE 736 AMENDING THE CITY ZONING ORDINANCE BY ADDING TO CHAPTER IX, SUBSECTION 11, WILD AND SCENIC RUM RIVER PROTECTION AREA FOR NEWLY ANNEXED PROPERTIES DISTRICT ESTABLISHING THE PERMITTED AND CONDITIONAL USES, PERFORMANCE STANDARDS AND RELATED REQUIREMENTS.DOBSON SECONDED THE MOTION. THE MOTION CARRIED UNANIMOUSLY

B. Ordinance 737 – Adding Micro brewing wordage to R-3

Foss advised that the Micro Brewing as a Home Occupation Ordinance Amendment that was recently approved did not define that that usage would not be allowed in the R-3 Multiple Family Residential Zoning District.

It is the Planning Commission Staff's opinion allowance of this type of activity as a home occupation would not be conducive to responsible land use due to the residential density in these areas.

Staff requests a recommendation to the City Council to prohibit micro brewing as a home occupation in the R-3 Zoning District.

Hallin asked where the current interested Home Brewing applicant is located. Foss said he is in R2. He will need to apply for a license through the City, the State and meet Federal guidelines as well.

DOBSON MOVED TO APPROVE ORDINANCE 737 AMENDING TO CHAPTER V (ZONING DISTRICTS) TO THE CITY ZONING ORDINANCE FOR R-3 MULTIPLE FAMILY RESIDENTIAL DISTRICT, UNDER CONDITIONAL USES/INTERIM USES, AMENDING THE HOME OCCUPATION, ADDING TO THE WORDAGE THAT MICROBREWING IS NOT AN ALLOWED USE. HALLIN SECONDED THE MOTION. THE MOTION CARRIED UNANIMOUSLY

C. Ordinance 738 – Alternative Building Materials

Foss reported at the June 20th Planning Commission meeting an ordinance amendment proposal to allow alternative building materials (Insulated Concrete Form and Pole Type Construction) in the B-3 General Business District, the MN-1 Industrial and MN-2 Industrial was discussed at a public hearing and was recommended for approval by the City Council.

Discussion centered on the value of allowing this type of construction and the look of the finished construction.

B-3, MN-1, and MN-2 already have a list of Applicable Regulations for aesthetic purposes.

See Chapter V, Section G for B-3 General Commercial District

F. Exterior Building Materials

Buildings within the General Business District shall be faced with the following:

- a. Face brick;
- b. Natural or synthetic stone;
- c. Stucco or EFIS;
- d. Prefinished metal panels;
- e. Glass and or curtain wall construction;
- f. Integrally colored split face (rock face) burnished or glazed concrete masonry units (excluding smooth, plain or painted).
- g. Precast concrete panels;
- h. Fiber-cement siding;
- i. Windows are required in the front of the building pending planning review and demonstration of need; e.g. security, etc;
- j. Or other materials approved by the Planning Commission if determined to have a similar or better longevity and durability as material listed above.

The standards for how buildings look when completed are already addressed in the Zoning Ordinance.

See Chapter V, Section N for B-3 General Commercial District

N. General Design Criteria

- a. Building facades shall be designed to avoid monolithic or monotonous appearance by employing designs which prevent the appearance of straight, unbroken lines in their horizontal and vertical surfaces.
- b. Portions of buildings facing or oriented toward public rights-of-way or residentially zoned or designated parcels shall features breaks/divisions in materials, separate entrances/entrance treatments, variation in roof lines and/or variation in building setbacks.

See Chapter V, Section G for MN-1 and MN-2

G. Other Applicable Regulations

1. For aesthetic purpose, all buildings and structures shall be faced with the following:
 - a. Face brick;
 - b. Pre-finished metal panels;
 - c. Pre-cast concrete panels;
 - d. Glass and/or curtain wall construction;
 - e. Concrete block may be used alone or in conjunction with other permitted materials or surfaced with stucco, wood, or properly applied masonry paints;
 - f. Plastic panels when combined with modular exposed structural curtain wall systems;
 - g. Other approved materials;
 - h. Windows are required in the front of the building pending planning review and demonstration of need, e.g. security etc.;

There are no General Design Criteria in place for MN-1 or MN-2 Industrial Districts.

All buildings would have to meet the criteria established by the International Code Council (ICC) in the International Building Code (IBC). The International Building Code® (IBC®) is a model code that provides minimum requirements to safeguard the public health, safety and general welfare of the occupants of new and existing buildings and structures.

The IBC is fully compatible with the ICC family of codes, including: *International Energy Conservation Code®* (IECC®), *International Existing Building Code®* (IEBC®), *International Fire Code®* (IFC®), *International Fuel Gas Code®* (IFGC®), *International Green Construction Code™* (IGCC™) (to be available March 2012), *International Mechanical Code®* (IMC®), *ICC Performance Code®* (ICCPC®), *International Plumbing Code®* (IPC®), *International Private Sewage Disposal Code®* (IPSDC®), *International Property Maintenance Code®* (IPMC®), *International Residential Code®* (IRC®), *International Swimming Pool and Spa Code™* (ISPSC™) (to be available March 2012), *International Wildland-Urban Interface Code®* (IWUIC®) and *International Zoning Code®* (IZC®).

The IBC addresses structural strength, means of egress, sanitation, adequate lighting and ventilation, accessibility, energy conservation and life safety in regards to new and existing buildings, facilities and systems. The codes are promulgated on a 3-year cycle to allow for new construction methods and technologies to be incorporated into the codes. Alternative materials, designs and methods not specifically addressed in the code can be approved by the code official where the proposed materials, designs or methods comply with the intent of the provisions of the code (see Section 104.11).

The City Building Inspector has verified that all projects must meet the minimum requirement set forth in the IBC, including those that refer to snow, wind and rain loads.

The Planning Department will require a site plan review with the Planning Department and/or the Zoning Administrator for projects that are requesting pole type structure or insulated concrete forms of construction.

Staff contacted several communities that are in the region or are of similar size and this is what was found:

- Zimmerman: Pole frame construction is allowed in industrial and commercial, some standards on sheet steel exterior
- Elk River: Pole type structures are allowed in Industrial
- Milaca: Pole type structures are allowed in commercial and industrial
- Cambridge: Nothing that states pole type structures are not allowed. Architectural metal siding as an accent only, no more than 35% on exterior
- Circle Pines: Nothing in ordinance regarding pole type structures
- Baxter: Nothing specific in place regarding post frame construction. Architectural standards put in place. Non Architectural sheet metal in MN-1 up to 20% on front façade and up to 100% on other facades. MN-2 -40% on front.
- St Cloud: The Land Development Code only addresses exterior materials in the industrial districts. Any internal structure allowed by the Building Code is permitted.

B. Design Standards The following design standards apply: 1. All exterior wall finishes on any building must be any single one (1) or combination of the following: a. Face brick b. Natural stone or cultured stone c. Specially designed pre-cast concrete units, if the surfaces have been integrally treated with an applied decorative material or texture d. Membrane e. Factory fabricated and finished metal-framed panel construction, if the panel materials are any of those named in Paragraphs 1 through 3 above, glass, pre-finished metal (excluding unpainted galvanized iron), or plastic f. Other material as may be approved by the Zoning Board of Appeals 2. All subsequent additions and out-buildings constructed after the original building(s) must be harmonious in architectural design and general appearance. 3. Any other exterior wall finishes or any changes in architectural design must be approved by the Zoning Board of Appeals.

In the City owned business parks, the covenant does not allow pole type structures.

Maple Grove: Prohibits pole type construction by reference to exterior standards, no types of sheet metal for exterior in Commercial or Industrial

Otsego: No response

Little Falls: The City of Little Falls' ordinance doesn't really treat pole buildings differently than other buildings in commercial and industrial developments – at least not from a zoning perspective. All buildings are subject to the building code and if you had specific questions about how that is handled the City's contracted building inspector is David Barsody at 612-219-2252.

Roxbury reported that he was asked, from a fire department perspective, to give his opinion regarding the proposed ordinance amendment which would allow the use of:

- A. Insulated Concrete Foam
- And/or
- B. Pole type building construction

In areas of the city zoned General Commercial District (B-3), Industrial (MN-1) and Industrial 2 (MN-2).

He checked the appropriate resources and find that those material can be used such that they meet currant fire code.

He stated he appreciated staff checking with the fire department of an opinion on this issue.

HALLIN MOVED TO APPROVE ORDINANCE 738 AMENDING SECTION 10 (B-3 GENERAL COMMERCIAL DISTRICT) AND SECTION 13 (MN-1 INDUSTRIAL) AND SECTION 14 (MN-2 INDUSTRIAL) OF CHAPTER V (ZONING DISTRICTS) OF THE CITY OF PRINCETON ZONING ORDINANCE #538, REMOVING THE PROHIBITION OF POLE TYPE CONSTRUCTION, ADDING DEFINITIONS OF POLE TYPE CONSTRUCTION, AND ADDING DEFINITIONS TO CHAPTER II (DEFINITIONS) THE LANGUAGE FOR ALTERNATIVE BUILDING MATERIALS. ZIMMER SECONDED THE MOTION. THE MOTION CARRIED UNANIMOUSLY

UNFINISHED BUSINESS

- A. Main Sanitary Lift Station Rehabilitation Pay Voucher #1

Karnowski advised that the work is in progress on the Main Sanitary Lift Station and they have submitted Pay voucher #1 for \$99,772.94

WALKER MOVED TO APPROVE THE MAIN SANITARY LIFT STATION REHABILITATION PAY VOUCHER #1 FOR \$99,772.94. HALLIN SECONDED THE MOTION.

Hallin asked if any grant money is being used. Karnowski replied that the loan the City received was used to build the plant, so the funds paying for this project are entirely from the grant.

THE MOTION CARRIED UNANIMOUSLY

- B. TH95 at 21ST Ave North Proposal of Right of Way Acquisition Services

Nielson reported that WSB & Associates, Inc. (WSB) submitted following proposal for right of way services for the TH 95 at 21st Avenue Intersection Improvements. The design for this project is currently underway which includes the construction of a roundabout, partial frontage road, and trail. The project is currently on track to have design plans completed by early fall. The right of way process needs to start in order to bid the project in early 2017. It is intended the right of way process will follow the approximate schedule:

- Appraisal Work Complete: September 15, 2016

- Send official offers: October 7, 2016
- Start Condemnation (if necessary): November 7, 2016
- Title and Possession: February 6, 2017 (at the latest)
- Right of Way Certificate Preparation: March 1, 2017

INTRODUCTION

The City of Princeton together with Mille Lacs County and MnDOT were successful in securing Federal funding for improvements to the TH 95 corridor. The project included the planning, design and construction of improvements on TH 95 from east of 13th Avenue to west of CSAH 31 from the existing two lane rural roadway to a 4 lane divided section with left and right turn lanes, a frontage road and replacement of the bridge over TH 169.

The project initially received \$ 1.2M in Federal funding of which \$ 940,000 is still available for improvements to the corridor. In addition to the Federal funding MnDOT has committed the local match of \$236,000, bringing the total available to \$ 1,176,000. The design portion of the project is progressing, and it has been determined permanent right of way and/or temporary easements will be needed on 4 parcels that are adjacent to the roundabout.

The following Scope of Work outlines the required tasks to complete the right of way acquisition portion of the project, and to move the project forward. These services will be provided in accordance with the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended and other applicable state and federal laws and rules.

SCOPE OF WORK

Right of Way Services

Task 1 – Project Management

WSB & Associates, Inc. will coordinate the required acquisition and relocation tasks, provide monthly parcel status reports and provide a detailed contact log for the impacted parcel. Communication will be maintained with the City throughout the process to resolve any issues or concerns that arise quickly and efficiently which, in turn, keeps the project on schedule.

Task 2 –Acquisition Services

WSB staff will provide legal descriptions and parcel sketches as well as staking for the acquisition areas for the project. The acquisition services will include the preparation of a general information letter, field title report, offer presentation and negotiations with the property owners.

Offer letters will be prepared and presented to the owner in person, if possible, or by Certified Mail if we are unable to meet them in person. Offer packets will include an offer letter, summary statement, landowner rights brochure and the conveyance documents. In the case where there is a mortgage interest on the property, we will obtain mortgage consents. Our agents will provide good faith negotiations between the landowners and the City. If a settlement is reached that is higher than the offer, administrative settlements will be prepared and submitted to the City for approval.

WSB will draft the Right of Way Certificate # 1, obtain City signatures, schedule and attend the audit with MnDOT's Dan Phelps to obtain a signed Right of Way Certificate # 1. Multiple Right of Way Certificate # 1's have been prepared and submitted by our staff and WSB's files have always returned "no findings" meaning an A+ audit.

Task 3 – Relocation Services

As part of this project, a garage/shed will be impacted. Relocation services will be provided to compensate for the moving costs associated with the personal property in that building. The relocation tasks will include the preparation of a relocation study, advisory assistance, an initial interview with the displacee(s), determination of relocation eligibility, notification letters, move coordination and claims processing.

Task 4 – Title Work, Appraisals, Appraisal Reviews (provided by sub-contractors)

As part of WSB management of the project, we will coordinate the delivery of title commitments, appraisal and appraisal reviews. All appraisal and appraisal review work will comply with the state, federal and USPAP regulations. The appraiser will extend the opportunity to landowners to view the property and impacted area. Appraisals drafts will be submitted for review as they are completed and certified once the reviews are completed. The appraiser will provide three hard copies and an electronic copy of the final reports covering each parcel of real estate on which an appraisal is made.

ESTIMATED FEE

Based on the hours outlined for each task as shown in the attached table and WSB fee schedule, it is estimated that the cost for right of way services will be as outlined below:

Tasks Cost

Right of Way Services

Task 1 – Project Management \$ 1,804.00
Task 2 – Acquisition Services \$15,656.00
Task 3 – Relocation Services \$ 1,976.00
Task 4 – Title Work, Appraisals and Reviews \$12,200.00
Total Cost \$31,636.00

Walker asked for conformation that the costs listed to not include the acquisitions. Nielson said it does not. When it was looked at several years ago, the property owner with the garage was fine with leaving the garage there. At this point he does not want to estimate on the cost, and would like to wait for the appraisals to come in.

WALKER MOVED TO APPROVE THE TH95 AT 21ST AVE NORTH PROPOSAL OF RIGHT OF WAY ACQUISITION SERVICES. HALLIN SECONDED THE MOTION. THE MOTION CARRIED UNANIMOUSLY

C. Comprehensive Plan Update – RFP Draft

Foss advised that the Comprehensive planning is a process that determines community goals and aspirations in terms of community development. The outcome of comprehensive planning is the Comprehensive Plan which dictates public policy in terms of transportation, utilities, land use, recreation, and housing. The City of Princeton's Comprehensive Plan is scheduled for an update.

The Comprehensive Plan was last updated in January of 2009 and was for the timeframe 2008-2018. The update is budgeted for in the CIP. Generally, planning updates take 12-18 months.

A tentative timeframe would look like this:

September 15 2016	Proposals Due
October 2016	Consulting Firm Chosen
October 2017	Draft Comp Plan Complete
January 2018	Final Comp Plan Complete

We can allow an additional 3 months for final completion, if necessary.

Staff provided a draft RFP for the Comp Plan Update for the Council to review.

Walker stated that in terms of transportation and infrastructure, he would like to leave it out of the RFP for now.

There was not a lot of public input the last time, so Whitcomb feels 1 open house is suitable. Karnowski suggested using "a number of meetings including the following groups" for the verbiage in the RFP.

Walker agreed and said maybe some additional language could be added that if it becomes apparent that more open houses are needed, the City can be billed.

NEW BUSINESS

A. Election Judge Appointment

Karnowski advised that the following 12 persons are being recommended for approval as election judges for the 2016 Primary Election to be held on Tuesday, August 9, 2016, and the General Election on Tuesday, November 8, 2016. The hourly wage will be \$10.00 for judges and \$10.50 for head judges. Judges are also expected to attend a 2-3 hour training session prior to the election through either the Sherburne County Auditor's Office or Mille Lacs County.

Ann Bien, Diann Boser, Donald Britt, Meilan Haehn, Jane Hanson, Fran Howard
Evelyn King, Vicki Lind, Jo Seifert, Norma Stay, Delores Topliff, Marilyn Trunk

HALLIN MOVED TO APPPOINT THE FOLLOWING ELECTION JUDGES FOR THE 2016 PRIMARY AND GENERAL ELECTIONS.

ANN BIEN, DIANN BOSER, DONALD BRITT, MEILAN HAEHN, JANE HANSON, FRAN HOWARD, EVELYN KING, VICKI LIND, JO SEIFERT, NORMA STAY, DELORES TOPLIFF, MARILYN TRUNK

DOBSON SECONDED THE MOTION. THE MOTION CARRIED UNANIMOUSLY

B. State Demographer's estimates

Karnowski reported that the city has been notified by the Minnesota State Demographer's Office that Princeton's estimated population and number of households as of April, 2015 is:

Population: 4,736
Households: 1,990

To help put that in perspective, below is the 10 year history of each entity:

|-----POPULATION-----|

	<u>2006</u>	<u>2007</u>	<u>2008</u>	<u>2009</u>	<u>2010</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>	<u>2014</u>	<u>2015</u>	<u>Since 2006</u>	
Baldwin Twsp	6488	6509	6575	6656	6739	6746	6769	6798	6830	6853	+365	(+5.6%)
Princeton Twsp	2228	2229	2237	2232	2254	2240	2222	2227	2233	2236	+ 8	(+>1%)
Princeton City	4535	4517	4530	4518	4698	4698	4727	4726	4732	4736	+ 201	(+4.4%)

|-----NUMBER OF HOUSEHOLDS-----|

	<u>2006</u>	<u>2007</u>	<u>2008</u>	<u>2009</u>	<u>2010</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>	<u>2014</u>	<u>2015</u>	<u>Since 2006</u>	
Baldwin Twsp	2218	2231	2244	2264	2334	2343	2353	2357	2363	2373	+155	(+6.9%)
Princeton Twsp	809	813	818	818	837	835	832	835	837	838	+ 29	(+3.6%)
Princeton City	1953	1960	1972	1973	1926	1928	1979	1981	1985	1990	+ 37	(+1.9%)

MISCELLANEOUS

Hallin reminded the Council members and Staff about the Family Pathways Golf Tournament that is on August 17th in Oak Grove at the Refuge. This is a great fundraiser for the Teen Centers.

BILL LIST

HALLIN MOVED TO APPROVE THE BILL LIST WHICH INCLUDES THE MANUAL CHECKS AS LISTED ON THE MANUAL BILL LIST FOR A TOTAL OF \$112,282.57 AND THE ITEMS LISTED ON THE LIQUOR BILL LIST AND GENERAL CITY BILL LIST WHICH WILL BE CHECKS 73926 TO 74022 FOR A TOTAL OF \$836,959.72. ZIMMER SECONDED THE MOTION. THE MOTION CARRIED UNANIMOUSLY

ADJOURNMENT

There being no further business:

HALLIN MOVED TO ADJOURN THE MEETING AT 7:35 PM. DOBSON SECONDED THE MOTION. THE MOTION CARRIED UNANIMOUSLY

Respectfully Submitted,

ATTEST:

 Shawna Jenkins
 City Clerk

 Paul Whitcomb, Mayor