

**MINUTES OF A REGULAR MEETING OF THE PRINCETON CITY COUNCIL HELD ON  
AUGUST 22, 2013 7:00 P.M. IN THE CITY HALL COUNCIL CHAMBERS**

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Mayor Paul Whitcomb called the meeting to order and led the Pledge of Allegiance to the Flag. Council members present were, Dick Dobson, Victoria Hallin and Thom Walker. Staff present, Administrator Mark Karnowski, Finance Director Steve Jackson, Community Development Director Carie Fuhrman, Liquor Store Manager Nancy Campbell and Clerk Shawna Jenkins. Absent was Jules Zimmer

**AGENDA ADDITIONS/DELETIONS**

None

**CONSIDERATION OF MINUTES**

- A. Regular Meeting Minutes of August 8, 2013

HALLIN MOVED TO APPROVE THE REGULAR CITY COUNCIL MINUTES OF AUGUST 8, 2013. DOBSON SECONDED THE MOTION. THE MOTION CARRIED UNANIMOUSLY

**CONSENT AGENDA**

**A. Permits and Licenses**

1. On-Sale and Sunday Sales for Neighborhood Eatery
2. Glenn Bye Foundation Raffle for October 12, 2013

**B. Personnel**

1. Police
  - a. Arnie Soden Step 5 Increase effective 9/1/13
  - b. Alex Dehn Step 6 increase effective 9/9/13
2. Public Works
  - a. Chris Klinghagen Step 4 Increase effective 8/29/13

**C. Donations / Designations**

HALLIN MOVED TO APPROVE THE CONSENT AGENDA. WALKER SECONDED THE MOTION. THE MOTION CARRIED UNANIMOUSLY

**OPEN FORUM**

**PUBLIC HEARINGS**

**REPORTS OF OFFICERS, BOARDS, AND COMMITTEES**

- A. EDA Minutes of July 25, 2013
- B. Planning Commission Minutes of July 22, 2013
- C. Airport Board Minutes of August 5, 2013
- D. Fire Advisory Board Minutes of August 6, 2013

**PETITIONS, REQUESTS, AND COMMUNICATIONS**

- A. Denial of Peddlers permit for Kerttu Karon to sell educational books Aug 26-30

Karnowski reported that Police Chief Payne reviewed the application and recommends de-

nial. He stated a few reasons that he is recommending denial:

1. She was found selling prior to the Council Meeting after she was told she could not begin until the permit was approved.
2. In talking to Isanti and Cambridge, he was told she has also been selling there without an approved transient merchant license and they can't seem to get her to return phone calls.
3. She does not have a United States driver's license.

DOBSON MOVED TO ACCEPT THE POLICE CHIEFS RECOMMENDATION TO DENY THE TRANSIENT MERCHANT/PEDDLERS PERMIT FOR KERTTE KARON. HALLIN SECONDED THE MOTION. THE MOTION CARRIED UNANIMOUSLY

B. Christ our Light Church Wine and Spirits Grant request for wine donation for fall fest

Karnowski reported that Christ Our Light Church is requesting some bottles of wine to be used for a Silent Auction for their Fall Fest. Jenkins clarified that Paulette told her that she had stopped at the Liquor store and was told Campbell had some wine bottles she wanted to get rid of. Campbell stated that the conversation did not exactly happen that way. Paulette stated the discounted wine would be great for their fall fest. Campbell said she told Paulette that she would need to fill out a grant request at City Hall.

HALLIN MOVED TO DENY THE REQUEST AS IT DOES NOT BENEFIT THE COMMUNITY AS A WHOLE. DOBSON SECONDED THE MOTION. THE MOTION CARRIED UNANIMOUSLY

C. Utility Extension request for Michael Praught

Karnowski reported that Michael Praught is requesting an extension to hook up to water and sewer. Fuhrman added that he is having trouble finding a contractor that wants to do the job and can do so in a timely manner.

WALKER MOVED TO APPROVE THE REQUEST TO GIVE AN EXTENSION TO NOVEMBER 1, 2013. HALLIN SECONDED THE MOTION.

Dobson asked if the PUC has seen the request and if they approve.

Dobson asked Walker and Hallin to make a friendly amendment to make the approval contingent on PUC's approval.

WALKER AND HALLIN ACCEPTED THE FRIENDLY AMENDMENT TO MAKE THE EXTENSION CONTINGENT ON PUC APPROVAL

THE MOTION CARRIED UNANIMOUSLY

### **ORDINANCES AND RESOLUTIONS**

- A. Resolution 13-33 & Ordinance 700 rezoning Aero Business Park to B-2 SECOND READING

Fuhrman reported The City is proposing to rezone Aero Business Park from B-2 to B-3 to better correspond with the Future Land Use Plan of the City's Comprehensive Plan. The EDA reviewed the issue and recommended rezoning the property from B-2 to B-3. The Planning Commission held a public hearing in July and recommended approval to the City Council of the rezoning. No changes have been proposed to Ordinance 700 from the first reading at the August 8, 2013 City Council meeting.

Staff would recommend approval of Resolution 13-33 and Ordinance #700, approving the rezoning request for Aero Business Park from B-2 to B-3.

HALLIN MOVED TO APPROVE RESOLUTION 13-33 AND ORDINANCE #700 AMENDING THE ZONING MAP OF THE CITY OF PRINCETON BY REZONING AERO BUSINESS PARK FROM B-2 (NEIGHBORHOOD BUSINESS DISTRICT) TO B-3 (GENERAL BUSINESS DISTRICT). WALKER SECONDED THE MOTION. THE MOTION CARRIED UNANIMOUSLY

**B. Resolution 13-34, 13-35 & Ordinance 701, rezoning E 90ft lot 2, block 7, Ross-Mere Addition – SECOND READING**

Fuhrman reported In order to align the Future Land Use Plan and Zoning Map with the present use of the property, city staff is proposing to amend the Future Land Use Plan and rezone the parcel adjacent to the Paws Up 4 U commercial building (E 90 Ft of Lot 2, Block 7, Ross-Mere Addition).

The proposal is to amend the Future Land Use Plan from Public & Semi-Public to Highway Commercial and to rezone the property from R-3, Multiple Family Residential, to B-2, Neighborhood Business District, in order to better correspond with the present and future land uses.

The Planning Commission held a public hearing in July and recommended approval to the City Council of the Future Land Use Plan Amendment and rezoning.

No substantial changes have been made to Ordinance 701 from the first reading at the August 8, 2013 City Council meeting. Two resolutions have been prepared for the Future Land Use Plan amendment and rezoning.

Staff would recommend approval of Resolutions 13-34, 13-35, and Ordinance 701, approving the Future Land Use Plan Amendment and rezoning of the E 90 Ft of Lot 2, Block 7, Ross-Mere Addition.

WALKER MOVED TO APPROVE RESOLUTIONS 13-34 AND 13-35 AND ORDINANCE #701 AMENDING THE FUTURE LAND USE PLAN OF THE CITY OF PRINCETON COMPREHENSIVE PLAN BY CHANGING THE DESIGNATION FROM PUBLIC AND SEMI-PUBLIC TO HIGHWAY COMMERCIAL AND AMENDING THE ZONING MAP BY REZONING FROM R-3 (MULTIPLE FAMILY RESIDENTIAL) TO B-2 (NEIGHBORHOOD BUSINESS DISTRICT) OF THE EAST 90 FEET OF LOT 2, BLOCK 7, ROSS-MERE ADDITION. DOBSON SECONDED THE MOTION. THE MOTION CARRIED UNANIMOUSLY

**UNFINISHED BUSINESS**

**A. Pay Voucher #1 for WWTP Pond Decommissioning for DRT Biosolids, Inc**

Karnowski reported that WSB has submitted Construction Pay Voucher number 1 for the WWTF Pond Decommissioning project in the amount of \$14,345.00.

DOBSON MOVED TO APPROVE PAY VOUCHER #1 FOR THE WWTP POND DECOMMISSIONING TO DRT BIOSOLIDS, INC FOR \$14,345.00. WALKER SECONDED THE MOTION. THE MOTION CARRIED UNANIMOUSLY

B. Municipal sewer and water hook-up project.

Fuhrman reported as the Council will recall, in order for property owners to receive the reduced SAC and WAC permit fees and utilize the assessment option, property owners were to apply for and receive their WAC and SAC permit by June 30, 2013 and complete the hook-ups by September 1, 2013.

The City Engineer is working with the property owners who chose the assessment; however, due to coordination with the property owners, these hook-ups will not occur prior to the September 1<sup>st</sup> deadline, but they will occur yet this fall.

The following is an update to where the project is at:

	<b>Sewer &amp; Water</b>	<b>Sewer</b>	<b>Water</b>
Hooked Up	I		III
Permit Pulled	II	I	III
Chose/Interested in Assessment Option	II	I	III
No Response		I	III
Other	Extension Granted - II		Requesting Extension from PUC - 1
<b>Total</b>	7	3	13

**NEW BUSINESS**

A. Liability Insurance Renewal

Rollie Natvig from Princeton Insurance explained that the increase is mostly because the WWTP is now on the City's insurance, whereas it was covered under the Contractors Insurance prior to being finished.

WALKER MOVED NOT TO WAIVE THE MONETARY LIMITS. HALLIN SECONDED THE MOTION. THE MOTION CARRIED UNANIMOUSLY

WALKER MOVED NOT TO PURCHASE THE EXCESS LIABILITY INSURANCE. DOBSON SECONDED THE MOTION. THE MOTION CARRIED UNANIMOUSLY

**MISCELLANEOUS**

**BILL LIST**

HALLIN MOVED TO APPROVE THE BILL LIST WHICH INCLUDES THE MANUAL CHECKS AS LISTED ON THE MANUAL BILL LIST FOR A TOTAL OF \$180,056.20 AND THE ITEMS LISTED ON THE LIQUOR BILL LIST AND GENERAL CITY BILL LIST WHICH WILL BE CHECKS 68516 TO 68579 FOR A TOTAL OF \$173,007.87. DOBSON SECONDED THE MOTION. THE MOTION CARRIED UNANIMOUSLY

ADJOURNMENT

There being no further business:

HALLIN MOVED TO ADJOURN THE MEETING AT 7:30PM.WALKER SECONDED THE MOTION. THE MOTION CARRIED UNANIMOUSLY

Respectfully Submitted,

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Shawna Jenkins  
City Clerk  
ATTEST:

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Paul Whitcomb, Mayor