

**MINUTES OF A REGULAR MEETING OF THE PRINCETON CITY COUNCIL HELD ON
SEPTEMBER 8, 2016 7:00 P.M. IN THE CITY HALL COUNCIL CHAMBERS**

Mayor Paul Whitcomb called the meeting to order and led the Pledge of Allegiance to the Flag. Council members present were, Dick Dobson Jules Zimmer and Victoria Hallin. Others present:, Police Chief Todd Frederick, Development Director Jolene Foss, Public Works Director Bob Gerold, Clerk Shawna Jenkins, Engineer Andy Brotzler, and Attorney Kelli Bourgeois. Absent was Council Member Thom Walker and Administrator Mark Karnowski

AGENDA ADDITIONS/DELETIONS

CONSIDERATION OF MINUTES

- A. Regular Meeting Minutes of August 25, 2016
- B. Study Session Meeting Minutes of August 31, 2016

HALLIN MOVED TO APPROVE THE REGULAR MEETING MINUTES OF AUGUST 25, 2016 AND STUDY SESSION MINUTES OF AUGUST 31, 2016 WITH A MINOR CORRECTION TO A MOTION. DOBSON SECONDED THE MOTION. THE MOTION CARRIED UNANIMOUSLY

CONSENT AGENDA

- A. Permits and Licenses
- B. Personnel
- C. Donations/Designations
- D. Miscellaneous

OPEN FORUM

PUBLIC HEARINGS

REPORTS OF OFFICERS, BOARDS, AND COMMITTEES

- A. Park Board Meeting of August 22, 2016

PETITIONS, REQUESTS, AND COMMUNICATIONS

- A. Chamber of Commerce request for generator use at Chili Fest

Jackson advised the Chamber of Commerce is requesting the use of the city's large generator for the Chili Fest on September 24, 2016

ZIMMER MOVED TO APPROVE THE CHAMBERS REQUEST TO USE THE CITY'S GENERATOR AT THE CHILI FEST ON SEPTEMBER 24, 2016. DOBSON SECONDED THE MOTION. THE MOTION CARRIED UNANIMOUSLY

- B. Elim Care and Rehab Center request

Jackson said there is not a lot of information in what they are requesting, but it appears they are requesting some Wine and Spirits Grant funding to assist in replacing their bus.

Whitcomb added that their said their bus went down and are doing some fundraising to replace it. They are holding a golf tournament tomorrow, and a gentleman said he would match up to \$3500 of donations. Todd Lundeen with the Elim Home had wondered if the City could contribute to help meet that amount. Whitcomb said these are residents of Princeton that

need a way to get to the store, the doctor, etc.

Wanda Gunnik stated that she drove the bus for the Caley, Elim and Elim Oasis. For a lot of these residents, this is the only time they get out. When she was driving, she put 5000 miles on the bus in just 6 months. They take these residents out to many locations and events that they really enjoy in addition to needed trips. This bus is really needed and very much appreciated by the residents.

Zimmer said he feels this is a worthwhile cause and questioned if this would come from the Liquor fund. Jackson confirmed that it would.

ZIMMER MOVED TO APPROVE A WINE AND SPIRITS GRANT REQUEST OF \$1000 TO THE ELIM CARE AND REHAB CENTER. HALLIN SECONDED THE MOTION. THE MOTION CARRIED UNANIMOUSLY

ORDINANCES AND RESOLUTIONS

A. Resolution 16-43 – certifying the preliminary levy and setting the public meeting

Jackson advised that a preliminary proposed current operating budget of \$3,740,550 be set for the General Fund in calendar year 2017. The preliminary proposed tax levy for the current year, collectible in 2017 of \$2,327,290. The levy is composed of levies of: \$35,000 for Tax Abatement, \$123,500 for Debt Service, \$17,895 for an Economic Development Authority Levy and \$2,150,895 for the General Levy which includes the Capital Improvement Levy.

The City intends to present the budget and levy to the public for information to receive public input at the Regular Meeting at 7pm on December 8, 2016.

The preliminary levy can be decreased at the final levy, but it cannot be raised.

DOBSON MOVED TO APPROVE RESOLUTION 16-43 CERTIFYING A TOTAL PRELIMINARY TAX LEVY AND DESIGNATING PUBLIC INPUT MEETING. HALLIN SECONDED THE MOTION. THE MOTION CARRIED UNANIMOUSLY

UNFINISHED BUSINESS

A. Senior Bus Disposition

Gerold reported that the Senior Dining group has determined that the senior bus is no longer safe to transport residents in. The Insurance has been removed and the keys will be picked up. Staff is looking for approval to sell the bus at auction.

HALLIN MOVED TO APPROVE THE DISPOSITION OF THE BLUE SENIOR BUS. ZIMMER-SECONDED THE MOTION. THE MOTION CARRIED UNANIMOUSLY

B Update on City Hall remodeling

Jackson reported that staff met with Jamie from Gopher State Contracting. He stated that the exterior will be started on next week, and then demolition will begin on Monday the 19th. Jen-

kins and Inspector Paulson will be temporarily located in the conference room and DeWitt will be in the mapping room. The temporary entrance will be at the new door on the North Side.

NEW BUSINESS

A. Housing Redevelopment Authority appointment

Jackson advised the Council that HRA member Margaret Bennington passed away in August. Oaks Executive Director Kathy Kleinbaum notified the residents of the board opening and 2 applications were received. A call was received in regards to one of the applicants, so she was asked to put her concerns in writing and it would be included in the council packet.

Hallin appreciated what Wanda Gunnik wrote on the application regarding her volunteer work. Dobson said he spoke to a few people that lives at the Oaks and they would prefer Gunnik to be on the board.

MOVED TO APPOINT WANDA GUNNINK TO THE HRA TO FINISH OUT THE TERM THAT ENDS DECEMBER 31 OF 2018. SECONDED THE MOTION. THE MOTION CARRIED UNANIMOUSLY

MISCELLANEOUS

BILL LIST

HALLIN MOVED TO APPROVE THE BILL LIST WHICH INCLUDES THE MANUAL CHECKS AS LISTED ON THE MANUAL BILL LIST FOR A TOTAL OF \$82,349.43 AND THE ITEMS LISTED ON THE LIQUOR BILL LIST AND GENERAL CITY BILL LIST WHICH WILL BE CHECKS 74228 TO 74292 FOR A TOTAL OF \$211,248.72. ZIMMER SECONDED THE MOTION. THE MOTION CARRIED UNANIMOUSLY

ADJOURNMENT

There being no further business:

HALLIN MOVED TO ADJOURN THE MEETING AT 7:18 PM. DOBSON SECONDED THE MOTION. THE MOTION CARRIED UNANIMOUSLY

Respectfully Submitted,

ATTEST:

Shawna Jenkins
City Clerk

Paul Whitcomb, Mayor