

**CITY OF PRINCETON
Planning Commission
Agenda
March 16th, 2015
7:00 P.M., City Hall**

- 1. Call to Order**
- 2. Approval of Minutes of Regular Meeting on February 23rd, 2015 - Tab A**
- 3. Agenda Additions/Deletions**
- 4. Public Hearing:**
 - A. #15-05 Conditional Use Permit amendment for Princeton Speedway - Tab B**
- 5. Old Business: None**
- 6. New Business: None**
- 7. Communication and Reports:**
 - A. Verbal Report**
 - B. City Council Minutes for February, 2015 - Tab C**
- 8. Adjournment**

MEETING PROTOCOL

1. The chair of any board or commission has the same rights as the other board or commission members in that he/she can both make and second motions.
2. The chair of any board or commission also has the right to vote on all motions that come before the body. Historically, if there's a roll call vote (as opposed to the standard voice vote) the chair sometimes opts to vote last.
3. Generally, a board or commission member should vote on all issues before the group unless they have a disqualifying personal interest in the issue. In cases where the member has a conflict of interest, the member should:
 - A. Advise the board of their intent to abstain and state the conflict before the vote is taken.
 - B. If the member has a true disqualifying personal interest they should take the liberty of seating him/herself in the audience for the duration of the discussion (from where the member can comment on the proposal) until the vote is recorded.
4. On a voice vote, if a member does not vote 'aye' or 'nay', then the member is considered to have voted with the prevailing side. In other words, on a 5 person board, if only 2 members vote 'aye' and the others don't say 'aye' or 'nay', then the vote should be recorded as passing unanimously.
5. If the chair, or one of the member, is not sure of the outcome after a voice vote is taken the chair or member can request a roll call vote whereby the chair asks each member to indicate their preference and the final tally is taken from the results of that polling.
6. It is incumbent on all board and commission members to exhibit professionalism and maintain the respectful decorum required of a assemblage representing the public. Members (as well as the public) should raise their hand and be recognized by the chair before commenting on the issue before the body. Members should also refrain from engaging in member to member debate. The public discussion of issues should not deteriorate into an argument between members. Comments of members and of the public should be directed to the Chair, not to individual board or commission members or other members of the public. The members should also treat their fellow board/commission members and staff with respect.



DRAFT

THE REGULAR MEETING OF THE PLANNING COMMISSION BOARD HELD ON FEBRUARY 23, 2015, AT 7:00 P.M., AT THE CITY HALL COUNCIL CHAMBERS

The meeting was called to order at 7:00 P.M., by Jack Edmonds. Members present were Jeff Reynolds, and Eldon Johnson. Staff present were Jolene Foss (Comm. Dev. Director), and Mary Lou DeWitt (Comm. Dev. Assistant).

Absent was Chad Heitschmidt.

APPROVAL OF MINUTES OF THE REGULAR MEETING ON FEBRUARY 23, 2015

REYNOLDS MOVED, SECOND BY JOHNSON, TO APPROVE THE MINUTES OF JANUARY 26, 2015. UPON THE VOTE, THERE WERE 3 AYES, 0 NAYS. MOTION CARRIED.

AGENDA ADDITIONS/DELETIONS: None

PUBLIC HEARING:

A. #15-03 Conditional Use Permit to allow an accessory building that exceeds 1,000 square feet in R-3 Zoning District

Community Development Director Memo:

BACKGROUND

The PUC is requesting a Conditional Use Permit to construct an accessory building which would be replacing an existing storage shed.

ANALYSIS

The subject parcel is located at 907 1st Street, Princeton. The legal description is Sec 33 Twp 36 Range 26 Lot-6 Blk-4, Carter's 2nd Addition. This is located just south of the main office along 10th Avenue South.

The request is to build an accessory building, 50'x32', with footings and a cement floor to be used for cold storage. The PUC will be tearing down and old lean-to, a metal shed with rotting walls and an existing building approx. the same size as the proposed building. The location is zoned R-3.

Conditional Use Permit:

Accessory building which exceeds 1000 square feet requires a Conditional Use Permit.

GENERAL CUP REVIEW STANDARDS

Subsection 3.B of Chapter IV outlines the standards for review of a Conditional Use Permit:

1. *The proposed use does not violate the health, safety, or general welfare of Princeton residents.*

Comment: No characteristics of the proposed use appear that they may violate the health, safety or general welfare of the Princeton residents.

- 2. The proposed use has been reviewed and approved by the City Engineer in regards to erosion, runoff, water pollution and sedimentation.*

Comment: It appears the proposed use will have no negative impacts in regards to erosion, runoff, water pollution and sedimentation.

- 3. Adequate parking and loading is provided in compliance with the Ordinance.*

Comment: Adequate parking and loading design is in compliance with the ordinance.

- 4. Possible traffic generation and access problems have been addressed.*

Comment: The proposed use appears to have no negative impact on traffic generation or accessibility.

- 5. The proposed use can be accommodated with existing public services and will not overburden the city's service capacity.*

Comment: The proposed use conforms to the City's Comprehensive Plan and is comparable with present and future land uses of the area.

*****End of Staff Memo*****

Connie Wangen, (Princeton Public Utilities General Manager) and Scott Daniels (Princeton Public Utilities) were present to answer any questions.

Edmonds opened the public hearing.

There were no comments from those present.

JOHNSON MOVED, SECOND BY REYNOLDS, TO CLOSE THE PUBLIC HEARING. UPON THE VOTE, THERE WERE 3 AYES, 0 NAYS. MOTION CARRIED.

Scott Daniels said the new building will match the color of potato warehouse that is there.

Edmonds asked Foss if staff is approving the Conditional Use Permit application or not.

Foss said staff supports it.

JOHNSON MOVED, SECOND BY REYNOLDS, TO APPROVE ITEM #15-03 CONDITIONAL USE PERMIT FOR PRINCETON PUBLIC UTILITIES LOCATED AT 907 FIRST STREET TO ALLOW AN ACCESSORY BUILDING THAT EXCEEDS 1,000 SQUARE FEET IN R-3 ZONING DISTRICT. THE EDKO STEEL SIDING WAS APPROVED MATERIAL TO USE AS THE SIDING ON THE OUTSIDE OF THE BUILDING. UPON THE VOTE, THERE WERE 3 AYES, 0 NAYS. MOTION CARRIED.

The Planning Commission Board reviewed the Findings of Fact:

1. Does the proposed use violate the health, safety or general welfare of the Princeton residents? No.



DRAFT

2. Has the proposed use been reviewed and approved by the City Engineer in regards to erosion, runoff, water pollution, and sedimentation (if applicable)? Yes.
 3. Is adequate parking and loading provided in compliance with the Ordinance? Yes.
 4. Have possible traffic generation and access problems been addressed? Yes.
 5. Can the proposed use be accommodated with existing public services and not overburden the City's service capacity? Yes.
 6. Does the proposed use conform to the City's Comprehensive Plan and is compatible with present and future land uses of the area? Yes.
- Are there conditions that could be attached to the granting of a permit that would mitigate any potential the adverse impact? No.

B. #15-04 Variance to allow an accessory building to be more than the maximum height of 15 feet in the R-3 Zoning District

Community Development Director Memo:

BACKGROUND

The PUC is requesting a Variance to construct an accessory building at a height of 18 feet which would be replacing an existing storage shed.

ANALYSIS

The subject parcel is located at 907 1st Street, Princeton. The legal description is Sec 33 Twp 36 Range 26 Lot-6 Blk-4, Carter's 2nd Addition. This is located just south of the main office along 10th Avenue South.

The request is to build an accessory building, 50'x32', with footings and a cement floor to be used for cold storage. **The building would be built to a height of 18 feet.** The PUC will be tearing down an old lean-to, a metal shed with rotting walls and an existing building approx. the same size as the proposed building. The location is zoned R-3.

Variance:

Accessory building which exceeds 15 feet in height within an R-3 Zone require a Variance.

GENERAL VARIANCE REVIEW STANDARDS

Subsection 3.B of Chapter IV outlines the standards for review of a Variance:

1. *Is the variance in harmony with the general purposes and intent of the zoning ordinance?*

Comment: The variance is in harmony with the general purposes and intent of the zoning ordinance.

2. *Is the variance consistent with the Comprehensive Plan?*

Comment: It appears the variance will remain consistent with the Comprehensive Plan.

3. *Does the property owner propose to use the property in a reasonable manner not permitted by the zoning ordinance?*

Comment: The property owner proposes to use the property in a reasonable manner not permitted by the zoning ordinance.

4. *Are there circumstances unique to this property not created by the landowner?*

Comment: There are no circumstances unique to this property not created by the landowner.

5. *Will the issuance of the variance maintain the essential character of the locality?*

Comment: The issuance of the variance will continue to maintain the essential character of the locality.

6. *Does the alleged practical difficulty involve more than economic considerations?*

Comment: Yes, the Public Utility Commission vehicles require an increased height allowance for entrance into the building.

*****End of Staff Memo*****

Foss said that she supports approval of this.

Edmonds opened the public hearing.

There were no comments from those present.

JOHNSON MOVED, SECOND BY REYNOLDS, TO CLOSE THE PUBLIC HEARING. UPON THE VOTE, THERE WERE 3 AYES, 0 NAYS. MOTION CARRIED.

EDMONDS MOVED, SECOND BY JOHNSON, TO APPROVE ITEM #15-04 VARIANCE FOR PRINCETON PUBLIC UTILITIES LOCATED AT 907 FIRST STREET TO ALLOW AN ACCESSORY BUILDING TO BE MORE THAN THE MAXIMUM HEIGHT OF 15 FEET IN THE R-3 ZONING DISTRICT. UPON THE VOTE, THERE WERE 3 AYES, 0 NAYS. MOTION CARRIED.

The Planning Commission Board reviewed the Findings of Fact:

1. Is the variance in harmony with the purpose and intent of the Ordinance? Yes.
2. Is the variance consistent with the Comprehensive Plan? Yes.
3. Does the proposal put the property to use in a reasonable manner? Yes.
4. Are there unique circumstances to the property not created by the landowner? Yes.
5. Will the variance maintain the essential character of the locality? Yes.
6. Does the alleged practical difficulty involve more than economic considerations? Yes.

OLD BUSINESS: None

NEW BUSINESS:

A. B-1 Central Business District Amendment

Community Development Director wrote the following memo:

B-1 Central Business District currently states that churches or places of worship and educational

facilities are an allowed use with an Interim Use Permit.

Members of the Planning Commission have requested this Zoning Ordinance be analyzed and possibly amended to disallow this usage.

League of Minnesota Cities – Zoning Guide January 2015

Establishing permitted and conditional uses Sample Permitted and Conditional Uses. See LMC information memo, Land Use Conditional Use Permits. In drafting a zoning ordinance, cities often struggle to decide what their permitted and conditional uses should be for each zoning district. For each district created by the zoning ordinance, the ordinance typically provides a list of the permitted and conditional uses. Appropriate uses will change from district to district. Uses designated as “permitted” will be automatically allowed with no need for further application or review (related to zoning) by the city. Therefore, the list of permitted uses should only contain uses about which the city has no reservations. Conditional uses are also a form of authorized permitted use, provided that the applicant can meet the conditions specified in the ordinance.

Uses specified as conditional are uses which are generally favorable and desired, but may also pose potential hazards that need to be mitigated (for example a gas station on a corner in a residential neighborhood). As a result of these potential hazards, council review is necessary. It is important to stress that conditional uses, like permitted uses, must be allowed if the applicant can prove that the application meets all of the conditions and requirements of the city’s ordinance and will not be detrimental to the health, safety and welfare of the public. As a result, the list of conditional uses should only contain uses that the city is certain should be allowed once appropriate conditions are met.

City staff does not have the B-1 Zoning history, and is not certain where to find that information. Research has revealed that most cities do allow churches and schools to function within B-1 zone with a conditional use permit.

*****End of Staff memo*****

Foss asked questions around City Hall and said she would really have to research when that was put in place. She included a paragraph in her memo of what the League has. It isn’t to say that the City of Princeton could not eliminate churches in this district.

Edmonds said his question was why do we allow churches downtown and he now understands there is no need to further look into it. We have control to put conditions on an Interim Use Permit or even a Conditional Use Permit.

Foss has not heard anything on the church that has come into town.

Edmonds said on the public hearing we just did for the Princeton Public Utilities building could their site have a different zoning so they wouldn’t have to come for a public hearing for a change like they had tonight. Edmonds said the Comprehensive Plan could be reviewed later in

the year.

COMMUNICATION AND REPORTS:

A. Verbal Report

Foss said she does not have any verbal reports.

B. City Council Minutes for February, 2015

The Planning Commission Board had no comments.

JOHNSON MOVED, SECOND BY REYNOLDS, TO ADJOURN THE MEETING. UPON THE VOTE, THERE WERE 3 AYES, 0 NAYS. MOTION CARRIED. THE MEETING ADJOURNED AT 7:25 P.M.

ATTEST:

Jack Edmonds, Chairperson

Mary Lou DeWitt, Comm. Dev. Assistant

MEMORANDUM

TAB B



TO: Planning Commission
FROM: Jolene Foss, Community Development Director
SUBJECT: **Princeton Speedway, Inc.
Conditional Use Permit Resolution #02-13**
DATE: March 16th, 2015

BACKGROUND

Princeton Speedway, Inc. is requesting an amendment to PC Resolution#02-13 for an extension of the 11:00 P.M. curfew to midnight on approximately eight race nights and an addition of five nights to the racing schedule at Princeton Speedway in an A-2 Agricultural District at 1400 3rd Street North (Mille Lacs County Fairgrounds).

ANALYSIS

Princeton Speedway, Inc is seeking an extension of the 11:00 P.M. curfew on approximately 8 of the scheduled race nights. The Sprint Car Races are scheduled on these specific nights. Due to the increased possibility of unforeseen complications involving the Sprint Cars, Princeton Speedway, Inc is proactively requesting the extension. They have stated that they "intend to do everything in our physical powers to meet the intended 11 pm curfew not only on the regular race nights but also for the 8 nights in question". This is a precautionary effort, in that they are not planning on racing until midnight, but are aware they may not be completely finished by 11P.M.

CONDITIONAL USE PERMIT

A resolution authorizing a Conditional Use Permit for a change in the schedule and an extended curfew until midnight on approximately 8 nights.

GENERAL CUP REVIEW STANDARDS

Subsection 3.B of Chapter IV outlines the standards for review of a Conditional Use Permit:

1. The proposed use does not violate the health, safety, or general welfare of Princeton residents.
Comment: No characteristics of the proposed use appear that they may violate the health, safety or general welfare of the Princeton residents.
2. The proposed use has been reviewed and approved by the City Engineer in regards to erosion, runoff, water pollution and sedimentation.
Comment: The proposed use will have no significant effect in regards to erosion, runoff, water pollution and sedimentation.
3. Adequate parking and loading is provided in compliance with the Ordinance.
Comment: Adequate parking and loading design is in compliance with the ordinance.
4. Possible traffic generation and access problems have been addressed.
Comment: The proposed use appears to have no negative impact on traffic generation or accessibility.
5. The proposed use can be accommodated with existing public services and will not overburden the city's service capacity.
Comment: The proposed use can be accommodated with existing public services and will not overburden the city's service capacity.

6. The proposed use conforms to the City's Comprehensive Plan and is comparable with present and future land uses of the area.

Comment: The proposed use conforms to the City's Comprehensive Plan and is comparable with present and future land uses of the area.

STAFF RECOMMENDATION

Upon review of the conditional use permit request, staff recommends that this permit be granted with the following conditions:

1. **Friday night races shall end by 11:00 P.M.**
2. **No more than two races per season may be regularly scheduled for non-Friday dates.**
3. **Wednesday Night rain date races shall end by 10:00 P.M.**
4. **No Wednesday night rain date races allowed during the regular school year.**
5. **No more than two Wednesday night rain dates allowed per month in June, July and August (6 per summer).**
6. **No more than one non-Wednesday rain date may occur per season.**
7. **The Planning Commission shall review the race schedule after the 2015 racing season.**

And the addition of:

8. **Extension of the 11:00 P.M. curfew until 12:00 A.M. on 8 specific scheduled race nights.**

Princeton Speedway Inc., is seeking an extension of our 11:00 pm curfew on approximately 8 of our scheduled race nights. We feel this is necessary because there is the possibility that our events may run later due to unforeseen circumstances, such as larger car counts, track conditions or weather delays. The extension is being sought so that we are proactive to this situation rather than causing a negative reaction for our neighbors in this community should we run later than our curfew. Princeton Speedway intends to do everything in our physical powers to meet our intended 11 pm curfew not only on our regular race nights but also for the 8 nights in question as well. We are seeking this to protect ourselves and our community from clashing over the possibility of these events being later. We want nothing more than to have a good relationship with our neighbors. Princeton Speedway hopes to continue our tradition of providing this community with a solid entertainment venue, that brings in valuable revenue to other area businesses as well. We have operated continuously since 1956 and are one of Minnesota's oldest running Speedways, and plan to continue on as such. Thank you for your consideration in this matter.

*Our objective is to be done on time (11pm)
however, we are asking for a 12 pm time
limit on those nights.*

*Mary Beth Cuper
2-20-15*

PRINCETON SPEEDWAY 2015

PRINCETON SPEEDWAY 2015			
April 25th	Practice Day All Classes Weather Permitting	All Classes	
May 1st	Season Opener	All Classes	
May 8th	Regular Race Night	All Classes	
May 15th	Regular Races plus IMCA Sprints and Rat Rod Car Display	All Classes plus IMCA Sprints	12 pm
May 22nd	Regular Race Night	All Classes	
May 29th	Regular Race Night	All Classes	
June 5th	Regular Race Night Plus the UMSS Sprint Series	360 Sprints and All Regular Classes	12 pm
June 12th	Regular Race Night	All Classes	
June 19th	Regular Race Night	All Classes	
June 26th	Regular Race Night plus IMCA Sprints	Regular Race Night plus IMCA Sprints	12 pm
July 3rd	Fireworks Special sponsored by NAPA	All Classes	
July 10th	Regular Race Night	All Classes	
July 17th	Regular Race Night	All Classes	
July 24th	Regular Race Night Plus IMCA Sprints	All Classes plus IMCA Sprints	12 pm
July 31st	Regular Race Night plus Outlaw Mini Mods	All Classes plus Outlaw Mini Mods	
Aug 9th	Mille Lacs County Fair No Races		
Aug 14th	Kids Night! Bike give aways and Regular Race Night	All Classes	
Aug 21st	UMSS Sprints Special	All Classes plus Winged and Traditional Sprints	12 pm
Aug 28th	Regular Race Night	All Classes	
Sept 4th	Regular Race Night	All Classes	
Sept 18th	Regular Race Night Plus IMCA Sprints	All Classes	12 pm
Sept 21st	Day 1 Princeton Showdown	All Classes	12 pm
Sept 28th	Day 2 Princeton Showdown <i>Saturday</i>	All Classes	12 pm

(Sunday Rounddate Sept 27) 4:00 start, Done 9:00 P.M.

PAT & DALE DUNHAM
105 13th Avenue North
Princeton, MN 55371-1431

March 6, 2015

Princeton Planning Commission
705 2nd Street North
Princeton, MN 55371

Dear Sirs:

This letter is being written to express opposition to the proposed Conditional Use Permit amendment to PC Resolution #02-13. A previous commitment for the 16th won't allow attendance at your meeting so we're taking this opportunity to express our feelings.

First we ask that you consider the pervasive impact on the immediate neighborhood. The noise becomes intolerable to a point where we're unable to leave our windows open or spend any quality time in our own yards. It's bad enough that it goes on until 11:00 PM, but activities after the event need to be considered too. Problems such as screeching tires, roaring engines, loud motorcycles, not to mention the array of transport equipment used to carry the racecars and their equipment. This is endured both before and after each race.

While we realize and recognize the economic impact races present to the community, what about the impact on the quality of life of the neighborhood and the community?

Some years back, the Public Utilities Commission was required to install noise abatement measures that included increasing the height of sound suppression at the plant. This was done at no small cost to the rate payer. This was done to satisfy and meet a decibel level lessening impact on the immediate neighborhood. A decibel level, I would suggest, a mere whisper compared to the level of noise coming from the fairgrounds. Why can't some level of noise requirements be imposed on this activity? I can't believe requiring mufflers would create great cost to the racing community, and would certainly improve public resistance to the activity. Think measured decibel restrictions per racecar.

While we respect your process, we only ask that you consider the neighborhood and racings impact on it.

We feel that if this variation request is approved by the Planning Commission, and ratified by the Council, it would only show total disregard for the neighborhood and community.

Respectfully,



Pat & Dale Dunham

Cc: Mayor and City Council

Princeton, MN.
March 5, '2015

Princeton City Planning Commission,

I received your notice of a meeting to extend the racing day and season. I spoke in opposition to extend the racing day and the season for 1914. My testimony was rejected as the Planning Commission had already voted to grant the track management the expansion of the season. The neighborhood doesn't need the excess noise until 12:00 midnight if the P.C.A. conducted testing of noise and air pollution both would exceed standards.

The management of the track knew of the rules it had to adhere to. Last year the City Council liberalized the rules for the track management.

Vote no on extending the racing day and extension of the season.

Sincerely,
Rod and Vicki
Anderson 208-14th Ave. N.



A379848
 Office of the County Recorder
 Mille Lacs County Minnesota
 Certified, Filed and/or Recorded on:
 June 10, 2013 10:15 AM
 Fee: \$46.00
 Pages: 2
 Return to:
 CITY OF PRINCETON
 705 - 2ND STREET NORTH
 PRINCETON, MN 55371
 G () S () V ()

Reserved for Recording Purposes

PC RESOLUTION #02-13

A RESOLUTION AUTHORIZING A CONDITIONAL USE PERMIT FOR A CHANGE IN THE SCHEDULE FOR AUTOMOBILE RACING AT PRINCETON SPEEDWAY IN AN A-2 AGRICULTURAL ZONING DISTRICT AT 1400 THIRD STREET NORTH (MILLE LACS COUNTY FAIRGROUNDS)

Legal Description: S 295 FT OF SE OF SE, EX E 755 FT, & EX.69A PARCEL #12 TO HY 169, SEC 29, TWP 36, R 26; W 17.1 ACRES OF NE OF NE, EX S 300 OF E 200 FT, & EX 5A PARCEL #11 TO HY 169 (FC), SEC 32, TWP 36, R 26; S 295 FT OF E 748.4 FT OF SE OF SE, SEC 29 & N 835 FT OF E 755 FT OF NE OF NE SEC 32 DES IN BK 69 P 104, & PART OF BLK 14-3RD ADDN TO OAK KNOLL CEME, & PART OF TRS DES IN BK 57 P 594 LYING S'LY OF A LINE DES IN 10/15/96 SKETCH, SEC 29 & 32, TWP 36, R 26; PIDS #24-029-0901, 24-032-2802, AND 24-029-1200.

WHEREAS, Princeton Speedway has submitted an application for a Conditional Use Permit for a change in the schedule for automobile racing in an A-2 Agricultural Zoning District at 1400 Third Street North; and

WHEREAS, the Princeton Speedway is located on the Mille Lacs County Fairgrounds property; and

WHEREAS, the Mille Lacs County Agricultural Society has signed off on the Conditional Use Permit application; and

WHEREAS, automobile racing is listed as a conditional use permit in the A-2 Agricultural Zoning District; and

WHEREAS, City Council minutes from July 27, 2000 indicate that "current racing activities would be grandfathered in, but any changes/additions will require a conditional use permit"; and

WHEREAS, historically, automobile races have occurred on Friday nights with occasional races occurring on alternative days with prior City Council approval; and

WHEREAS, the operators of the Princeton Speedway are proposing the traditional Friday night races, along with alternative dates for rain outs and special races; and

WHEREAS, a public hearing was held by the Planning Commission on March 18, 2013 after due published and posted notice had been given, and a reasonable attempt was made to give personal notice to all affected property owners, and all persons interested were given an opportunity to be heard; and

WHEREAS, the Planning Commission reviewed the findings of fact and found the proposed use meets the general review standards for a Conditional Use Permit, including:

1. The proposed use will not violate the health, safety, or general welfare of Princeton residents.
2. The proposed use has been reviewed and approved by the City Engineer in regards to erosion, runoff, water pollution, and sedimentation.
3. Adequate parking and loading is provided in compliance with the Ordinance.
4. Possible traffic generation and access problems have been addressed.
5. The proposed use can be accommodated with existing public services and will not overburden the City's service capacity.
6. The proposed use conforms to the City's Comprehensive Plan and is compatible with present and future land uses of the area.

NOW, THEREFORE, BE IT RESOLVED that the Planning Commission approves the Conditional Use Permit for a change in the automobile racing schedule at Princeton Speedway, subject to the following conditions:

1. Friday night races shall end by 11:00 PM. ✓
2. No more than two races per season may be regularly scheduled for non-Friday dates.
3. Wednesday night rain date races shall end by 10:00 PM. ✓
4. No Wednesday night rain date races allowed during the regular school year. ✓
5. No more than two Wednesday night rain dates allowed per month in June, July, and August (6 per summer).
6. No more than one non-Wednesday rain date may occur per season.
7. The Planning Commission shall review the race schedule after the 2013 racing season.

ADOPTED this 18th day of March, 2013

This instrument was drafted by:
City of Princeton
705 2nd Street No.
Princeton, MN 55371

ATTEST:



Carie Fuhrman, Comm. Dev. Director



Jack Edmonds, Chairperson



2013 Tentative Schedule

April 13th	S	Test & Tune	9:00 a.m. – 2:00 p.m.
April 19 th		Friday Night Race	Start at 7:00 p.m.
April 24 th	Wed	Rain Date	Start at 7:00 p.m.
April 27th	Sat	Test & Tune	9:00 a.m. – 2:00 p.m.
April 26 th		Friday Night Race	Start at 7:00 p.m.
May 1 st	Wed.	Rain Date	Start at 7:00 p.m.
May 3 rd		Friday Night Race	Start at 7:00 p.m.
May 8 th	Wed.	Rain Date	Start at 7:00 p.m.
May 10th	Sat	Test & Tune	9:00 a.m. – 2:00 p.m.
May 10 th		Friday Night Race	Start at 7:00 p.m.
May 15 th	Wed.	Rain Date	Start at 7:00 p.m.
May 17 th		Friday Night Race	Start at 7:00 p.m.
May 22 nd	Wed.	Rain Date	Start at 7:00 p.m.
May 24 th		Friday Night Race	Start at 7:00 p.m.
May 29 th	Wed.	Rain Date	Start at 7:00 p.m.
May 31 st		Friday Night Race	Start at 7:00 p.m.
June 5 th	Wed.	Rain Date	Start at 7:00 p.m.
June 7 th		Friday Night Race	Start at 7:00 p.m.
June 12 th	Wed	Rain Date	Start at 7:00 p.m.
June 14 th		Friday Night Race	Start at 7:00 p.m.
June 19 th	Wed	Rain Date	Start at 7:00 p.m.
June 21 st		Friday Night Race	Start at 7:00 p.m.
June 26 th	Wed.	Rain Date	Start at 7:00 p.m.
June 28 th		Friday Night Race	Start at 7:00 p.m.
July 3 rd	Wed.	Rain Date	Start at 7:00 p.m.
July 5 th		Friday Night Race	Start at 7:00 p.m.
July 10 th	Wed.	Rain Date	Start at 7:00 p.m.
July 12 th		Friday Night Race	Start at 7:00 p.m.
July 17 th	Wed.	Rain Date	Start at 7:00 p.m.
July 19 th		Friday Night Race	Start at 7:00 p.m.
July 24 th	Wed.	Rain Date	Start at 7:00 p.m.
July 26 th		Friday Night Race	Start at 7:00 p.m.
July 31 st	Wed.	Rain Date	Start at 7:00 p.m.



August 2 nd		Friday Night Race	Start at 7:00 p.m.
August 7 th	Wed.	Rain Date	Start at 7:00 p.m.
August 16 th		Friday Night Race	Start at 7:00 p.m.
August 14 th	Wed.	Rain Date	Start at 7:00 p.m.
August 23 rd		Friday Night Race	Start at 7:00 p.m.
August 28 th	Wed.	Rain Date	Start at 7:00 p.m.
August 30 th		Friday Night Race	Start at 7:00 p.m.
September 4 th	Wed.	Rain Date	Start at 7:00 p.m.
September 20 th	Fri	Friday Night Race	Start at 7:00 p.m.
September 21 st	Sat	Saturday Night Race ✓	Start at 5:00 p.m.
September 22 nd	Sunday	Rain Date	Start at 3:00 p.m.

**MINUTES OF A STUDY SESSION OF THE PRINCETON CITY COUNCIL HELD ON
FEBRUARY 5, 2015 4:30 P.M.**

Mayor Paul Whitcomb called the meeting to order. Council members present were, Thom Walker, Dick Dobson, Jules Zimmer and Victoria Hallin. Staff present, Administrator Mark Karnowski, Finance Director Steve Jackson, Community Development Director Jolene Foss, Clerk Shawna Jenkins, Police Chief Todd Frederick, Engineer Mike Nielson, Public Works Director Bob Gerold, Fire Chief Jim Roxbury, Liquor Store Manager Nancy Campbell, and Attorney Damien Toven.

Chamber Executive Board

Chamber Director Karen Michels introduced Chamber President David Haugen, Treasurer Tim Siercks and Secretary Amber Wilkinson. They came to share what the Chamber is doing and what their goals are. She thanked the City Council and the Staff, and said everyone has been amazing in their communication and working together with the Chamber. She commented that Haugen, Mayor Whitcomb and herself just met last week to share some ideas. Haugen added that they discussed what the Chamber has planned for the next few years and some ideas on improving the look of the city. It is helpful having the Mayor involved, as the ongoing maintenance of these ideas can be discussed as well.

Michels said one of the things the Chamber is striving to do, is reconnect with their membership. Unfortunately, with the timing of both the vacancy in the Chamber and in Community Development, Manufacture's Week was not celebrated. They are a very important part of the City and Chamber of Commerce. Michels said she nominated Biomatrix for the 2015 Minnesota Progress Award and she was recently notified that they were selected as one of the 26 businesses for that honor, which will be held in April.

Michels stated she has been working with City Staff to make sure they are aware of when and where the events will be taking place. She appreciates the opportunity to talk with the Council.

Dobson commented that he thinks it is really great to see the City and Council working so well together

West Branch Project

Presentation

Karnowski reported that as the Council is aware, the City and PUC have been discussing a water looping project on West Branch for a few years. This project was actually initiated by the PUC to improve the fire flow in an that area. They were going to be tearing up some of the streets, so they asked if the City was interested in adding any sewer lines at that time. In many discussions with the PUC, staff believes the revised project meets what the PUC wants to do and what the City feels is reasonable.

Nielson advised that the current water main only provides approximately 500-600 gallons per minute. In the middle of the block which is serviced off 3rd street, it was monitored at only 100 gallons per minute. For optimum Fire Flow, they like to see 2500 gallons per minute. This project will increase it to about 1930 gallons per minute.

Nielson said they did have some residents attend the open house last week. Those in attendance are in favor of the project, but did have some negative comments on the cost. Another issue that was brought up, was that there was not enough parking for the apartment building and they asked if a few spaces could be added along the road. He estimated about \$10,000 to widen the road there and add a few parking spaces. The costs presented last

time, have been adjusted slightly as they have now done some of the design work and have a better idea on cost. Those estimates are the street and storm sewer at \$487,799, water main at \$494,000 and sewer at \$117,585.

Nielson stated that they did receive a comment from a resident that lives on the west end who has had their sewer back up a few times. Public Works went out and used the camera to take a look at that line. There are a few spots that had standing water, so there may be some dips in the line. He added that jetting the line may be a good idea. The worst areas are at the service connections, so it may be something to look at. If that was replaced, it would be about 1300 additional feet.

In regards to how the property assessments will be calculated, corner lots will only have one side calculated and others will be assessed by the front footage. The Water and Sewer will be based on residential units. Units will vary from 1 up to 32 units for the largest apartment building. The city policy does allow for up to 100% assessment of the project, but staff is looking at the street and storm sewer being assessed at 50% and PUC is looking at the water main being assessed at 60%. Sanitary Sewer for properties that do not have it will be assessed at 100%, divided by the number of units. There are some undeveloped lots and some of those may not be buildable. For example, parcel 2 is owned by Ideal Realty and according to the County, the market value is \$3,600. The proposed project with street, storm and sewer would be an assessment of \$12,750, so we may need to meet with the property owner. There are also a few other properties that have proposed assessments that are a fair chunk of the estimated market value, so there may need to be some considerations made on those as well. These improvements bring value to properties, but staff should determine what a maximum assessment to those properties should be.

Dobson questioned if the cost to create the parking spaces would be assessed to the Apartment Building. Nielson responded that is what he is proposing.

Hallin asked if the estimated 1.99 million included the water line costs. Nielson responded that almost half of that is the cost of the water line. PUC is reducing their coverage to 40% of the cost. Dobson asked if Nielson was going to talk to the PUC about getting it to 50%. Zimmer asked if that will be done prior to starting the project. Nielson responded that they will know that before the Public Hearing at the end of the month.

Walker he agrees that we may need to do some additional negotiation on some properties.

Order Feasibility report – Resolution 15-04

HALLIN MOVED TO APPROVE RESOLUTION 15-04 ORDERING THE FEASIBILITY STUDY FOR THE WEST BRANCH PROJECT. DOBSON SECONDED THE MOTION. THE MOTION CARRIED UNANIMOUSLY

Accept feasibility report and call for Public Hearing – Resolution 15-05

HALLIN MOVED TO APPROVE RESOLUTION 15-05 ACCEPTING THE FEASIBILITY STUDY FOR THE WEST BRANCH PROJECT AND CALL FOR A PUBLIC HEARING. WALKER SECONDED THE MOTION. THE MOTION CARRIED UNANIMOUSLY

Civic Center Rental Agreement – draft 4

Karnowski reported that he has made the recommended changes to the civic center agreement as was discussed in previous meetings.

Walker asked if it should state that food prep should also only be allowed in the kitchen. A cake decorating class was mentioned as an example.

Karnowski said he could find some wording to cover it.

Dobson added that he likes the alternative language and that civic groups could have no fundraising events there at a cheaper rate.

Walker asked if it is first come first serve, even if it is nonprofit verses a profit business. Whitcomb suggested changing the cheaper rate to Monday through Thursday, as Sundays' may get used frequently and it is a weekend day when a lot of events may be held.

WALKER MOVED TO APPROVE THE CIVIC CENTER RENTAL AGREEMENT WITH THE ALTERNATIVE LANGUAGE AND A POSSIBLE CHANGE TO THE SECTION ON COOKING. HALLIN SECONDED THE MOTION. THE MOTION CARRIED UNANIMOUSLY

Replacement of 2011 Ford Crown Victoria

Frederick advised that Nelson Auto Center in Fergus Falls again has the state bid 2015. They are looking at ordering a replacement squad for the year of 2015. The total purchase price including delivery is \$26,303.95 for a 2015 Ford Police Utility Interceptor. The add on options for the squad have been limited to items such as keyed alike to other purchased squads, removing carpet and adding rubber floors, adding LED spot lamp to driver's side door, wiring package, wiring tunnel (front engine compartment to rear cargo) and back-up cameral. In addition to the squad purchase price, there will be equipment needed to outfit the squad. At this point, Keepers (St Cloud, MN) who is responsible for the install of the equipment is in the process of testing and inspecting the equipment to determine which items are working property from the damaged squad car.

After discussing the replacement of the totaled squad with Finance Director Jackson, it was decided to shift the original purchase / replacement of the unmarked squad (2010) to 2016 and use the funding for that squad. This would assist with the purchase of the squad that is replacement the totaled squad plus any insurance deductible.

Walker asked if this was a normal CIP purchase. Frederick said there is a purchase in the CIP for this year, so it was just changed to this vehicle and the other will be replaced next year. Dobson questioned if the equipment that is still good will be used on the new one. Frederick said there are some that would be usable in the new squad, but a few things that they will need to purchase, such as the cage. With the current CIP, that additional equipment is listed as well. The insurance agent handles most of the squad cars and the equipment is being tested to determine what is still functional. Zimmer asked if the items that can't be used will be sold, or stored for future use. Frederick said some things will be stored for future use but the cage for example will be scrapped as it is worth more money. Hallin asked if the insurance settlement would go back into the CIP. Jackson confirmed that it will go back

to the CIP. Frederick said the radar unit, camera and computer still need to be pulled out and tested.

ZIMMER MOVED TO APPROVE THE PURCHASE OF A REPLACEMENT SQUAD FROM THE STATE BID HOLDER NELSON AUTO CENTER IN FERGUS FALLS FOR \$26,303.95. DOBSON SECONDED THE MOTION. THE MOTION CARRIED UNANIMOUSLY

Street Sweeper Disposition

Gerold reported that the Public Works Department is purchasing a new street sweeper which he has had in the CIP since 2002. He is requesting that the Council authorize the old one to be sold at auction. There is a reserve put on it, so if it does not sell for the trade in value, it will be no-saled and will be traded in.

HALLIN MOVED TO APPROVE THE STREET SWEEPER TO BE SOLD AT AUCTION. ZIMMER SECONDED THE MOTION. THE MOTION CARRIED UNANIMOUSLY

Whitcomb thanked Bob and Jenny Gerold for all the work that they have done on the Civic Center.

ADJOURNMENT

There being no further business:

DOBSON MOVED TO ADJOURN THE MEETING AT 5:15 PM. HALLIN SECONDED THE MOTION. THE MOTION CARRIED UNANIMOUSLY

Respectfully Submitted,

Shawna Jenkins
City Clerk
ATTEST:

Paul Whitcomb, Mayor

**MINUTES OF A REGULAR MEETING OF THE PRINCETON CITY COUNCIL HELD ON
FEBRUARY 12, 2015 7:00 P.M. IN THE CITY HALL COUNCIL CHAMBERS**

Mayor Paul Whitcomb called the meeting to order and led the Pledge of Allegiance to the Flag. Council members present were, Thom Walker, Dick Dobson, Victoria Hallin and Jules Zimmer. Staff present, Administrator Mark Karnowski, Finance Director Steve Jackson, Community Development Director Jolene Foss, Police Chief Todd Frederick, Public Works Director Bob Gerold, Clerk Shawna Jenkins, Engineer Mike Nielson and Attorney Damien Toven.

AGENDA ADDITIONS/DELETIONS

None

CONSIDERATION OF MINUTES

- A. Regular Meeting Minutes of January 22, 2015
- B. Study Session Meeting Minutes of February 5, 2015

HALLIN MOVED TO APPROVE THE REGULAR MEETING MINUTES OF JANUARY 22, 2015 AND THE STUDY SESSION MEETING MINUTES OF FEBRUARY 5, 2015. DOBSON SECONDED THE MOTION. THE MOTION CARRIED UNANIMOUSLY

CONSENT AGENDA

- A. **Permits and Licenses**
 - 1. Princeton Speedway Liquor License, April 1st – September 31, 2015
 - 2. Christ Our Light Catholic Parish Gambling License – Bingo on March 15, 2015
 - 3. Christ Our Light Catholic Parish Gambling License – September 20, 2015
- B. **Personnel**
- C. **Donations / Designations**

HALLIN MOVED TO APPROVE THE CONSENT AGENDA. ZIMMER SECONDED THE MOTION. THE MOTION CARRIED UNANIMOUSLY

OPEN FORUM

REPORTS OF OFFICERS, BOARDS, AND COMMITTEES

- A. EDA Minutes of January 15, 2015
- B. Planning Commission Minutes of January 26, 2015
- C. Park Board Minutes of January 26, 2015
- D. Fire Board Minutes of January 6, 2015

PETITIONS, REQUESTS, AND COMMUNICATIONS

- A. Wine and Spirits Grant Request – Princeton Senior All Night Party

Karnowski stated that once again, the Princeton Senior All Night Party is requesting a Wine and Spirits Grant Request. In the past, a 6 pack of pop per student was provided.

HALLIN MOVED TO APPROVE PRINCETON SENIOR ALL NIGHT PARTY'S WINE AND SPIRITS GRANT REQUEST AND WILL DONATE ONE 6 PACK OF POP PER STUDENT THAT IS ATTENDING. ZIMMER SECONDED THE MOTION. THE MOTION CARRIED UNANIMOUSLY

ORDINANCES AND RESOLUTIONS

A. Resolution 15-07 accepting Civic Center Donations

Karnowski reported that as the Council is aware, we have received numerous donations in money, labor and materials to rehabilitate the Civic Center. This is to accept the donations that we have not yet accepted via resolution. The rehabilitation has been a huge success and likely would not have happened without all the contributions we have received.

DOBSON MOVED TO APPROVE RESOLUTION 15-07 ACCEPTING DONATIONS FROM VARIOUS INDIVIDUALS AND BUSINESSES FOR THE PRINCETON CIVIC CENTER REHABILITATION. ZIMMER SECONDED THE MOTION. THE MOTION CARRIED UNANIMOUSLY

B. Resolution 15-08 Bike Trail Design/Build RFP

Karnowski advised that at the December 11th meeting, there was a brief discussion about using the "Design Build" process to construct the 1 mile of 10' bike path from the south of the PUC's water treatment plant on Rum River Drive.

Resolution 15-08 will authorize staff to seek interested parties as well as a legal notice and draft an RFP. We have \$180,000 available, so we are proposing to use the "Design Build" method so we can hopefully get the entire trail done. Staff has had conversations with a few firms and feels this will work well for the project.

HALLIN MOVED TO APPROVE RESOLUTION 15-08 AUTHORIZING ISSUANCE OF A REQUEST FOR PROPOSALS TO CONSTRUCT A BIKE TRAIL ALONG THE OLD RAILROAD RIGHT OF WAY EXTENDING SOUTH FROM RUM RIVER DRIVE. WALKER SECONDED THE MOTION. THE MOTION CARRIED UNANIMOUSLY

UNFINISHED BUSINESS

NEW BUSINESS

A. Police Certificate of Valor

Karnowski reported that on Christmas Day, Officer Josephs was involved in an incident with a resident that she was attempting to arrest. Kenneth Scheneman assisted her in getting the resident under control. Mayor Whitcomb awarded the Certificate of Valor to Kenneth Scheneman for his heroism and assistance to Officer Josephs.

B. Decommissioned WWTP Property Lease (Solar Farm)

Karnowski reported that as the Council is probably aware, the City and PUC staff have been working with SolarStone Partners, L.L.C. in trying to come up with an agreement to lease a portion of the decommissioned WWTP ponds for use as a solar farm.

A proposed lease has been reviewed by the city attorney and SolarStone has pretty much agreed to the recommended changes. There are still a couple of items yet to be negotiated.

SolarStone is planning on submitting their proposal to the Southern Minnesota Municipal Power Agency (SMMPA) of which the Princeton PUC is a member. It is a competitive process by which one proposal will be selected by SMMPA for construction.

As noted in the proposed 30 year lease, SolarStone plans on reimbursing the city for use of 30 acres of the land to the tune of \$700 per acre per year with a 2.5% annual escalator. That would generate \$21,000 in revenue for year one and increase annually from there to \$30,731/acre in year 30 with a total payment (30 year cumulative) of \$921,930. (Note that the attached does not include the revised per acre lease rate of \$700/acre.)

In addition, there are power generation taxes that would be paid by SolarStone to the State of which 20% would be returned to the city. The estimate of the value of those payments is about \$1,475 per year.

It's possible that the city could negotiate a higher amount but, again, this is a competitive process and only one proposal will be approved for construction. So a higher lease rate may result in the SolarStone proposal being passed over.

SolarStone's proposal has to be submitted to SMMPA by February 20th, so Council action on the proposal must be finalized before then.

If the Council agrees with the proposed lease agreement (again, with the possibility of some minor language changes) then a motion authorizing the Mayor and Clerk to sign the lease would be in order. In the alternative, the Council could continue tonight's meeting to next Tuesday, February 17th and make the decision then.

Karnowski stated there are some minor changes that still need to be made, so if the council wants to see the final agreement this meeting will need to be continued. Solarstone needs the agreement signed by the end of next week.

Nielson said the City can also prescribe to the service, so we could possibly power the WWTP and some of the other properties as well. That would provide a 10% reduction in cost.

Walker asked what would happen if SolarStone went out of Business. Nielson replied that he believes the city would own that panels in that case. Solar panels have a 30 year life cycle, so the entire thing could likely be liquidated for more than the cost of demolition.

HALLIN MOVED TO APPROVE THE PROPOSED LEASE AGREEMENT DRAFT, CONTINGENT ON LANGUAGE CHANGES AND CORRECTIONS WITH SOLARSTONE. WALKER SECONDED THE MOTION. THE MOTION CARRIED UNANIMOUSLY

MISCELLANEOUS

Hallin reported that the STEM program for students (Science, Technology, Engineering and Math) is holding an event on Friday February 20th at both the High School and the Middle School. This is a very important program, especially for young adults that will be entering the work force.

BILL LIST

HALLIN MOVED TO APPROVE THE BILL LIST WHICH INCLUDES THE MANUAL CHECKS AS LISTED ON THE MANUAL BILL LIST FOR A TOTAL OF \$72,976.01 AND THE ITEMS LISTED ON THE LIQUOR BILL LIST AND GENERAL CITY BILL LIST WHICH WILL BE CHECKS 71364 TO 71456 FOR A TOTAL OF \$377,319.87. ZIMMER SECONDED THE MOTION. THE MOTION CARRIED UNANIMOUSLY

ADJOURNMENT

There being no further business:

DOBSON MOVED TO ADJOURN THE MEETING AT 7:20 PM. HALLIN SECONDED THE MOTION. THE MOTION CARRIED UNANIMOUSLY

Respectfully Submitted,

Shawna Jenkins
City Clerk

ATTEST:

Paul Whitcomb, Mayor

**MINUTES OF A REGULAR MEETING OF THE PRINCETON CITY COUNCIL HELD ON
FEBRUARY 26, 2015 7:00 P.M. IN THE CITY HALL COUNCIL CHAMBERS**

Mayor Paul Whitcomb called the meeting to order and led the Pledge of Allegiance to the Flag. Council members present were, Thom Walker, Dick Dobson, Victoria Hallin and Jules Zimmer. Staff present, Administrator Mark Karnowski, Finance Director Steve Jackson, Police Chief Todd Frederick, Public Works Director Bob Gerold, Clerk Shawna Jenkins, Engineer Mike Nielson and Attorney Damien Toven. Absent was Community Development Director Jolene Foss

AGENDA ADDITIONS/DELETIONS

None

CONSIDERATION OF MINUTES

- A. Regular Meeting Minutes of February 12, 2015

HALLIN MOVED TO APPROVE THE REGULAR MEETING MINUTES OF FEBRUARY 12, 2015. WALKER SECONDED THE MOTION. THE MOTION CARRIED UNANIMOUSLY

CONSENT AGENDA

A. Permits and Licenses

1. Gambling License Princeton Lion's Bingo and raffle on April 18 at Steven's

B. Personnel

1. Police Chief Todd Frederick Step 2 Increase after 6 month probation to \$68,373

C. Donations / Designations

DOBSON MOVED TO APPROVE THE CONSENT AGENDA. HALLIN SECONDED THE MOTION. THE MOTION CARRIED UNANIMOUSLY

OPEN FORUM

David Padella with the Mille Lacs County Historical Society announced that starting next month, their meetings have been moved to the first Wednesday of every month at 7pm. There have been a lot of changes over the last few months. In addition to the new roof, they have made some interior changes as well. He is looking forward to the Council seeing the changes.

Padella said it is his understanding that Councilor Hallin used to be involved in teaching at the Pioneer School and he invited her to come back. He reported that they had to cancel a few days last year because they were short teachers. Hallin said she will stop in to talk to them and will try to get something set up for this year's Pioneer School.

Hallin said she has been getting phone calls asking if the Depot is open regular hours. Padella responded that they are open a few days a week, but those hours may change when winter is over. They are closed Sundays, Mondays and Tuesdays.

PUBLIC HEARING – West Branch Street Roadway and Utility Improvements

Nielson advised that this is a Public Hearing for the City to consider and possibly adopt the proposed assessment against abutting properties for the North 400 feet of 13th Ave North, West Branch Street from 13th Ave to 7th Ave, 7th Ave from West Branch Street to 3rd Street North and 3rd Street North from 7th Ave to approximately 150 feet west of Rum River Drive. The improvements will be generally located within the roadways. The nature of the im-

provements shall include roadway resurfacing / drainage improvements, sanitary sewer service, water service and appurtenant work.

The proposed assessment would be payable in equal annual installments extending over a period of 15 years, the first of the installments to be payable on or before the first Monday in January 2016 and would bear interest at the rate of 6.5% annum from the date of adoption of the assessment resolution.

Rick Schwartz submitted his comments via email:

One of the main reasons for this update is to adequately supply a proper amount of water pressure to the end of the project and loop.

Only assessing 37 property owners, I feel is not fair or appropriate. It is my opinion and the opinion of others that any abutting properties, meaning any homes that are in reach of a water hydrant would be benefiting from these improvements. The assessment should not only include the properties that are on West Branch but to include all in reach of the fire departments reach from said hydrants.

I truly realize the need for the improvement to keep Princeton up to date and place to call home with functioning systems in place. I am simply asking for all benefiting to be assessed for these improvements, including the PUC splitting 50/50 and not 40/60.

The other discussion point was widening the streets 6 feet and if any possible land that is not in the right of way would be taken, then assessed, forced to a 15 year loan and charged interest. In this scenario that would be very tough to swallow.

I would further ask the city council to continue this meeting to allow additional property and home owners to have a chance to speak out.

Please accept this letter as my statement and disapproval of assessment as written. I have 3 very important meetings to attend on Thursday evening and cannot be in three places at one time.

Dennis Hatch and Marlene Nelson (Princeton Realty) submitted the written comments as follows:

This letter is to address 920 West Branch Street and the new water-sewer line going in. This letter pertains specifically to PID # 24-028-3403. The land is zoned residential vacant. There is a possibility of building a single family home, 2 duplexes or a 4 plex. This would be a plus for the City with the additional taxes.

Nelson stated that acting as the listing agent, her opinion is that putting in water and sewer makes this a much more marketable property but only if stubs are put in now. Stubs put in at a later date means a greater expense and digging up a new road which is not as desirable.

Whitcomb opened the Public Hearing at 7:24pm

Bridget Anderson 315 10th Avenue stated they have a corner lot on West Branch and questioned why they are on the list when they already have sewer and water. Nielson explained they could hook up along West Branch if they wanted to. Anderson asked if the road is widened will their very large tree need to be removed. Nielson said he would have to look at

that property to answer that. She also stated that the traffic speeds by and asked if stop signs could be added to slow people down. Nielson said studies show that stop signs unfortunately do not slow people down. He added that they can look to see if there could be some slight design changes to the curve and see if a 3 way stop would be suitable. Nielson will meet with them after the meeting to discuss their property.

Al Brodeson 901 West Branch Street questioned why the road is going to be widened when there is already a lot of traffic on that road. Nielson replied that in most cases, a narrow road causes people to drive off the edge and create more issues. Brodeson said if the road is widened, their garage may even need to be moved, in addition to some landscaping.

Jeff Davis 912 West Branch asked if it would save the property owners some money if the road was not widened. Nielson said it would not be much savings. If the shoulders were not paved, they would be graveled which costs a lot more in maintenance, so in turn saves everyone money.

Jim Hennesy 702 West Branch Street said he will be out of town end of March when the project may be approved and he is concerned he would not be heard. He asked if he can submit a statement.

Karnowski responded that Hennesy can email a statement or drop it off with the City Clerk and that if anyone has questions they are welcome to stop in or call staff.

Al Brodeson questioned why the water lines are being redone. Nielson responded that some of the old shared lines travel through backyards and have long runs. Those that are on those lines can be reconnected in the front instead of digging up the back yards. This will allow the property owners to use their entire backyards again if those lines are no longer used. The lines will be a 12" duct line pipe. Brodeson said his mother just put in a septic a few years ago. Nielson responded that in many cases such as that, the assessment can be deferred until the property is sold or if the septic were to fail. Nielson added that it is tough to determine when the best time is when there are multiple septic systems adjacent to sewer in a city.

Jim Hennesy asked if the property owners will be required to hire a contractor to hook them up. Nielson replied that they can do it on their own, or the council may agree to allow the property owners to add that cost to the assessment. Nielson said if some of the long service lines were to fail, it would be much more expensive for them to replace or repair the lines.

Brodeson asked if the City were to go into someone's yard and a tree was required to be removed, who is responsible for those charges. Nielson said the City would not be working in yards as the water lines would from the street to the house would be the responsibility of the home owner.

Nielson stated that the fire flow is very low in the area and needs to be fixed for safety reasons.

Hallin said she was asked by a resident if they can again use their entire back yard if those lines were no longer used. Nielson said that yes, they could again use that land.

Rodger Anderson owns some undeveloped property along West Branch and asked if the erosion issues will be fixed. He questioned if the City would be going on private property to do that. Nielson replied that they will only go on private property with permission from the

property owner.

Jeff Davis 912 West Branch asked if the assessment is based on the footage. He asked if the amount of buildable land on a lot comes in to affect. For example, should a lot that only has a small portion of buildable land pay the same as one that is entirely buildable. Nielson said that they can sit down with individual property owners and take a look at those types of situations.

Kelly Odeen on 3rd Street said he heard it may be an interest rate of 6%. Nielson replied that the current bond market is fairly good and we hope to be lower than that. Jackson added that if the bond were to be sold today, it would probably be in the 2.5-3%, and we would charge 1% over that. That could change in 2 months, but that is an estimate if it were to be done today.

Jim Hennesy said he appreciates that the City is looking out for future needs, but hopes the Council is also aware of the cost to the residents and that they will have big impact to their lives. He said some people could lose their homes from this

Ann Brodeson 901 West Branch Street said she is 72 years old and lives on a fixed income. She doesn't know how she will pay for this. Nielson said he believes there is a senior deferral available. It does have particular requirements that need to be met such as age, income, etc.

Bridget Anderson asked why seniors get a deferral and others do not, such as a single income family. Jackson said the senior deferral is a state law.

Nielson added that usually longer the bond goes, the higher the interest rate. Staff, council and the citizens would need to determine how long they would like the assessment to be spread out.

A resident asked how the bond is paid. Nielson stated they are added to your taxes. She asked if those were tax deductible. Staff was not sure and suggested she speak to a tax attorney.

Jeff Davis asked if there are any other funding services available. Nielson replied there are not a lot of options or grants available for these types of situation.

Anderson asked what the average service life is of lines. Nielson responded 50-75 years on average. Anderson asked why the assessments are not pro-rated off that time frame. Nielson said the City would need to raise taxes across the board to cover projects, but borrowing at a low interest rate is usually the best option. He said he is aware of a few cities that do not assess, and that is Minnetonka and Wayzata. He is not sure why they do not, but they must have a pretty high tax rate and capacity.

Brian Humphrey 506 3rd Street said with the upcoming construction, it may present an issue for residents to access the mail box in the alley behind the post office. He questioned if it should be just moved to a different location permanently.

DOBSON MOVED TO CLOSE THE PUBLIC HEARING AT 7:58PM. HALLIN SECONDED THE MOTION. THE MOTION CARRIED UNANIMOUSLY

Walker announced to everyone in attendance that the Council's contact information is on the

website so if people don't feel comfortable talking tonight, they can give him a call or even stop over.

Karnowski reiterated that as well and stated that if anyone has questions or concerns to please call, email, stop in, etc.

REPORTS OF OFFICERS, BOARDS, AND COMMITTEES

- A. Fire Advisory Minutes of February 3, 2015
- B. PAVC Minutes of February 9, 2015
- C. Park Board Minutes of February 23, 2015

PETITIONS, REQUESTS, AND COMMUNICATIONS

- A. Wine and Spirits Grant Request from Kinship Youth Mentoring

Karnowski reported that Kinship is requesting \$1500 to help support their mentoring program that helps kids and builds a sense of community in their lives. The council agreed it is a worthy organization 2011.

ZIMMER MOVED TO APPROVE THE REQUEST FOR \$1500 BY KINSHIP TO HELP SUPPORT THEIR MENTORING PROGRAM. WALKER SECONDED THE MOTION.

It was asked what Kinship received from the City in the past

WALKER MOTIONED TO TABLE THE KINSHIP REQUEST UNTIL JACKSON CAN LOOK AT WHAT WAS GIVEN LAST TIME. DOBSON SECONDED THE MOTION.

Jackson came back into the Council Chambers and reported that \$680 was given in 2011 and \$1000 in 2013.

ZIMMER MOVED TO APPROVE THE REQUEST FOR \$1500 BY KINSHIP TO HELP SUPPORT THEIR MENTORING PROGRAM. HALLIN SECONDED THE MOTION. THE MOTION CARRIED UNANIMOUSLY

ORDINANCES AND RESOLUTIONS

- A. Ordinance 715 – Amending Fee Schedule – FIRST READING

Karnowski advised that the Fee Schedule needs to be updated with the new Civic Center Fees that have been set by the Council.

HALLIN MOVED TO INTRODUCE ORDINANCE 715 AMENDING THE FEE SCHEDULE. WALKER SECONDED THE MOTION. THE MOTION CARRIED UNANIMOUSLY

- B. Resolution 15-08 supporting dedicated state funding for City Streets

Karnowski advised that the media states as of late that the Governor and legislative leaders appear to support passage of a substantial transportation funding bill for the 2015 legislative session.

While the League of Cities has a long history of supporting increased transportation investments, their support has not helped secure more discretionary transportation funds for cities and, despite intense efforts over the last two decades on the part of the League and city officials, the Legislature has not passed the street improvement district enabling legislation requested by cities.

The counties have secured additional wheelage tax authority as well as local option sales taxes for transportation. The Legislature has increased the gas tax and other revenues distributed by a constitutional formula through the Highway User Tax Distribution Fund (HUTDF), but those revenues provide discretionary funds to only 147 of Minnesota's 852 cities (those over 5,000 in population). Currently, 84 percent of city streets are funded with property taxes and special assessments.

After a lengthy discussion, the League of Minnesota Cities Board of Directors voted on Jan. 15 to base its support for a 2015 transportation funding bill on inclusion of a new state funding stream for city streets. The directive, which marks a change in the League's transportation advocacy strategy, reads as follows:

"The League will support and advocate only for omnibus transportation funding bills that contain a new funding source for city streets. The League will advocate for a sustainable funding stream outside the constitutional formula for city streets. The League may also advocate for street improvement districts, although it will not condition its support for an omnibus transportation bill on inclusion of a street improvement district mechanism. The League will testify in support of omnibus transportation funding bills that contain discretionary funds for cities, including for city streets. The League would be neutral/silent on bills that do not contain discretionary funds and tools for cities."

The League's directive would be neutral on bills that contains provisions the League has supported—such as a gas tax increase and street improvement district authority for cities—but all LMC Board Members agreed that city street funding has remained unaddressed in omnibus transportation funding bills for over a decade.

The League's strategy is intended to support an omnibus transportation funding bill that provides additional dedicated state funding for city streets including funding that can be used for non-MSA (municipal state aid) city street maintenance, construction and reconstruction and convey to the Governor and Legislature that adequately funded city streets is essential to mobility and economic vitality.

The LMC Board requested that Cities interested in supporting this effort are encouraged to consider adopting a resolution as soon as possible and sharing it with their legislators and the LMC

WALKER MOVED TO APPROVE RESOLUTION 15-08 SUPPORTING DEDICATED STATE FUNDING FOR CITY STREETS. DOBSON SECONDED THE MOTION.

Zimmer questioned the comment in the memo that stated the League is going to be neutral on the gas tax. Karnowski confirmed that they are not in favor of a gas tax.

THE MOTION CARRIED UNANIMOUSLY

UNFINISHED BUSINESS

A. Civic Center Rental Agreement Amendment

Karnowski reported that staff is beginning to receive calls to rent the Civic Center. The American Legion held their first meeting there on February 12th and also had an omelet breakfast there on Sunday, February 15th. Apparently they're pleased with the results to date, wording changes, etc.

One issue that's come up since the Council approved the rental agreement information is whether the weekend rate should apply to certain holidays. We had someone reserve the building for this year's Christmas Eve, which falls on a Thursday and, accordingly, would be subject to the weekday rate of \$150 (\$100 for a city resident) as opposed to the weekend rates of \$300/\$250.

So the question is whether the Council wishes to charge the weekend rate rather than the weekday rate for these or other celebratory days:

New Year's Eve	Halloween	4 th of July
New Year's Day	Memorial Day	Thanksgiving
Valentine's Day	Christmas Eve	Christmas Day
St. Patrick's Day	Labor Day	

Whitcomb said for this year, he would like to leave it the same for Holidays to get people using it. Dobson said he agrees, although he understands Staff's point of few as well.

The Council agreed to leave the prices as previously agreed upon at this time.

Karnowski reported that every fall the League of Minnesota Cities has meetings throughout the state. He is so proud in how the community came together to rehab the center he spoke to someone at the League about the possibility of having the meeting there. Hallin said that would be excellent and a good opportunity to show how the community came together on the project.

NEW BUSINESS

A. Biomatrix International Award

Karnowski reported that BioMatrix International has been selected as one of Finance & Commerce's 2015 Progress Minnesota honorees! There will be a dinner at the Hyatt Regency in downtown Minneapolis to honor this year's recipients.

This award was established to recognize those individuals and companies who are driving business, industrial growth and economic development in Minnesota in unique and innovative ways. The awards encourage, promote and honor entrepreneurs and organizations from

across the state who, by their investment of time, energy and ideas, are having a significant impact on job creation, business development, and the overall economic health of the state.

The Princeton Area Chamber of Commerce board has approved covering \$450 (half the cost of a table at the awards event) and would have 2 representatives from the Chamber attend. The Chamber would request that the City do the same. The table seats 10 total so we would provide 6 seats for BioMatrix International. (Having nominated them, Michels does not believe it appropriate to ask them to pay for their own tickets to a dinner to honor them.)

Michels stated that she would like to share that the City and Chamber are offering this to them as soon as possible.

BioMatrix International is an amazing asset to our community and they understand the value and importance of inspiring locally and impacting globally.

Karnowski advised that they did run it by the city auditor. The city's auditor said the state does not allow even employees to be recognized. They said this is a gray area. Karnowski stated that it may be something that the EDA could pay for. He added that he called Finance and Commerce and was told they only provide one free seat to the award winners.

Walker said he is willing to take it back to the EDA to consider approval.

B. Board of Appeal and Equalization meeting dates

Karnowski reported that Mille Lacs County and Sherburne County need to hold their Board of Appeal on different dates. Sherburne will be held on April 9th at 4:30pm and Mille Lacs at the normal Study Session of May 7th at 4:30.

MISCELLANEOUS

Dobson reported on the meeting with the Sheriff's group and it was very informative. They were given a tour of the jail and dispatch center. They are planning on holding a meeting once a quarter. Councilman Zimmer is the alternate, but he can attend any meetings he wants, as well as Chief Frederick. The Sheriff wants to know what they can do to help the municipalities.

Hallin reported on the STEM project event that was recently held at the schools. There were many local businesses that were there to talk to the students. She said it was a great event.

Walker said at Monday's East Central Regional Development Commission they stated they would like to come to a Study Session to reintroduce themselves and talk about different transportation grants, what they assist with, etc.

BILL LIST

HALLIN MOVED TO APPROVE THE BILL LIST WHICH INCLUDES THE MANUAL CHECKS AS LISTED ON THE MANUAL BILL LIST FOR A TOTAL OF \$114,866.62 AND THE ITEMS LISTED ON THE LIQUOR BILL LIST AND GENERAL CITY BILL LIST WHICH WILL BE

CHECKS 71459 TO 71524 FOR A TOTAL OF \$106,646.07. ZIMMER SECONDED THE MOTION. THE MOTION CARRIED UNANIMOUSLY

ADJOURNMENT

There being no further business:

HALLIN MOVED TO ADJOURN THE MEETING AT 8:22PM. WALKER SECONDED THE MOTION. THE MOTION CARRIED UNANIMOUSLY

Respectfully Submitted,

Shawna Jenkins
City Clerk

ATTEST:

Paul Whitcomb, Mayor

draft