



VACANT PROPERTY REGISTRATION

**CITY OF PRINCETON
705 Second St. N.
Princeton, MN 55371
(763) 389-2040 Fax (763) 389-0993**

FORM MUST BE FILLED OUT COMPLETELY

- *Information contained in this application becomes part of City of Princeton's records upon receipt and is therefore accessible to the public or other persons requiring access.*

Property Parcel ID Number: _____ Legal Description: _____

Is this property commercial or residential? _____

Property Address: _____ Princeton, MN 55371

Property Owner: _____ Phone: _____

Property Owner Address _____

Contact Email: _____ Fax: _____

Length of Time Expected to be Vacant: _____

Mortgage Company or other Lien Holder: _____ Phone: _____

Address: _____

Email: _____ Fax: _____

Please attach a plan and timetable for returning the building to appropriate occupancy and/or making the structure compliant with all city ordinances or for demolition of the building. The plan shall require completion of the plan within a reasonable period of time not to exceed (365) days. Such plan shall include all conditions that are to be corrected, the estimated value of the project(s) required to complete the plan and a plan for continued care and upkeep of the property. **NOTIFY THE CITY WITHIN 30 DAYS OF THE PROPERTY BECOMING OCCUPIED. PROPERTY MUST BE RE-REGISTERED ANNUALLY ON THE ANNIVERSARY DATE OF THE INITIAL VACANCY.**

Approval of City Dev. Director: _____ Date of Approval: _____

Registration Fee Paid: _____ Amount: _____ Check: _____

The owner of a vacant building shall register with the city not later than thirty (30) business days after any building in the city becomes a vacant building, as defined in City of Princeton's Ordinance §3, Section 380. It is the owner's responsibility to maintain the property. All costs incurred by the City for securing a vacant building under this Ordinance may be charged against the real property as a special assessment pursuant to Minn. Stat. §§ 463.251, 463.21 and 463.151.

Water Connected: YES NO

Signature
I hereby certify that the above information is correct.

Date