THE MINUTES OF A REGULAR MEETING OF THE PRINCETON FIRE ADVISORY BOARD HELD AT 7:00 P.M., JANUARY 3, 2017, AT THE PRINCETON PUBLIC SAFETY BUILDING

1. Call to Order – Chair Whitcomb called the meeting to order at 7:00 P.M. in the training room of the Princeton Public Safety building.

Members present:
Paul Whitcomb, Chair City of Princeton
Arvid Jenkins Spencer Brook Twsp.
Steve Dolin Greenbush Twsp.
Gene Stoeckel Princeton Twsp.

Members absent:
Cathy Lundeen Wyanett Twsp.
Roger Nelson Blue Hill Twsp.

Staff Present:
Josh Vaccari Asst. Chief, PFRD
Troy Thompson Captain, PFRD
Mark Karnowski City Administrator

Staff Absent:
Ron Lawrence Chief, PFRD

- - - - - - - Special Order of Business – Election of 2017 Officers - - - - - - -

Chair Whitcomb advised that the first order of business was consideration for the position of Fire Advisory Board Chair, Vice Chair and Secretary for 2017.

JENKINS MOVED TO RE-ELECT THE OFFICERS, THAT MOTION WAS SECONDED BY STOECKEL. THE MOTION CARRIED UNANIMOUSLY.

2. Review/Consideration of December 6, 2016 Minutes

Jenkins noted that Commissioner Dolin’s name was misspelled in the motion to approve the November, 2016 minutes and that there were two periods at the end of the Run Report paragraph.

JENKINS MOVED TO APPROVE THE DECEMBER 6, 2016 MINUTES AS CORRECTED. DOLIN SECONDED THE MOTION. THE MOTION CARRIED UNANIMOUSLY.

3. Agenda Additions/Deletions - None.

4. Reports:

A. Run Reports

In the absence of Chief Lawrence (excused because he was with his family on a vacation) Assistant Chief Vaccari handed out the run reports for each of the townships present as well as the city and reviewed them with the membership. There were a total of 37 calls in December.

Vaccari also handed out the year-end report summarizing the calls made by the PFRD during the 2016 year.

B. Department Update

Stoeckel inquired about former Assistant Chief and Captain Randy Cook and was advised that Cook was out of the hospital, at home and was doing well. Stoeckel also complimented the PFRD saying that one of the Princeton Township residents contacted him to advise that he was impressed with the professionalism of the PFRD firefighters that responded to a recent call at his home and that Stoeckel should pass that compliment along.

Karnowski reviewed the memo with the FAB outlining the results of the PFRD’s annual election where the following officers were elected by the membership:
Because Josh Vaccari was elected as Captain III last year and, this year, was voted to be the Assistant Chief, a special election to fill out the remaining year of Vaccari's term was held. The result of that election was:

**Captain III: Bryan Mellgren**

The FAB was advised that Captain IV (Jerry Rud) was the only other PFRD Board member who was not up for election this year.

The FAB was also advised that the PFRD’s Relief Association also had its annual meeting and election with the following members elected:

- Jay Roxbury: Trustee (3-year term)
- Austin Schneider: Trustee (3-year term)

The other Relief Association Board members are:

- Adam Cook: President (3-year term)
- Shane Werner: Vice President (3-year term)
- Dan Hiller: Secretary (3-year term)
- John Sjoquist: Treasurer (last 2 years of Cook’s 3-year term)
- Ron Lawrence: Fire Chief
- Paul Whitcomb: Mayor (ex-officio member)
- Mark Karnowski: City Administrator (ex-officio member)

The FAB was also advised that former Fire Chief Jim Roxbury (rather than retiring) will be taking a leave of absence from the PFRD as of January 1st and that he requested that the City Council consider appointing him as the Emergency Management Director which would allow him to continue applying for grants in addition to heading up the city’s Relocation efforts with the state. The City Council voted to accept the nominations of the PFRD membership and appoint the above officers as recommended. The Council also appointed Jim Roxbury as EMD for 2017.

5. **Old Business – None**

6. **New Business – None**

7. **Next Meeting & Agenda**

It was noted that next meeting will be on February 7.

8. **Adjourn**

There being no further business:

DOLIN MOVED TO ADJOURN. STOECKEL SECONDED THE MOTION. ALL VOTED IN FAVOR. THE MOTION CARRIED UNANIMOUSLY AT 7:16 P.M.

Respectfully Submitted,

Mark H. Karnowski
City Administrator