CALL TO ORDER/PLEDGE OF ALLEGIANCE:
The Chair, Gene Stoeckel, called the meeting to order at 5:30 P.M. Other members present included Jim Ferlaak, Jeff Dotseth, Joe Glenn, and Duane Kruse. Others present: Airport Engineers Joel Dresel, City Council Liaison Thom Walker, City Administrator/Airport Manager Mark Karnowski, Jack Edmonds and Sharon Sandberg. The Pledge of Allegiance was recited by all present.

AGENDA ADDITIONS/DELETIONS: Kruse requested that “Snow Plowing” be added to the agenda. Ferlaak asked that an update on the status of the AFSS building be added and Sandberg requested that a Flight Expo update be added as well. Without objection, those two items were added to the agenda.

APPROVAL OF MINUTES
DOTSETH MOVED TO APPROVE THE MINUTES OF THE JANUARY 4, 2015 MEETING AS PRESENTED. THE MOTION WAS SECONDED BY KRUSE. THE MOTION PASSED UNANIMOUSLY.

OLD BUSINESS:

A. Master Plan Update
Dresel advised that the SEH staff was working diligently on the document but that there was nothing new to report. There should be an update available next month.

B. 2017 CIP Update
Dresel advised that, if the Board wanted to have a project for this summer, that a decision should be made this month. He said an option was to not do anything this year and combine the money and do a larger project next year. The down side to that option is that the wetland delineation would have to be re-done (the one for this project is only good for a few years and expires at the end of this year). The cost is not excessive, but it’s an additional cost. Also, currently the state is kicking in 5% of the project costs…that funding may not be available for next year’s building season

DOTSETH MOVED TO RECOMMEND THAT THE CITY COUNCIL APPROVE THE PROPOSED EAST-WEST TAXIWAY LOCATED BETWEEN THE FUEL FACILITY AND THE HANGARS FOR CONSTRUCTION THIS SUMMER. THE MOTION WAS SECONDED BY KRUSE. THE MOTION PASSED UNANIMOUSLY.

C. Snow Plowing
Kruse asked if there was a city plow located on the airport and was advised that there was no storage location for it, so all the snow plowing equipment is located at the public works building. There was a discussion about whether locating a plow on the airport would expedite snowplowing.

Ferlaak suggested that the city issue a NOTAM immediately after a snowfall and prior to the runway being cleared to advise airmen that there was snow on the runway.

D. AFSS Update
Karnowski advised that the lease extension discussions with the FAA were currently stalled and that the City Attorney was contacted by an FAA attorney to see if some resolution could be reached.
The contract with the DNR for partial use of the building is going better. Ferlaak commented that when the DNR parks their stuff in the tie-down area they sometimes block the use of the fuel facility as well as take over the A/D building. Plus the crews don’t seem to care about picking up after themselves and they leave the A/D building messy. Mark advised that he’d talk to the DNR group leader and see if those issues can be addressed this year.

E. Flight Expo Event

Sharon Sandberg advised that the event will be held at the airport again this year. They need volunteers, if anyone is interested in helping out. The ‘build a plane’ program is doing well. She noted that they’ve had an ultra-light plane donated for the students to work on.

NEW BUSINESS: (none)

MANAGERS REPORT:
Fuel Sales – Karnowski noted that the January numbers were emailed out and also part of the packets he compiled for use that evening.
Financials – The financial report for the first quarter will be distributed to the Board in April.

MISCELLANEOUS: None.

ADJOURNMENT:
There being no further business:
GLENN MOVED TO ADJOURN. THE MOTION WAS SECONDED BY KRUSE. MOTION CARRIED UNANIMOUSLY. THE MEETING ADJOURNED AT 6:32 PM.

Respectfully Submitted,

Mark Karnowski,
City Admin/Airport Mgr.

ATTEST:

Gene Stoeckel, Chair