THE MEETING OF THE PLANNING COMMISSION BOARD HELD ON JUNE 19, 2017,
AT 7:00 P.M., AT THE CITY HALL COUNCIL CHAMBERS
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The meeting was called to order at 7:00 P.M., by Victoria Hallin. Members present were Dan Erickson, and Jeff Reynolds. Staff present were Jolene Foss (Comm. Dev. Director) and Mary Lou DeWitt (Comm. Dev. Assistant).

APPROVAL OF MINUTES OF THE REGULAR MEETING ON MAY 22, 2017
REYNOLDS MOVED, SECOND BY ERICKSON, TO APPROVE THE MINUTES OF MAY 22, 2017. UPON THE VOTE, THERE WERE 3 AYES, 0 NAYS. MOTION CARRIED.

AGENDA ADDITION / DELETIONS:
REYNOLDS MOVED, SECOND BY ERICKSON, TO APPROVE THE AGENDA. UPON THE VOTE, THERE WERE 3 AYES, 0 NAYS. MOTION CARRIED.

PUBLIC HEARING: None

OLD BUSINESS: None

NEW BUSINESS: A. Tower Zoning and Essential Services Zoning
Comm. Dev. Director Memo:

As cell towers become more and more prevalent, Staff feels that now is a good time to evaluate the zoning that we currently have in place for Antenna Overlay District and Essential Services Districts.

The only AT Antenna Overlay District is north of Highway 95/west of Highway 169.

The only ES Essential Services Overlay Districts are the PUC building, the PUC outdoor storage lot and the lot where the water tower is located near Mark Park.

There have been recent requests from cell phone service providers and data service providers to construct towers of varying height and type in the City.

Staff is asking the Planning Commission for suggested areas to evaluate for future Antenna Overlay and Essential Services Overlay District.

End of Staff Memo

Foss said that Molly Patterson-Lundgren, Planner with WSB Engineering will do the future Land Use Map and Zoning Map and will look into the Antenna Overlay District. Foss said there are three areas that have the Antenna Overlay District and pointed them out on the Zoning Map.
She received a call from a telephone provider service and they are wanting to put a 100-150 foot tower within the city limits. Princeton Public Utilities does not have room for another one on their water tower. Foss thought she would ask the Planning Commission Board if they had any ideas where a tower would work in the city.

Erickson said the best site is where there are existing towers.

Foss said the caller wanted to have one along Northland Drive by McDonalds and Fairview area. This tower would be for data.

Erickson said towers should be 500 feet from residential areas. He read about law suits that were against the City for allowing towers in a residential area and the City lost. The law suits were in regards to health issues and also the decrease of property values from the towers being close by.

Foss said the fiber that is in the ground is different than this. The person who spoke to her said that we have to allow the towers in the public right-of-way, because it is essential service. He said that the City could put up a tower and rent space from them.

Hallin said there is a tower behind Finish Line, located in Baldwin Township that has a flashing light on it.

Foss said they wanted to go across by McDonalds. She was thinking that maybe placing towers in the floodplain, east of the Golf Course.

Erickson said in the Industrial Park is a five acre piece of land that has an easement in it. One of the property sites nearby has wind power windmill and it would work well there.

Foss said the City maybe would buy some land and put up their own tower and rent it out. It is for data upgrading and capacity. Foss will talk to Molly Patterson-Lundgren about them and see what she says.

Erickson said the two on the south end of the city would service anyone. He mentioned the property that Westling owns.

Foss said that property of Westling’s may look out of place for a tower. The other side of the highway where the billboard is could be a good place. Foss will look at the properties south and east from Coborn’s also. For the Future Land Use Map it would be helpful having sites available. She will look into them. The caller suggested the Hy-Tech site, McDonalds, Princeton Public Utilities, and Family Pathways sites.

Erickson said there is residential behind Family Pathways. He reminded Foss about the lawsuit on devaluing property.
COMMUNICATION AND REPORTS:

A. Verbal Report

Foss said she did not have a Verbal Report.

B. Planning Commission Board Member

Mary Lou DeWitt, Comm. Dev. Assistant Memo:

Faith Goenner has decided to resign as a Planning Commission Board member. Faith’s input the Planning Commission decisions will be sorely missed.

We are now in need of two Planning Commission members. If you are aware of anyone that would be interested in being on the Planning Commission Board, this is what is needed:

1. The Planning Commission Board member would need to be a resident in the City limits.

2. We have option for one position only, if that person owns a business in the City limits and lives outside of town, but in the 55371 zip code, that person could be on the Board.

To have a quorum, we will need all three of you to attend the meetings. I understand this can be difficult in the summer months. Hopefully, we are able to find a member shortly.

**********************************End of Memo**********************************

The Planning Commission Board said they will tell resident’s they know of the two openings on the Planning Commission Board.

Hallin mentioned that the EDA Board and City Council do the Pledge of Allegiance at the beginning of each meeting and she is wondering if the Planning Commission would like to start that.

The Planning Commission Board was okay with starting the Pledge of Allegiance at the beginning of each Planning Commission meeting.

DeWitt said she will add the Pledge of Allegiance to the Planning Commission agendas.

C. City Council Minutes for May, 2017

The Planning Commission Board had no comments.

ERICKSON MOVED, SECOND BY HALLIN, TO ADJOURN THE MEETING. UPON THE VOTE, THERE WERE 3 AYES, 0 NAYS. MOTION CARRIED. THE MEETING ADJOURNED AT 7:56 P.M.

ATTEST:

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Victoria Hallin, Chair                 Mary Lou DeWitt, Comm. Dev. Assistant