CALL TO ORDER/PLEDGE OF ALLEGIANCE:
The Chair, Gene Stoeckel, called the meeting to order at 5:30 P.M. by leading the Pledge of Allegiance. Other members present included Troy Minske and Brenton Titcomb. Others present: City Administrator Robert Barbian, City Council Liaison Member Thom Walker, Sharon Sandberg, Alex Goerke (PE KLJ Engineering) and John Sautter.

AGENDA ADDITIONS/DELETIONS: MOTION BY TITCOMB, SECONDED BY MINSKE, TO APPROVE THE AGENDA ADDING; UNDER WING CAMPING AND AIRPORT HIGHLIGHTS. MOTION CARRIED.

APPROVAL OF MINUTES
MOTION BY MINSKE, SECONDED BY TITCOMB TO APPROVE THE MINUTES OF THE AUGUST 6, 2018 MEETING CORRECTING the COST OF FUEL FROM 100K TO 200K. MOTION CARRIED.

MASTER PLAN, CIP & LAND ISSUES: Barbian summarized the meeting held with representatives of MNDOT, FAA, Airport Board, Public Works Dir. and Barbian. Stating that a thorough review of projects was covered including: runway reconstruction & lighting which is currently in design, land exchanges establishing city airport land separate from city land and other property owners, corridor study for 21st Ave., airspace modification & zoning updates by Joint Zoning Board, establishing large hanger areas, additional communication tower, converting taxiway from a single to a joint use, fuel system credit card reader replacement and jet a fuel system. Considerable discussion occurred on each of the items. The CIP is to be updated by KLJ and Barbian through the FAA online system.

UNDER WING CAMPING: Sautter provided a handout with draft policies and procedures for camping at the airport. A few of the thoughts that need to be worked out are the area(s) to designate, who can use - only those that fly in, fee/free, fire pit and other items. It was noted that when the Board is satisfied consultation with Public Works is appropriate as well as approval by the City Council. Listing in the airport directory was also covered. MOTION BY MINSKE, SECONDED BY TITCOMB TO HAVE ON THE SEPTEMBER AGENDA. MOTION CARRIED.

AIRPORT HIGHLIGHTS:
The Board discussed the importance of coming up with an overview of the value provided by the airport and promotion to the community near and far thru various means. It was noted that information on the direct and indirect impacts be outlined in order that the Princeton Airport message can be publicized. Leasing jet A fuel also came up.

Engineering Report:
Alex Goerke indicated that a task order to perform the hanger development work is in process. This will allow for the policy of having hanger developer’s deposit 250.00 to cover the cost of completing an OEAAA thru the City. It was mentioned that the OEAAA on two hangers is awaiting approval and a possible third being discussed.
The runway design items discussed were the hold lines being at 230’, sign changes, phased construction or not, runway closure and access for dump trucks. It was mentioned that the project construction could go into construction late in 2019 or early 2020.

**Manager Report:** Barbian indicated that the task order for the hanger development was approved, noting that new hanger areas by the fuel may need to be more expensive and require a survey. Also noted is a statewide aviation survey being conducted by MNDOT. That a training secession “Airport 101” is being conducted Sept 20th and being attended by John Sutter.

A MOTION TO ADJOURN WAS MADE BY MINSKE, SECONDED BY TITCOMB. MOTION CARRIED.

**ADJOURNMENT:** The meeting adjourned at 8:15 P.M.

Respectfully Submitted,

Robert Barbian,
City Administrator