MINUTES OF A REGULAR MEETING OF THE PRINCETON CITY COUNCIL HELD ON
JANUARY 10, 2019 7:00 P.M. AT THE PUBLIC SAFETY BUILDING
********************************************************************************************
Mayor Brad Schumacher called the meeting to order and led the Pledge of Allegiance to the Flag. Council members present were, Jack Edmonds, Jenny Gerold, Jules Zimmer and Jeff Reynolds. Others present: City Administrator Robert Barbian, Finance Director Steve Jackson, Community Development Specialist Stephanie Hillesheim, Public Works Director Bob Gerold, Police Chief Todd Frederick, Clerk Shawna Jenkins, Wastewater Plant Manager Chris Klinghagen, Fire Chief Ron Lawrence, and Liquor Store Manager Nancy Campbell.

AGENDA ADDITIONS/DELETIONS
   Edmonds would like to make a few additional comments regarding the PUC under Reports. Schumacher would like to report on the CGMC Session under Miscellaneous and Barbian has a couple announcements as well

ZIMMER MOVED TO APPROVE THE AGENDA. REYNOLDS SECONDED THE MOTION. THE MOTION CARRIED UNANIMOUSLY

CONSIDERATION OF MINUTES
   A. Regular Meeting Minutes of January 10, 2019

REYNOLDS MOVED TO APPROVE THE REGULAR MEETING MINUTES OF JANUARY 10, 2019. ZIMMER SECONDED THE MOTION. THE MOTION CARRIED UNANIMOUSLY

CONSENT AGENDA

   A. Permits and Licenses
   B. Personnel
      1. Resignation of McKenzey Pauelka-Pierce from Liquor Store effective 12-27-18
      2. approval to hire Tahnee Kelly for Liquor Store effective 1-16-19
      3. Liquor Store Paul Sauder Step Increase effective 1-13-19
   C. Donations
   D. Miscellaneous

ZIMMER MOVED TO APPROVE THE CONSENT AGENDA. REYNOLDS SECONDED THE MOTION. THE MOTION CARRIED UNANIMOUSLY

OPEN FORUM

PRESENTATION & PUBLIC HEARING

REPORTS OF OFFICERS, BOARDS, AND COMMITTEES

   A. Public Utilities Commission 1-17-19 Agenda Packet

   Schumacher stated that he is happy to see the Agenda and Packets listed on Princeton Public Utilities Website. It provides transparency to the residents being able to read the packets and minutes. The Minutes will likely be posted once they are approved.

   Edmonds replied that Princeton Public Utilities has always been transparent. He spoke to Dobson who was the PUC Liaison for 10-12 years, there have been no issues. There has never really been an interest from the Council or Residents in the past to see the packets and minutes.
Edmonds wanted to add that Princeton Public Utilities paid approximately $7,000 in rebates to residential customers last year, and about $32,300 to commercial companies.

PETITIONS, REQUESTS, AND COMMUNICATIONS

ORDINANCES AND RESOLUTIONS

UNFINISHED BUSINESS

A. Phosphorus Trading Sites – Summary and 2018 Annual Report

B Gerold advised that the City of Princeton operates five phosphorus trading sites that are considered part of its wastewater treatment plant and discharge permit. The sites were constructed between 2012 and 2014 and are intended to offset the phosphorus discharged from the wastewater treatment plant (a point source of phosphorus) by stabilizing eroding banks of the Rum River and reducing sediment loading to the river (a non-point source of phosphorus). The City is required to continue with operation and maintenance of the trading sites in order to maintain the City’s discharge permit for the wastewater treatment plant.

In 2017 the City made repairs to the bank stabilization methods at all five trading sites. In 2018 the City, with assistance from WSB, completed monthly inspections of all five trading sites from May to October to document the stability of the repair work from 2017 and the overall functionality of the sites.

All five sites are currently in good repair and functioning properly. An MPCA inspection in September of all five sites noted only minor areas where vegetative coverage could be improved; City Public Works staff will maintain the schedule of monthly inspections during the growing season and complete reseeding activities as necessary to improve vegetative cover and general bank stability.

As part of the annual reporting process for the wastewater treatment plant, the City is required to submit an annual report on the status of the trading sites. The report must contain the following items:

- Description of the sites inspected
- Photographic documentation that the trade is still in place and operating properly
- If damage has occurred, photographic documentation of the damage
- Photographic documentation of completed repair work
- If all repair work has not been completed, a schedule for completion
- Detailed description of the remaining repair work to be completed
- Estimate of the total cost for each offset project

The attached report and photos are intended to complete this reporting requirement for the year 2018. The attached report must be submitted to the MPCA by February 15th to fulfill the terms of the discharge permit.

As discussed in the 2018 Annual Report, the City is not currently planning to complete major repairs to the trading sites. Minor work such as washout repairs and additional seeding, plus inspections to make sure sites continue to function properly and main-
tain stability, will be completed by the Public Works staff. There is currently $15,000 in the sewer utility fund for the next five years which is earmarked for minor trading sites repairs. If additional repairs are required the City can evaluate additional funding sources at that time.

It is recommended that Council authorize WSB to submit the attached 2018 annual report to the MPCA to fulfill the terms of the discharge permit.

ZIMMER MOVED TO AUTHORIZE WSB TO SUBMIT THE ANNUAL REPORT TO THE MPCA. GEROLD SECONDED THE MOTION. THE MOTION CARRIED UNANIMOUSLY

B. Sylva Lease

Barbian reported that the terms discussed at the last meeting has been put into an agreement and is ready for approval and signature.

ZIMMER MOVED APPROVE A LEASE WITH SYLVA FOR SHORT TERM USE OF 2 ACRES IN AERO BUSINESS PARK TO STORE MATERIALS. EDMONDS SECONDED THE MOTION. THE MOTION CARRIED UNANIMOUSLY

NEW BUSINESS

MISCELLANEOUS

A. St. Cloud State seminar – “Immigration Explored"

Schumacher stated he had received information on this and wanted to share it with the Council in case anyone wanted to attend.

B. CGMC Legislative Day

Schumacher reported that CGMC’s Legislative Day at the Capital is Wednesday January 30th. He and Barbian are signed up to attend. If any other councilors would like to go, please have staff sign you up. Reynolds stated he went a couple years ago, and said it is a very worthwhile event to attend.

C. Announcements – Bob Barbian

Barbian advised that Kwik Trip’s Grand Opening is on February 6th, with the ribbon cutting at 11am if the Council would like to attend.

March 9th is the Business Expo and the City will have a booth there. He asked for volunteers and sent around a sign-up sheet. The City will be providing shirts with the City Logo on them.

BILL LIST

ZIMMER MOVED TO APPROVE THE BILL LIST WHICH INCLUDES THE MANUAL CHECKS AS LISTED ON THE MANUAL BILL LIST FOR A TOTAL OF $165,800.13 AND THE ITEMS LISTED ON THE LIQUOR BILL LIST AND GENERAL CITY BILL LIST WHICH WILL BE CHECKS 78715 TO 78781 FOR A TOTAL OF $172,285.33. REYN-
OLDS SECONDED THE MOTION. THE MOTION CARRIED UNANIMOUSLY

CLOSED SESSION – AT&T Lease Agreement – statute 13D.05. subd. 3

Schumacher stated this portion of the properly noticed meeting of the Princeton City Council will be closed pursuant to Minnesota Statutes under the attorney/client communication exception to the Minnesota Open Meeting Law. The need for confidentiality outweighs the purposes served by the open-meeting law in this case based on the following:

Confidentiality is necessary to protect the City’s interests with respect to a lease with AT&T for a Cell Tower
• The purpose of the closed meeting is not to make a decision behind closed-doors, but instead is to determine what actions are appropriate with respect to the proposed lease with AT&T for a cell tower
• The only business to be discussed in this portion of the meeting is the negotiation of land negotiation and what action, if any, should be taken.

RENOULDS MOVED CLOSE THE MEETING AT 7:26PM. EDMONDS SECONDED THE MOTION. THE MOTION CARRIED UNANIMOUSLY

The Council will now go into a closed session. The time is 7:26PM. Only the officials and consultants of the Council who reasonably require access to this data may be in attendance at any portion of the meeting for this agenda item. The minutes of this portion of the meeting should reflect only that a meeting was held with its date, time and location; who was present at the meeting; and the purpose of the meeting.

Members of the Council, I will now ask the Mr. Barbian to begin our discussion on this matter.

Members of the Council, following the completion of our business, we will now adjourn into open session, and I will entertain a motion to adjourn the closed portion of the meeting and go back into open session.

RENOULDS MOVED ADJOURN THE CLOSED SESSION AT 8:48PM. ZIMMER SECONDED THE MOTION. THE MOTION CARRIED UNANIMOUSLY.

ADJOURNMENT
There being no further business:

ZIMMER MOVED TO ADJOURN THE MEETING AT 8:49PM. REYNOLDS SECONDED THE MOTION. THE MOTION CARRIED UNANIMOUSLY

Respectfully Submitted, ATTEST:

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Shawna Jenkins Brad Schumacher, Mayor
City Clerk