MINUTES OF A REGULAR MEETING OF THE PRINCETON CITY COUNCIL HELD ON
OCTOBER 13, 2016 7:00 P.M. IN THE CITY HALL COUNCIL CHAMBERS

Mayor Paul Whitcomb called the meeting to order and led the Pledge of Allegiance to the Flag. Council members present were, Thom Walker, Dick Dobson, Jules Zimmer and Victoria Hallin. Others present: Administrator Mark Karnowski, Finance Director Steve Jackson, Police Chief Todd Frederick, Development Director Jolene Foss, Public Works Director Bob Gerold, Clerk Shawna Jenkins, Engineers Andy Broztler and Mike Nielson, and Attorney’s Kelli Bourgeois and Damian Toven.

AGENDA ADDITIONS/DELETIONS

CONSIDERATION OF MINUTES

A. Regular Meeting Minutes of September 22, 2016

HALLIN MOVED TO APPROVE THE REGULAR MEETING MINUTES OF SEPTEMBER 22, 2016. ZIMMER SECONDED THE MOTION. THE MOTION CARRIED UNANIMOUSLY

CONSENT AGENDA

A. Permits and Licenses
B. Personnel
   1. Jolene Foss Step Increase to $64,022 year effective 10-23-16
   2. Cole Wubben – 1 year probation completion
C. Donations/Designations
   1. Resolution 16-52 accept donations to the Police Department

HALLIN MOVED TO APPROVE THE CONSENT AGENDA. DOBSON SECONDED THE MOTION. THE MOTION CARRIED UNANIMOUSLY

OPEN FORUM

PUBLIC HEARINGS

REPORTS OF OFFICERS, BOARDS, AND COMMITTEES

A. EDA Board Meeting of September 15, 2016
B. Planning Commission meeting of September 19, 2016
C. Park Board meeting of September 26, 2016

PETITIONS, REQUESTS, AND COMMUNICATIONS

ORDINANCES AND RESOLUTIONS

A. Resolution 16-53 – certification of past due sewer and water

Karnowski reported that this is the yearly resolution to certify past due sewer and water billing to the county for collection with property taxes.

WALKER MOVED TO APPROVE RESOLUTION 16-53 TO CERTIFY THE PAST DUE WATER AND SEWER BILLS TO THE COUNTY TO BE ASSESSED ON 2017 PROPERTY TAXES. DOBSON SECONDED THE MOTION. THE MOTION CARRIED UNANIMOUSLY

UNFINISHED BUSINESS
A. Main Sanitary Lift Station Pay Vouchers #2 and #4

Karnowski reported that we never received pay voucher #2, so that needs to be approved as well as #4.

WALKER MOVED TO APPROVE MAIN STREET LIFT STATION PAY VOUCHER #2 FOR $18,572.50 AND PAY VOUCHER #4 FOR $17,415.45 FOR THE IN THE AMOUNT OF $224,669.70. DOBSON SECONDED THE MOTION. THE MOTION CARRIED UNANIMOUSLY

B Resolution 16-54 – selling the former Fire Station to the School District

Karnowski advised that Paul dove suggests that that council approve this resolution. It has been reviewed by the City and School District Attorney’s.

DOBSON MOVED TO APPROVE RESOLUTION 16-54 APPROVING THE SALE OF REAL ESTATE (FORMER FIRE STATION) TO PRINCETON PUBLIC SCHOOL DISTRICT NO. 477. HALLIN SECONDED THE MOTION. THE MOTION CARRIED UNANIMOUSLY

NEW BUSINESS

MISCELLANEOUS

Hallin reported that Mid Minnesota Legal Aid is going to be setting up a satellite office in the Princeton Teen Center. They will be available to help people fill out applications for medical coverage needs starting November 2nd. The Program is called Project care and there will be meetings on the 1st and 2nd Wednesdays every month.

Whitcomb advised that with the city’s help, the Elim Home raised $20,000 since their golf tournament to be used for a new bus.

BILL LIST

HALLIN MOVED TO APPROVE THE BILL LIST WHICH INCLUDES THE MANUAL CHECKS AS LISTED ON THE MANUAL BILL LIST FOR A TOTAL OF $190,553.20 AND THE ITEMS LISTED ON THE LIQUOR BILL LIST AND GENERAL CITY BILL LIST WHICH WILL BE CHECKS 74344 TO 74438 FOR A TOTAL OF $425,642.56. ZIMMER SECONDED THE MOTION. THE MOTION CARRIED UNANIMOUSLY

ADJOURNMENT

There being no further business:

DOBSON MOVED TO ADJOURN THE MEETING AT 7:08 PM. HALLIN SECONDED THE MOTION. THE MOTION CARRIED UNANIMOUSLY

Respectfully Submitted, ATTEST:

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Shawna Jenkins Paul Whitcomb, Mayor
City Clerk