Mayor Paul Whitcomb called the meeting to order and led the Pledge of Allegiance to the Flag. Council members present were, Thom Walker, Jack Edmonds, Jules Zimmer, and Jeff Reynolds. Others present: Administrator Robert Barbian, Finance Director Steve Jackson, Public Works Director Bob Gerold, Police Chief Todd Frederick, Clerk Shawna Jenkins, Wastewater Plant Manager Chris Klinghagen, Liquor Store Manager Nancy Campbell, Fire Chief Ron Lawrence and Attorney Damien Toven.

AGENDA ADDITIONS/DELETIONS

CONSIDERATION OF MINUTES

A. Regular Meeting Minutes of October 11, 2018

REYNOLDS MOVED TO APPROVE THE REGULAR MEETING MINUTES OF OCTOBER 11, 2018. WALKER SECONDED THE MOTION. THE MOTION CARRIED UNANIMOUSLY

CONSENT AGENDA

A. Permits and Licenses
   1. Flight Expo Raffle permit for January 26, 2019

B. Personnel
   1. Police Officer Shane Duncan Step Increase effective 11-6-18

C. Donations

D. Miscellaneous

WALKER MOVED TO APPROVE THE CONSENT AGENDA. REYNOLDS SECONDED THE MOTION. THE MOTION CARRIED UNANIMOUSLY

PRESENTATION

OPEN FORUM

PUBLIC HEARING

A. Development District 9 7 TIF 9-1

   Tammy Omdal with Northland Securities advised that the proposed establishment of these TIF Districts will allow the City to capture future development in that area for 8 years. Projected increment from future development is estimated at approximately 1.5 million. It would allow the City to pay for utilities and improvements that will be needed.

   The TIF districts include 8 parcels and the Development District includes 10 parcels.

WHITCOMB OPENED THE PUBLIC HEARING AT 7:06PM.

ZIMMER MOVED TO CLOSE THE PUBLIC HEARING AT 7:06PM WITH NO COMMENTS. EDMONDS SECONDED THE MOTION. THE MOTION CARRIED UNANIMOUSLY

   1. Resolution 18-57 – approving Development District 9-1

REYNOLDS MOVED TO APPROVE RESOLUTION 18-57 APPROVING DEVELOPMENT DISTRICT 9-1. ZIMMER SECONDED THE MOTION. THE MOTION CARRIED UNANIMOUSLY
2. Resolutions 18-58, 18-59, 18-60, 18-61 & 18-62 – authorizing interfund loans

Omdal stated that the language in each resolution is identical, except for the dollar amounts. 8-3 is not certified yet, but the Council has approved it so staff is just waiting for a planned project to certify it.

Omdal clarified that these resolutions are not approving the loans, just provides for the city to do inter-fund loans to cover any expenditures. The State Auditor requires the process to be done this way.

WALKER MOVED TO APPROVE RESOLUTION 18-58 APPROVING INTERFUND LOANS. REYNOLDS SECONDED THE MOTION. THE MOTION CARRIED UNANIMOUSLY

EDMONDS MOVED TO APPROVE RESOLUTION 18-59 APPROVING INTERFUND LOANS. ZIMMER SECONDED THE MOTION. THE MOTION CARRIED UNANIMOUSLY

ZIMMER MOVED TO APPROVE RESOLUTION 18-60 APPROVING INTERFUND LOANS. REYNOLDS SECONDED THE MOTION. THE MOTION CARRIED UNANIMOUSLY

REYNOLDS MOVED TO APPROVE RESOLUTION 18-61 APPROVING INTERFUND LOANS. WALKER SECONDED THE MOTION. THE MOTION CARRIED UNANIMOUSLY

WHITCOMB MOVED TO APPROVE RESOLUTION 18-62 APPROVING INTERFUND LOANS. ZIMMER SECONDED THE MOTION. THE MOTION CARRIED UNANIMOUSLY

REPORTS OF OFFICERS, BOARDS, AND COMMITTEES

A. EDA Board Meeting of September 18, 2018
B. Park Board Meeting of September 24, 2018
C. Planning Commission Meeting of October 15, 2018

PETITIONS, REQUESTS, AND COMMUNICATIONS

ORDINANCES AND RESOLUTIONS

A. Resolution 18-63 – proclaiming October 26, 2018 – Lights on Afterschool

Jenkins stated Victoria Hallin has again requested that the Council recognize this event again this year.

EDMONDS MOVED TO PROCLAIM OCTOBER 26TH, 2018 AS “LIGHTS ON AFTER-SCHOOL”. WALKER SECONDED THE MOTION. THE MOTION CARRIED UNANIMOUSLY
B.  Creation of Franchise – ordinances 769 & 770 – FINAL READING

Barbian reported that the Franchise Agreements with Princeton Public Utilities and Connexus Energy have been reviewed and approved by the City and Utility's Attorney's.

ZIMMER MOVED TO APPROVE ORDINANCES 769 AND 770 CREATING A FRANCHISE WITH PRINCETON PUBLIC UTILITIES AND CONNEXUS ENERGY. REYNOLDS SECONDED THE MOTION. THE MOTION CARRIED UNANIMOUSLY

C.  Implement Franchise Fees – ordinances 772, 773 AND 775 – FINAL READING

Barbian advised that these ordinances will implement the franchise fee. The City had created the Franchise with CenterPoint Energy a while ago, so that step was already done for CenterPoint Energy.

ZIMMER MOVED TO APPROVE ORDINANCES 772, 773, AND 775 TO IMPLEMENT A FRANCHISE FEE WITH PRINCETON PUBLIC UTILITIES, CONNEXUS ENERGY AND CENTERPOINT ENERGY. WALKER SECONDED THE MOTION. THE MOTION CARRIED UNANIMOUSLY

The 90-day notice period has begun, so letters will be sent to the utility companies, and the Franchise fee will begin February 1st, 2019.

UNFINISHED BUSINESS

NEW BUSINESS

MISCELLANEOUS

BILL LIST

ZIMMER MOVED TO APPROVE THE BILL LIST WHICH INCLUDES THE MANUAL CHECKS AS LISTED ON THE MANUAL BILL LIST FOR A TOTAL OF $162,570.27 AND THE ITEMS LISTED ON THE LIQUOR BILL LIST AND GENERAL CITY BILL LIST WHICH WILL BE CHECKS 78253 TO 78310 FOR A TOTAL OF $170,422.18. REYNOLDS SECONDED THE MOTION. THE MOTION CARRIED UNANIMOUSLY

ADJOURNMENT

There being no further business:

ZIMMER MOVED TO ADJOURN THE MEETING AT 7:23PM. REYNOLDS SECONDED THE MOTION. THE MOTION CARRIED UNANIMOUSLY

Respectfully Submitted,                                              ATTEST:

_________________________  ____________________________
Shawna Jenkins                Paul Whitcomb, Mayor
City Clerk