THE MINUTES OF A REGULAR MEETING OF THE PRINCETON FIRE ADVISORY
BOARD HELD AT 7:00 P.M., NOVEMBER 1, 2016, AT THE
PRINCETON PUBLIC SAFETY BUILDING
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1. Call to Order – Chair Whitcomb called the meeting to order at 7:00 P.M. in the day room of
the Princeton Public Safety building.

Members present:
Paul Whitcomb, Chair
Arvid Jenkins
Steve Dolin
Cathy Lundeen

Staff Present:
Jim Roxbury
Troy Thompson
Mark Karnowski

Members absent:
Gene Stoeckel
Roger Nelson

Visitors:
Ed Kidrowski

2. Review/Consideration of October 4, 2016 Minutes
Roxbury noted that the recommendation to change tires on the trucks every 2 years and the
maximum number of firefighters that should enter a burning house was not a “Shared Services
Study recommendation but an NFPA recommendation.

JENKINS MOVED TO APPROVE THE OCTOBER 4, 2016 MINUTES WITH THE
CORRECTIONS ROXBURY NOTED. DOLEN SECONDED THE MOTION. THE MOTION
CARRIED UNANIMOUSLY.

3. Agenda Additions/Deletions
Lundeen asked if the February, 2017 joint powers meeting could be added to the agenda under
new business. Without objection, the agenda was approved as amended by consensus.

4. Reports:
   A. Run Reports
Roxbury reviewed the composite October run report with the Board. There were 23 calls. He
noted that they were very lucky with a structure fire in Princeton Township where a door jam
caught fire and smoldered most of the day but never spread to the rest of the home.

   B. Department Update
Roxbury said the department’s evening training was to learn how to use the newly acquired
grain bin rescue equipment. Several other departments will be participating along with
representatives from Ag Star (whose grant paid for the equipment).

The PFRD’s annual Halloween event was well attended (only one bag of candy left).

They’re working on a Fire Act Grant for next year. The target is the replacement of all the hoses
as they’d like to upgrade from 4” hoses to 5”. Most of the 4” stock they now have was donated
by the St. Paul Fire Department when they upgraded from 4” to 5”. They’ll also be applying for
upgraded drop tanks. The estimated cost is about $68,000 with a 5% local match (which will be
in next year’s budget). The cost for the grant writer this year is $590, regardless if we get the
grant. But, if we get the grant, the grant writer’s cost is an allowable expense.

They’re also looking at a joint training facility grant along with several other departments. That
Fire Act Grant is being submitted by the City of Milaca. It is thought that the fees for renting it
out to other departments should pay any overhead expenses. The facility is a pre-built building
that they can do practice burns with. It’s necessary because Roxbury believes that the MPCA will soon disallow burning real houses.

5. Old Business
   A. October Joint Powers Group Meeting
Lundeen noted that the Dalbo/Princeton/Wyanett Joint Powers group met last week but there were no developments to report.

6. New Business
   A. 2017 Budget
Roxbury said that he, just today, received the information for the 2017 budget and would have a proposed budget available to discuss at the December meeting.

   B. February, 2017 Joint Powers Group Meeting
Lundeen asked if the FAB would be interested in meeting the same night as the Joint Board in February and if they’d like to meet at the Wyanett Building. The consensus of the Board was to agree to the change in location.

7. Next Meeting & Agenda
It was noted that the December 6 meeting is also the night of the PFRD’s annual meeting. So Roxbury requested that the meeting start, as it has in the past, at 6 PM rather than 7 PM. There was no objection to that change.

8. Adjourn
There being no further business:

JENKINS MOVED TO ADJOURN. DOLIN SECONDED THE MOTION. ALL VOTED IN FAVOR. THE MOTION CARRIED UNANIMOUSLY AT 7:43 P.M.

Respectfully Submitted,

Mark H. Karnowski
City Administrator