The meeting was called to order by Thom Walker. Members present were Charles Snustead, Jules Zimmer, Troy Minske, and Genny Reynolds. Staff present were Jolene Foss (Comm. Dev. Director), Robert Barbian (Administrator), and Mary Lou DeWitt (Comm. Dev. Assistant).

Absent were Sharon Sandberg and Victoria Hallin.

**AGENDA ADDITIONS / DELETIONS:**

REYNOLDS MOVED, SECOND BY MINSKE, TO APPROVE THE AGENDA. UPON THE VOTE, THERE WERE 5 AYES, 0 NAYS. MOTION CARRIED.

**APPROVAL OF MINUTES FROM REGULAR MEETING ON OCTOBER 16, 2017**

SNUSTEAD MOVED, SECOND BY REYNOLDS, TO APPROVE THE OCTOBER 16, 2017 EDA BOARD MINUTES. UPON THE VOTE, THERE WERE 5 AYES, 0 NAYS. MOTION CARRIED.

**UNFINISHED / OLD BUSINESS:**

A. *2018 Community Economic Development Strategy Survey (CEDS)*

Foss said at the last EDA meeting was discussion on the CEDS Survey and changes were made to it. She would like to have the City Council approval on the final draft and submit it to ECRDC so we can ask for Federal help if we need it.

Walker said his phone number if incorrect on the form.

REYNOLDS MOVED, SECOND BY SNUSTEAD, TO APPROVE THE COMMUNITY ECONOMIC DEVELOPMENT STRATEGY SURVEY (CEDS) AND FORWARD TO THE CITY COUNCIL FOR FINAL APPROVAL. UPON THE VOTE, THERE WERE 5 AYES, 0 NAYS. MOTION CARRIED.

Barbian asked when this needs to be in.

Foss said by December it should go to Jordan Zellar with the ECRDC.

B. *Premier Real Estate Services (Wendy Hendricks)*

Foss said Wendy Hendricks who was with Coldwell Banker Commercial Real Estate in St. Cloud contacted her and said that she has joined Premier Real Estate Services. She has gotten approval to continue being the broker for the Aero Business Park even though she will be working with Premier Real Estate Services. Foss is asking the EDA Board if they are okay with that.

Snustead said that there were not any other Realtors that wanted to work on selling the sites.

Reynolds asked if there is any movement on the lots.
Foss said no, just a couple mini-storage possibilities. If Wendy Hendricks were to sell a lot she would get $5,000 for selling it.

Walker questioned if we will not have problems with a different firm.

Foss said no. She went through a process with Coldwell to allow her to take Aero Business Park lots to Premier. She is a Princeton native also.

**NEW BUSINESS:**

A. **Super Bowl Airport Use**
Sharon Sandberg emailed some information to what Minneapolis Airport Commissioners are doing for wide aircrafts that may come for the Super Bowl, but they are not focusing on the smaller aircrafts, with the hope that smaller airports will make sites available.

Minske looked at the link that Sandberg provided, but there was not much information on the link right now.

Barbian suggested if we have a site for tie downs, we could post that information on our website where people could reserve the tie downs.

Foss suggested that we charge them a tie down fee and use those funds for a shuttle.

Walker does not want to charge people a tie down fee. It would be good if the City could arrange contact information where they could reserve a tie down and get transportation. Walker suggested that Shawna at the City can put something together.

Minske said she should put together an aerial photo with the tie downs shown on it. The tie downs could be numbered where they know where to park the plane. Have it organized. They could go in front of the t-hangers.

Walker said information should be provided also of car rentals, hotel information, and restaurant information.

Foss said there is the Light Rail in Elk River that they could take. Just need to get them to it.

Minske said the MN Airport information site would be good to promote on.

Walker said the Public Works could bring a generator out there in case the planes need to use it.

B. **MN Housing Finance Agency**
Foss said she received an email from Cherre Palenius, MN Housing Partnership that the proposed housing development at the old Arcadian Home Site might be at risk for the
financing. Central MN Housing Partnership had been approved to receive a low income financing and rehab of the existing 24 West Birch units and construction of building a 16 unit facility. Currently the House bill specifically hurts housing programs by eliminating tax exempt private activity bonds, which have been essential to the creation of affordable housing in Minnesota. They were awarded a 4% tax credit and the House passed the HR1 Tax Pass and that would jeopardize this project. She had left voice messages with a few of our Representatives to vote no on the bill. It if passes this project will not happen. Contact your Representative to ask them not to pass the bill.

C. Bikeable Community Workshops
Foss said she received this information and thought she would share it with the EDA Board. They have workshops on how bikeable your community is. If our community would like to be involved in a workshop, the applications are due December 1, 2017.

Walker said the bikeable community needs to be in our transportation plan.

Zimmer said this would be good to justify the completion of the trail. It is a bikeable path that we are working on.

Reynolds said Mille Lacs County does have it on their radar, but they are looking at ATV trails and not paving trails. She said the population is leaning that way and they have to do what the population wants. It is not utilized for bikes and walkers as much as ATV's. Paving is more expensive.

Zimmer said Sherburne County is dealing with the south round-about and the bike trail.

Foss said the trail crossing would be across from Crystal Cabinets where the round-about is going in. It will jog over to County Road 45.

MISCELLANEOUS:
A. EDA Balance Sheet
There was no Balance Sheet.

B. Verbal Report
Foss said the Chamber will take over the Real Time Talent Exchange Grant that we were awarded. Some of the funds have been spent and the City will cut a check for the Chamber for the funds that are left.

C. City Council and Planning Commission Minutes for October, 2017
The EDA Board had no comments.
Barbian said he has no timeline at this point of hiring a new Community Development Director. He will be filling in until then.

The EDA Board thanked Foss for her work and wished her the best in her new job.

**ZIMMER MOVED, SECOND BY SNUSTEAD, TO ADJOURN THE MEETING. UPON THE VOTE, THERE WERE 5 AYES, 0 NAYS. MOTION CARRIED. THE MEETING ADJOURNED AT 6:43 P.M.**

**ATTEST:**

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Thom Walker, President            Mary Lou DeWitt, Comm. Dev. Assistant