Mayor Paul Whitcomb called the meeting to order and led the Pledge of Allegiance to the flag. Council members present were, Thom Walker, Jack Edmonds, Jules Zimmer, and Jeff Reynolds. Others present: Administrator Robert Barbian, Finance Director Steve Jackson, Police Chief Todd Frederick, Clerk Shawna Jenkins, Fire Chief Ron Lawrence, and Attorney Damien Toven. Absent was Public Works Director Bob Gerold, Engineer Andy Brotzler, Wastewater Plant Manager Chris Klinghagen, Liquor Store Manager Nancy Campbell,

**AGENDA ADDITIONS/DELETIONS**

**CONSIDERATION OF MINUTES**

A. Regular Meeting Minutes of December 14, 2017

WALKER MOVED TO APPROVE THE REGULAR MEETING MINUTES OF DECEMBER 14, 2017. EDMONDS SECONDED THE MOTION. THE MOTION CARRIED UNANIMOUSLY

**CONSENT AGENDA**

A. Permits and Licenses
B. Personnel
C. Donations/Designations
   1. Resolution 17-56 – Donation of $200 for Shop with a Cop from Hoffman Oil
   2. Resolution 17-57 – donation of $1000 from Shield Services for K9 program

ZIMMER MOVED TO APPROVE THE CONSENT AGENDA. REYNOLDS SECONDED THE MOTION. THE MOTION CARRIED UNANIMOUSLY

**OPEN FORUM**

**PRESENTATIONS / PUBLIC HEARINGS**

**REPORTS OF OFFICERS, BOARDS, AND COMMITTEES**

A. Fire Advisory Meeting Minutes of December 5, 2017
B. 2017 Year to Date Building permits

**PETITIONS, REQUESTS, AND COMMUNICATIONS**

A. City Council Action Request – sidewalk plowing on West Side of Rum River

Charlie Ossell submitted a request by the Merchants and property owners on the West side of Rum River. They are requesting that Public Works plow the West side of Rum River Drive like they do on the East side of the road. Carol Ossell stated that she spoke Gerold a few weeks ago and she was told that Tom Mishmash set the sidewalk plowing route. She questioned if the council determined that many years ago, or if it is something that public works decided. She would like the city to consider doing both sides of Rum River Drive and First Street. She questioned if the mall owners are assessed for the plowing. She said Randy Hatch told her when he worked with the City of Cambridge, they do all the sidewalks.

Whitcomb responded that the east side sidewalk is a public sidewalk, so that is why those are plowed. The mall owners do shovel the sidewalks in front of the mall.
Ossell stated some of the businesses do not shovel their sidewalks, and asked how the city handles those. She said if Cambridge and other cities take care of their main streets, Princeton could as well.

Barbian said he did put together a memo together for the council and provided one to Ossell as well. He does not know how actively it is enforced, but if some properties are not shoveling, staff can monitor it much closer.

Barbian stated there are a few options. They can stay with what is currently be done, add the West Side of the Rum River Drive, only clear sidewalk snow adjacent to public property, or consider an establishment of a special services district.

Ossell understands that the East side is a public sidewalk. Gerold told her the sidewalk down to Coborn’s is also cleared as well as on First Street. The sidewalk along First Street travels in front of many residential properties.

Whitcomb suggested discussing this further at the Study Session.

Walker added that he understands that this has been brought up in the past, as there was a sidewalk machine added to the CIP several years ago, which was recently purchased.

**ORDINANCES AND RESOLUTIONS**

**A. Ordinance 760 – 2018 Fee Schedule amendments – FINAL READING**

Jenkins advised that there have been no changes to this fee amendment since the first reading. These are the changes in fees that the Department heads are recommending.

WALKER MOVED TO APPROVE ORDINANCE 760. ZIMMER SECONDED THE MOTION. THE MOTION CARRIED UNANIMOUSLY

**B. Resolution 17-58 – Accepting donation of Land**

Toven stated that a few weeks ago he was contacted by someone at Princeton Insurance in regard to some land that Margaret Wellin had no use for and wished to donate to the city.

Barbian said this has been reviewed by the planning commission and they recommend this as well as staff.

Walker asked for clarification on the cost, which would be $150. Toven said it would be that, plus the $46 recording fee for each parcel.

ZIMMER MOVED TO APPROVE RESOLUTION 17-58, ACCEPTING THE LAND AS A DONATION FOR PARKS. REYNOLDS SECONDED THE MOTION. THE MOTION CARRIED UNANIMOUSLY

**C. Ordinance 761 – rezoning 4 properties to B-3 – FIRST READING**
Barbian reported that this is for the new Casey’s site, as well Caribou, Shopko and Mcdonald’s. B-3 zoning allows for greater usage and there were no objections from the 4 property owners.

EDMONDS MOVED TO INTRODUCE ORDINANCE 761. ZIMMER SECONDED THE MOTION. THE MOTION CARRIED UNANIMOUSLY

UNFINISHED BUSINESS

A. Appoint Charles Snustead to the EDA for a 6 year term

Jenkins reported that staff reminded Snustead that his term was up at the last EDA meeting, so he submitted his application to serve another term.

WALKER MOVED TO APPOINT CHARLES SNUSTEAD TO THE EDA FOR A 6 YEAR TERM, ENDING IN 2022. REYNOLDS SECONDED THE MOTION. THE MOTION CARRIED UNANIMOUSLY

NEW BUSINESS

MISCELLANEOUS

BILL LIST

ZIMMER MOVED TO APPROVE THE BILL LIST WHICH INCLUDES THE MANUAL CHECKS AS LISTED ON THE MANUAL BILL LIST FOR A TOTAL OF $129,896.33 AND THE ITEMS LISTED ON THE LIQUOR BILL LIST AND GENERAL CITY BILL LIST WHICH WILL BE CHECKS 76585 TO 76668 FOR A TOTAL OF $395,047.61. REYNOLDS SECONDED THE MOTION. THE MOTION CARRIED UNANIMOUSLY

** CLOSED SESSION ** - Flushable wipes litigation

Whitcomb advised that the agenda item for this meeting is to discuss the flushable wipes litigation. This portion of the properly noticed meeting of the Princeton City Council will be closed pursuant to Minnesota Statutes under the attorney/client communication exception to the Minnesota Open Meeting Law. The need for confidentiality outweighs the purposes served by the open-meeting law in this case based on the following:

Confidentiality is necessary to protect the City’s interests with respect to the litigation in question.

- The purpose of the closed meeting is not to make a decision behind closed-doors, but instead is to determine what actions are appropriate with respect to the sale of the property.
- The only business to be discussed in this portion of the meeting is the flushable wipes litigation and what action, if any, should be taken.

He said he will entertain a motion to close this portion of the meeting.
ZIMMER MOVED CLOSE THE MEETING AT 7:26PM. EDMONDS SECONDED THE MOTION. THE MOTION CARRIED UNANIMOUSLY.

The Council will now go into a closed session. The time is 7:26 pm. Only the officials and consultants of the Council who reasonably require access to this data may be in attendance at any portion of the meeting for this agenda item.

The minutes of this portion of the meeting should reflect only that a meeting was held with its date, time and location; who was present at the meeting; and the purpose of the meeting.

Members of the Council, I will now ask the Mr. Barbian and Attorney Toven to begin our discussion on this matter.

ZIMMER MOVED TO ADJOURN INTO OPEN SESSION AT 7:47PM. EDMONDS SECONDED THE MOTION. THE MOTION CARRIED UNANIMOUSLY.

ZIMMER MOVED ACCEPT THE SETTLEMENT OFFERS AS PRESENTED. REYNOLDS SECONDED THE MOTION. THE MOTION CARRIED UNANIMOUSLY.

ADJOURNMENT
There being no further business:

ZIMMER MOVED TO ADJOURN THE MEETING AT 7:50PM. WALKER SECONDED THE MOTION. THE MOTION CARRIED UNANIMOUSLY.

Respectfully Submitted,

_________________________  ATTEST:

Shawna Jenkins
City Clerk

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Paul Whitcomb, Mayor