Mayor Paul Whitcomb called the meeting to order and led the Pledge of Allegiance to the Flag. Council members present were, Thom Walker, Jack Edmonds, and Jeff Reynolds. Others present: Administrator Robert Barbian, Finance Director Steve Jackson, Clerk Shawna Jenkins, Police Chief Todd Frederick, Public Works Director Bob Gerold, Wastewater Plant Manager Chris Klinghagen, Liquor Store Manager Nancy Campbell, Fire Chief Ron Lawrence, and Attorney Kelli Bourgeois and Damien Toven. Absent was Jules Zimmer

**AGENDA ADDITIONS/DELETIONS**

**MILLE LACS COUNTY BOARD OF APPEAL AND EQUALIZATION**

Al Heim, Mille Lacs County Assessor provided a brief overview of the property values in the city and the entire county.

They had no appointments or reviews for City properties.

They are required to inspect every property once every 5 years and the City is on slate for review this year.

**CONSIDERATION OF MINUTES**

A. Regular Meeting Minutes of April 12, 2018

REYNOLDS MOVED TO APPROVE THE REGULAR MEETING MINUTES OF APRIL 12, 2018. EDMONDS SECONDED THE MOTION. THE MOTION CARRIED UNANIMOUSLY

**CONSENT AGENDA**

A. Permits and Licenses
   1. Coborn’s Fireworks for sale permit request 5-1-18 thru 7-7-18
   2. TNT Fireworks for sale at Walmart 6-20-18 – 7-5-18

B. Personnel
   1. approve rehiring of Fred Rittenour for Part Time Public Works effective 4-28-18

C. Donations
   1. Resolution 18-23 accepting donation to the Fire Department

D. Miscellaneous

WALKER MOVED TO APPROVE THE CONSENT AGENDA. EDMONDS SECONDED THE MOTION. THE MOTION CARRIED UNANIMOUSLY

**OPEN FORUM**

**PUBLIC HEARINGS**

**REPORTS OF OFFICERS, BOARDS, AND COMMITTEES**

A. Airport Board Meeting Minutes of 4-2-18

**PETITIONS, REQUESTS, AND COMMUNICATIONS**

A. Wine and Spirits Grant Request from Senior Dining
Whitcomb commented that he cannot determine what exactly they are requesting. The city has budgeted for and paid $2,500 in January 2018 to Timber Trails to cover some of the transportation costs. Barbian stated he had put in a call to Brigitte Johnson but he did not hear back before the meeting.

Reynolds feels this should be tabled until the Council can get more information, and staff could ask Brigitte to attend the next meeting.

REYNOLDS MOVED TO TABLE THE REQUEST BY SENIOR DINING UNTIL THE NEXT MEETING. WALKER SECONDED THE MOTION. THE MOTION CARRIED UNANIMOUSLY

ORDINANCES AND RESOLUTIONS

A. Ordinance 763 – fee schedule amendment – FINAL READING

WALKER MOVED TO APPROVE ORDINANCE 763 SETTING A FEE FOR CONCEPT PLAN REVIEWS. REYNOLDS SECONDED THE MOTION. THE MOTION CARRIED UNANIMOUSLY

UNFINISHED BUSINESS

NEW BUSINESS

A. Wastewater Treatment Plant Computer Replacement

Klinghagen advised that about week or so ago, the main computer at the WWTP crashed. Staff had In-Control up to get them back up and running. The life span on the 4 computers is 5-7 years. We set aside money in the CIP ($35,000) for replacing all 4 computers. After our main computer crashed, In-control said we should have two computers that have WIN911 which is for calling out when an alarm occurs, as well as operating certain processes as well.

Only one computer had WIN911 so staff decided to only replace 2 computers and have both new ones with the WIN911 installed. One will be used as a back-up. There are quotes to replace all 4 computers, but staff has determined it is better to have 2 computers with WIN911 verses 4 new computers with only WIN911 software loaded on one.

The other 2 computers will be upgraded during the next replacement cycle. Those 2 computers are not as critical as the 2 that need to be replaced now.

WALKER MOVED TO APPROVE THE PURCHASE OF 2 NEW COMPUTERS FOR THE WASTEWATER PLANT. EDMONDS SECONDED THE MOTION. THE MOTION CARRIED UNANIMOUSLY

B. Fire Relief Association Raffle

Lawrence reported that Princeton Fire and Relief Association would like to hold a raffle and would like the support from the City Council as well as their signature on the permit. The raffle will include guns, money prizes and a vacation stay at a resort. The proceeds would help support the Princeton fire Relief Association. Last year the gun raffle was very successful, as people were asking to buy tickets after they were sold out.
EDMONDS MOVED TO APPROVE THE FIRE RELIEF ASSOCIATION RAFFLE REEQUEST TO HOLD A RAFFLE. WALKER SECONDED THE MOTION. THE MOTION CARRIED UNANIMOUSLY

MISCELLANEOUS

Walker provided a Cable Commission update. He stated he attended the annual meeting last night. The good news is the franchise fee amount is staying the same, although the amount of cable subscribers is going down a little. The city collects about $10,000 per year in Cable Franchise fees.

BILL LIST
REYNOLDS MOVED TO APPROVE THE BILL LIST WHICH INCLUDES THE MANUAL CHECKS AS LISTED ON THE MANUAL BILL LIST FOR A TOTAL OF $137,598.16 AND THE ITEMS LISTED ON THE LIQUOR BILL LIST AND GENERAL CITY BILL LIST WHICH WILL BE CHECKS 77299 TO 77360 FOR A TOTAL OF $185,937.71. EDMONDS SECONDED THE MOTION. THE MOTION CARRIED UNANIMOUSLY

ADJOURNMENT
There being no further business:

ZIMMER MOVED TO ADJOURN THE MEETING AT 7:27PM. REYNOLDS SECONDED THE MOTION. THE MOTION CARRIED UNANIMOUSLY

Respectfully Submitted, ATTEST:

_________________________________________  ______________________________
Shawna Jenkins  Paul Whitcomb, Mayor
City Clerk