MINUTES OF A REGULAR MEETING OF THE PRINCETON CITY COUNCIL HELD ON MAY 10, 2018 7:00 P.M. IN THE CITY HALL COUNCIL CHAMBERS

Mayor Paul Whitcomb called the meeting to order and led the Pledge of Allegiance to the Flag. Council members present were, Thom Walker, Jack Edmonds, Jules Zimmer, and Jeff Reynolds. Others present: Administrator Robert Barbian, Finance Director Steve Jackson, Clerk Shawna Jenkins, Police Chief Todd Frederick, Public Works Director Bob Gerold, Wastewater Plant Manager Chris Klinghagen, Liquor Store Manager Nancy Campbell, Fire Chief Ron Lawrence, and Attorney Kelli Bourgeois and Damien Toven.

AGENDA ADDITIONS/DELETIONS

CONSIDERATION OF MINUTES

A. Regular Meeting Minutes of April 26, 2018
B. Study Session meeting minutes of May 3, 2018

EDMONDS MOVED TO APPROVE THE REGULAR MEETING MINUTES OF APRIL 26, 2018 AND STUDY SESSION MEETING MINUTES OF MAY 3, 2018. WALKER SECONDED THE MOTION. THE MOTION CARRIED UNANIMOUSLY

CONSENT AGENDA

A. Permits and Licenses
   1. Walmart Interior Fireworks for sale permit request 5-14-18 thru 7-7-18
   2. Keller Williams Realty, Bobbi Jo Dinesen transient merchant license
   3. Resolution 18-25 – approving Princeton Youth Hockey premise permit for Madre Loca

B. Personnel
   1. Liquor Store Step Increases
      a. Lori Akers to Step 3
      b. Dough Hansen to Step 2
      c. Debbie Applegate to Step 2
   2. Public Works
      a. Clarence Reiman 5-14-18 – 9-10-18
      b. Justin Zahner 5-14-18 – 6-29-18
      c. Jack Sinkel 5-9-18 – 5-31-18

C. Donations
   1. Resolution 18-26 accepting donation to the Fire Department

D. Miscellaneous

REYNOLDS MOVED TO APPROVE THE CONSENT AGENDA. WALKER SECONDED THE MOTION. THE MOTION CARRIED UNANIMOUSLY

OPEN FORUM

Gene Stoeckle stated that the airport board feels that S.E.H misrepresented the airport in the master plan. They would like to put together some specifics to discuss with the council at an upcoming meeting. He will let Jenkins and Barbian know when they would like to be on the Council Agenda

Angel Vita from Boy Scout Troop 116 asked for permission to put a box at city hall to collect books for his Eagle Scout Project. The books will be for veterans to read while at the VA Medical Center. The Council was in support of his idea and said staff will find a good spot for the box.
PRESENTATIONS

A. Retirement of firefighter Jim Roxbury

Lawrence announced the retirement of Fire Chief Jim Roxbury. Roxbury has served our community for over 40 years with the Fire Dept., Emergency Manager, and Reception Center Coordinator. He helped this fire department grow as the community grew. His leadership will always be remembered. Roxbury was presented a plaque for his 40 years of service to the Community.

B. Chamber of Commerce Business and leadership series completion – Nancy Campbell

Chamber President Tracy Bailey announced that Liquor Store Manager Nancy Campbell has completed the Business and Leadership Series through the Chamber of Commerce. There is a plaque waiting for her in the Chamber of Commerce Office.

REPORTS OF OFFICERS, BOARDS, AND COMMITTEES

A. Planning Commission meeting minutes of April 16, 2018
B. EDA Meeting Minutes of April 19, 2018

PETITIONS, REQUESTS, AND COMMUNICATIONS

ORDINANCES AND RESOLUTIONS

A. Resolution 18-28 Event Street Closures

Jenkins reported that in 2016, the Council passed Resolution 16-18, which was intended to be a blanket resolution for all normal event street closures. Wednesday, May 9th staff sent the county required form and Insurance certificate to Bruce Cochran for approval. He informed us that the resolution needs to be done yearly.

With the Chamber cutting back on a couple events and moving some things to Riverside Park and the Fairgrounds, they only need the street closed for the Rum River Festival Parade on June 2, 2018 from 1pm to 5pm. Bob Gerold, Todd Frederick, the Sheriff’s Department and Chamber staff have met to discuss roundabout detour routes for the event.

The Block Party will be held Friday, July 27th and they are requesting the road be closed from noon to 10pm for their event.

EDMONDS MOVED TO APPROVE 18-28 APPROVING THE STREET CLOSURES FOR THE RUM RIVER PARADE AND BLOCK PARTY. REYNOLDS SECONDED THE MOTION. THE MOTION CARRIED UNANIMOUSLY

UNFINISHED BUSINESS

A. Change order #1 for Riverside Park Bathroom Project, increase of $2,400

Gerold reported that the bathrooms are getting closer to completion. They looked at 2 options for paint. The one on the original quote was a bit cheaper, but would need to be repainted after any graffiti was removed. Upgrading to this paint will allow them to wash it off and the protective
coating will remain.

REYNOLDS MOVED TO CHANGE ORDER #1 FOR AN INCREASE OF $2,400 FOR THE RIVERSIDE BATHROOM PROJECT. ZIMMER SECONDED THE MOTION. THE MOTION CARRIED UNANIMOUSLY

NEW BUSINESS

A. Res. 18-27 – release of Lot 1, Block 1, Rivertown Crossing from 2005 Dev. Agreement

Barbian advised that by waiving the original Developer’s Agreement it is just saying that the improvements ordered at that time have been completed. Storm water requirements will be reviewed at the time the site plan is reviewed, and they will be required to pay the Park Dedication fee prior to building. This is a release for this particular lot. The City will need to do this for the others lots out there as well.

WALKER MOVED TO APPROVE RESOLUTION 18-27, APPROVING THE RELEASE OF LAND LOCATED AT 1911 – 5TH STREET NORTH, PRINCETON, MN AND LEGALLY DESCRIBED HEREIN FROM THE TERMS AND CONDITIONS OF A DEVELOPMENT AGREEMENT. EDMONDS SECONDED THE MOTION. THE MOTION CARRIED UNANIMOUSLY

B. 2018 Airport Runway Construction project

Barbian stated that this project is something that has been talked about for quite some time. There is funding available for this. This is to award the engineering for the project.

Edmonds asked if we have a designated source for the 5%. Jackson said it is usually funded from the Liquor Store.

Walker added that there has been a placeholder for this project in the Airport CIP for quite some time. Edmonds said he agrees that the runway needs to be reconstructed. Barbian responded that it has been 31 years since the runway was constructed. Runways are usually planned to last approximately 20 years.

Edmonds said the lighting needs to be repaired as well. Gerold replied that they have temporary wiring to the lights for now, and they hope to get something more permanent trenched in soon.

WALKER MOVED TO APPROVE THE 2018 AIRPORT RUNWAY CONSTRUCTION PROJECT. EDMONDS SECONDED THE MOTION. THE MOTION CARRIED UNANIMOUSLY

MISCELLANEOUS

BILL LIST

ZIMMER MOVED TO APPROVE THE BILL LIST WHICH INCLUDES THE MANUAL CHECKS AS LISTED ON THE MANUAL BILL LIST FOR A TOTAL OF $91,028.24 AND THE ITEMS LISTED ON THE LIQUOR BILL LIST AND GENERAL CITY BILL LIST WHICH WILL BE CHECKS 77365 TO 77441 FOR A TOTAL OF $188,478.14. REYNOLDS SECONDED THE MOTION. THE MOTION CARRIED UNANIMOUSLY
ADJOURNMENT
There being no further business:

ZIMMER MOVED TO ADJOURN THE MEETING AT 7:20PM. WALKER SECONDED THE MOTION. THE MOTION CARRIED UNANIMOUSLY.

Respectfully Submitted, ATTEST:

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Shawna Jenkins Paul Whitcomb, Mayor
City Clerk