MINUTES OF A REGULAR MEETING OF THE PRINCETON CITY COUNCIL HELD ON JUNE 27, 2019 7:00 P.M. AT PRINCETON CITY HALL

Mayor Brad Schumacher called the meeting to order and led the Pledge of Allegiance to the Flag. Council members present were, Jack Edmonds, Jenny Gerold, Jules Zimmer, and Jeff Reynolds. Others present: City Administrator Robert Barbian, Finance Director Steve Jackson, Community Development Specialist Stephanie Hillesheim, Public Works Director Bob Gerold, Police Chief Todd Frederick, Clerk Shawna Jenkins, Engineer Jen Edison, and Attorney Paul Dove. Absent was Liquor Store Manager Nancy Campbell, Fire Chief Ron Lawrence and Attorney Damien Toven

AGENDA ADDITIONS/DELETIONS

Barbian stated that the Closed Session Item can be removed from the Agenda, as the Fire Board Meeting has been cancelled.

EDMONDS MOVED TO APPROVE THE AGENDA AS AMENDED. REYNOLDS SECONDED THE MOTION. THE MOTION CARRIED UNANIMOUSLY

CONSIDERATION OF MINUTES

A. Regular Meeting Minutes of June 13, 2019

J GEROLD MOVED TO APPROVE THE OF REGULAR MEETING MINUTES OF JUNE 13, 2019. REYNOLDS SECONDED THE MOTION. THE MOTION CARRIED UNANIMOUSLY

CONSENT AGENDA

A. Permits and Licenses
   1. Resolution 19-20 – approve offsite gambling for Jaycees Raffle at Solheim Field
   2. Resolution 19-21 – approve offsite gambling for Jaycees Raffle at Fairgrounds
   3. Annual Solicitors Permit for Tracey Carlson – Edward Jones 7-1-19 – 06-30-20
   4. Temporary 3.2% license for Mille Lacs County Fair Aug 7-11, 2019
   5. Gambling permit for American Legion Bingo at the Fairgrounds
   7. Gambling permit for Mille Lacs County Ag Society at Fairgrounds

B. Personnel
   1. Ryan Vandenheuvel – Sergeant Grade Adjustment (motion 12-12-17) effective 7-1-19
   2. Approval to hire Stacy Pendergast and Amber Mertan for the Liquor Store

C. Donations
   1. Resolution 19-22 accept airport fuel facility donations

D. Miscellaneous

EDMONDS MOVED TO APPROVE THE CONSENT AGENDA. REYNOLDS SECONDED THE MOTION. THE MOTION CARRIED UNANIMOUSLY

OPEN FORUM –

Kevin Gerrard, 411 Rum River Drive asked if there is an issue with the lift station on the North side of 95 and 6th Ave, as it appears to be getting pumped out daily. B Gerold responded that certain haulers have permission to dump into the city sewer line for a fee. There has been a truck there a few times this week dumping into the City’s Sewer.
Gerrard also mentioned that there is also a dangerous situation on their properties, as there are water and sewer lines that are in the woods, with trees quite close. He understands Princeton Utilities is not technically part of the city, but they were supposed to come out and fix a water line. There also appears to be some confusion as to where the water line is. The line broke in the 1980’s, but Princeton Public Utilities has no record that it was repaired.

Edmonds stated that what Gerrard stated is not entirely accurate. They have addressed his concerns. The water line was repaired when it broke. The work was on the CIP for this year, but with the roundabout going in, it was moved to next year as it is not a high priority item. It is tentatively the first project next spring.

Edison said private utility locates are different than public line locates. Her understanding is that the PUC has located the line, but there are different accuracies depending on what equipment is used. For example, Gopher State One has an obligation to locate where it is horizontally, but it is not as easy to locate it vertically.

Schumacher suggested giving the new Utilities manager some time to come up to speed on everything. The PUC stated the project will be on the CIP for next year. He will ask staff to send an email to Manager Butcher to request a formal look at Gerrard’s concern.

Tim Hennagir with the Union times asked for an update on the open PUC Commission seat. Jenkins responded that it originally had a deadline of June 25th, but that was moved to July 8th as the appointment would be on the July 11th Agenda.

Barbian mentioned he was at the League of MN Cities conference. He wanted to make sure that there are funds available for the Council and staff to attend training and events. He ran into a number of local officials that were attending. It is a great time to pick up ideas and bring them back to their community. He suggested residents’ email, call, or stop in to give staff their ideas. He stated the first 8 people will get a free canoe rental.

**PRESENTATIONS**

A. 2018 Audit – Bergan KDV

   Jackie Knowles of Bergan KDV provided a presentation on the 2018 Audit.

**REPORTS OF OFFICERS, BOARDS, AND COMMITTEES**

A. Mayor Schumacher and County Administrator Oman quarterly meetings

   Schumacher advised that with staff not having much luck setting up a meeting with the County, he requested a one on one meeting with County Administrator Oman. Email communication is good, but a face to face meeting is much better. He and staff had put together a list of items to discuss.

   Zimmer said he feels the city Administrator should be meeting with the County Administrator, and the Mayor with the elected officials.

   Edmonds stated he would like to see one other person attend as well, possibly Jenkins.
Schumacher said when he was on the Baldwin Town Board, they met with the County Officials periodically in a casual dinner type atmosphere. Edmonds stated he would like to see a meeting with 2 people from the City and 2 from the County to sit down in a regular meeting type situation.

Schumacher brought up the recent meeting where everyone met to sign the agreement for the south roundabout. It was more of a casual discussion. Sometimes you lose some information and good discussion when done over email. Barbian added that it is important to engage with the County, and it is good that the Mayor has taken a step to reopen those lines of communication.

B. Princeton Public Utilities Audit

Schumacher questioned why the City Council and City Administrator were no longer listed as Trustee’s on the 2018 Audit. Edmonds responded that he had not noticed that, he will find out.

Edmonds stated that he feels discussing this here is out of line. There is no one here from the PUC to address their concerns. He feels the Public Utilities Manager should be here. Schumacher stated that Butcher is on the email list that the packets are sent to.

Schumacher said he had some questions and concerns about the numbers in the audit. In his opinion, they have a lot of cash in the bank. Edmonds responded that the PUC’s rates are competitive to other local companies and their service is second to none.

Barbian stated this is the right place for the council to ask questions, instead of addressing issues individually. It would be good to have PUC Manager Butcher here to answer any questions the council has.

PETITIONS, REQUESTS, AND COMMUNICATIONS

A. Wine and Spirits Grant request from Fairview Scrubby Bear Golf Tournament

Jenkins advised that the Council has granted this request for a couple years now. It is a worthwhile event.

REYNOLDS MOVED TO SPONSOR A HOLE IN THE SCRUBBY BEAR GOLF TOURNAMENT. J GEROLD SECONDED THE MOTION. THE MOTION CARRIED UNANIMOUSLY

B. Wine and Spirits Grant request from Princeton Youth Softball and Baseball

Tammy Nut PYSBA Director is requesting a Wine and Spirits Grant to pay for the root beer for their Family fun night event on July 17th. Last year was the first time they held the family night and it went over well. They are hoping to encourage growth in the group. The Community is welcome to come.

Schumacher asked how many were they expecting. Nut replied that they are hoping for approximately 300-325 kids. Last year was the first year, and they would like to continue it
yearly.

ZIMMER MOVED TO APPROVE THE REQUEST TO PAY FOR THE ROOTBEER. REYNOLDS SECONDED THE MOTION. THE MOTION CARRIED UNANIMOUSLY

ZIMMER AMENDED HIS MOTION TO PAY FOR THE ROOTBEER UP TO $200. REYNOLDS ACCEPTED THE AMENDED MOTION.

Campbell said it is not a usual order, so she will not be sure of the cost until she places the order

C. Elim Care and Rehab Center request to close street Sunday, August 25

Jenkins reported that the Elim Home is requesting the closure of 8th Ave for their 33rd annual Elim Fest. Frederick added that they do a very nice job on this event. They reach out to residents in the area to notify them of the event, and most of them end up attending as well.

ZIMMER MOVED TO APPROVE THE REQUEST TO CLOSE 8TH AVE ON SUNDAY AUGUST 25TH FROM APPROXIMATELY 1:30PM TO UNTIL 8PM AND TO USE THE CITY’S GENERATOR. REYNOLDS SECONDED THE MOTION. THE MOTION CARRIED UNANIMOUSLY

ORDINANCES AND RESOLUTIONS

A. Resolution 19-24 modifying CDBG Policy and procedure Manual

Barbian advised that the Council directed staff to modify the Policy & Procedures Manual for the City Small Cities Community Development Program at the June 13th meeting. The modification is to set a policy in place allowing the Council the ability, when a building is being transferred to an original occupant of a commercial building to transfer the commercial loan obligation to this original tenant of the building.

Background provided for June 13th discussion: The City of Princeton Small Community Development Block Grant (CDBG) program provided a number of loans for housing and commercial redevelopment. The terms of the loan extended a reduction in repayment. The reduction reduced repayment to zero over 10 years. The loan program has no interest. The City was able to provide these loans due to receiving a grant from the State of Minnesota who administers the Federal HUD Dollars under the Small Cities CDBG program.

The owners of 105 N Rum River Drive are selling their property and have requested that the City transfer the loan to the long-term tenant and future new owner, allowing the loan write down to continue or write the balance of the loan off. The new owner would be the same as when the loan was first extended.

Analysis:
In review of the manual a modification to section IV Commercial Rehabilitation, found on page 14 of the manual will achieve the wishes of the City Council. Adding the following sentence to the paragraph modifies the policy. “In cases when transferring real estate ownership to an original tenet or employee of the business occupying the building a loan obligation may also be transferred. City Council approval of an obligation transfer is required.
In addition to City Council approving of the attached resolution the Department of Employment and Economic Development (DEED) will be necessary. In anticipation of Council approval of the resolution staff has request DEED approval.

Analysis provided for June 13 discussion: The loans were to encourage owners to improve properties needing repairs affecting the long-term stability of the property. The loans were for HVAC, roofing, plumbing, electrical and accessibility improvements. Further the grant was received by the City to provide funding to stabilize the commercial districts and housing districts targeted for the use of the funds. By all accounts the program has been a success.

Since the program was initiation 59,007.00 have been repaid to the City. The proceeds have been used as follows. A grant was given to the Historical Society for 15,000.00 and a loan was provided to Walsh’s for sewer back up repairs of 4,196.00. Currently the CDBG dollars have been targeted to be used to fund the Façade Grant Program being initiated in 2019.

REYNOLDS MOVED TO APPROVE RESOLUTION 19-24 MODIFYING THE CDBG POLICY AND PROCEDURE MANUAL. EDMONDS SECONDED THE MOTION. THE MOTION CARRIED UNANIMOUSLY

B. Resolution 19-25 transferring CDBG Loan

Barbian stated that this resolution will allow the loan to be transferred to Elaine Hierlinger.

EDMONDS MOVED TO APPROVE RESOLUTION 19-25 WITH THE CORRECTION TO THE SPELLING OF ELAINE HIERLINGER. EDMONDS SECONDED THE MOTION. THE MOTION CARRIED UNANIMOUSLY

C. Resolution 19-26 calling for a Public Hearing for easement vacation

Barbian advised that Meadow View First Addition was platted for 18 townhomes in 2000. There were 12 of the townhomes that were built and sold and the remaining Lots 13-18 have been vacant since then. The Developer let this go into forfeiture where Mille Lacs County had been the owner of the site. The lots are now owned by Tim & Mindy Siercks and they are in the process of selling the property to Adam Price.

Adam Price has requested the Planning Commission review this Concept Plan for the replatting of lots 13-18 in Meadow View First Addition into four lots at their June 17, 2019 meeting. The replat is for two sets of twin homes (four single family homes) instead of the six-townhome plat.

Analysis:
Lot Size & Width:
A meeting was held with City staff, the Developer and seller at which time the use of the site zoned for Townhomes was discussed to determine general concept compliance to ordinances. A main topic was utilizing the site for twin homes rather than the traditional townhome consisting of 3 or more units attached to one another. After checking with legal counsel, it was determined acceptable. Also covered at the meeting was a 4’ ft. overlap of the end home into the SIMPA easement for utilities and City for drainage. The land owner expressed that a release would not be an issue. The Developer has since proceeded to have
discussions with SIMPA regarding an easement release. Keith Butcher, GM of Princeton Utilities has indicated that SIMPA would be able to release 4” feet.

Since the meeting and with the Concept Plan application a closer look at the concept revealed a few additional items:

1) The concept shows the end unit footing built up to the easement line to meet code. It is noteworthy that the eve of the house will be in the easement. This could be a problem for the easement holder or the end unit owner. A solution is to have SIMPA acknowledge the infringement and allow or increase the easement to include the eve.

2) The two center lots are not meeting the 40 sq. ft. minimum lot width by 3 sq. ft. each.

3) The street side lot requirement is 50 sq. ft. and the lot facing 11th Avenue South is 45 sq. Ft. (under by 5 sq. ft.).

4) As previously covered, the applicant requested from SIMPA a reduction of the 100 ft. Drainage & Utility Easement. Given a more thorough review, either a larger easement release is necessary or a variance will be needed to meet the Ordinance requirements. The Developer stated at the Planning Commission meeting that SIMPA would most likely not release more than 4 ft. of the 100 ft. Drainage & Utility Easement so the Developer will be requesting a variance.

5) The Developer will be requesting the vacation of the Drainage and Utility Easement and the reduction of the Southern MN Municipal Power Agency Power Line Easement of 100 ft. reduced by 4 ft. Staff would recommend that a City easement be added to the replat should a pedestrian trail to the Depot become a future destination.

Other Related Conditions to consider:

7) There are currently six (6) existing sanitary sewer and water services that were installed for the original lot configuration. PUC policy has been to require the Developer in a replat to abandon all unused laterals at the main. Two (2) water services will need to be removed.

8) The units will enter on a private driveway which will require the completion of additional asphalt. The Developer stated at the Planning Commission meeting that they are checking with the Association to have this replat become a part of the Association so there are no issues with the shared driveway and lawn upkeep of the easement area. The Association documents that were recorded stated this site could be added if approved by the Association members, otherwise would be terminated ten years from the date of the recording in 2001. The Developer will need to provide the City with Association agreement documents to add the proposed replat land to their association and reviewed by the City Attorney.

The Planning Commission considered the facts and believes a variance allowing the Concept application is in the interest of Princeton. The Planning Commission recommends the Council consider the parts and provide direction to the Developer on proceeding with the replat process, variance application, easement modification, and related items. All applications will go through the Planning Commission and City Council review process.
REYNOLDS MOVED TO APPROVE RESOLUTION 19-26 CALLING FOR A PUBLIC HEARING FOR EASEMENT VACATIONS. EDMONDS SECONDED THE MOTION. THE MOTION CARRIED UNANIMOUSLY

UNFINISHED BUSINESS

A. Assistant Liquor Store Manager

Campbell reported that her, Administrator Robert Barbian, Finance Director Steve Jackson and Councilor Jenny Gerold reviewed the 22 applications and interviewed 5 for the Assistant Liquor Store Manager position.

Their recommendation is to hire Dylan Donner for the position. He holds an MDA Servesafe Manager License. His experience in the Liquor Industry includes approximately 3 years as the Clubhouse Manager at the Princeton Golf Course and almost 6 years as a Bartender and Assistant Manager of Steven’s Restaurant and Catering. He has a Bachelor’s Degree in Social Studies Education with St. Cloud State University.

Donner has accepted the position; he has passed the background check and has a planned start date of July 8th.

ZIMMER MOVED TO APPROVE DYLAN DONNER TO BE HIRED AS THE LIQUOR STORE MANAGER. J GEROLD SECONDED THE MOTION. THE MOTION CARRIED UNANIMOUSLY

B. Airport Fuel System Replacement

Barbian advised that the Airport Advisory Board would like to proceed to have the fuel pump replacement completed this summer. The grant documents are in place and the purchase may proceed. They have raised about a third of the match they have pledged for the project.

The BID for the pump is $13,790.00 from QT pod. The installation and miscellaneous communications equipment are estimated to be under $5,000.00.

Staff recommends the Council approve the purchase and installation of the QTpod M4000.

REYNOLDS MOVED TO APPROVE THE PURCHASE OF THE QTPOD M4000 AND TO HAVE IT INSTALLED. SCHUMACHER SECONDED THE MOTION. THE MOTION CARRIED UNANIMOUSLY

C. Authorize bidding for Princeton Trail Connection Project

Edison reported that the final design for the construction of the Great Northern Regional Trail is complete and MnDOT has authorized bidding the project. The trail begins at County Road (CR) 45 at the southbound TH 169 ramp terminal. Various trail and/or sidewalk segments will occur along CSAH 29, Northland Blvd, and CSAH 2, and ultimately end at the intersection of Old CR 18 South and 11th Avenue South.
Temporary and permanent easements from several property owners were obtained for the proposed alignment. In the sources and uses chart below note the additional TAP funding awarded to the project. This, combined with lower estimated construction costs has slightly decreased the local required match.

The engineer’s opinion of probable construction cost for the proposed trail is $775,000. The current bidding climate has been extremely difficult this season and recent bid prices have been high, in some cases as much as 20% higher. Oil prices continue to climb as well as granular material. We are concerned but we have made adjustment to encourage better pricing such as allowing flexibility on completion into the summer of 2020. Bidding the project late in the summer risks contractor availability; however, this project may be late season work for contractors and we recommend bidding at this time to determine if bids will be competitive for late season construction. Should prices come in high rebidding in fall or winter may be considered.

The current funding breakdown is as follows:

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<th>TAP Funding</th>
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<th>Local funding</th>
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<td><strong>$480,418</strong></td>
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The proposed schedule is as follows:

City Council Considers Approval of Plans and Authorizes Advertisement for Bids ................................................................. June 27, 2019
Advertise............................................................................................................. July 11-31, 2019
Open Bids ........................................................................................................... July 31, 2019
Award Contract ................................................................. Week of August 12, 2019
Substantial Completion ........................................................................... Summer 2020

Staff recommends approving plans and specifications and to authorize advertisement for bids for the Princeton Trail Connection Project.

ZIMMER MOVED TO APPROVE PLANS AND SPECIFICATIONS, AND TO AUTHORIZE ADVERTISEMENT FOR BIDS FOR THE PRINCETON TRAIL CONNECTION PROJECT. J GEROLD SECONDED THE MOTION. THE MOTION CARRIED UNANIMOUSLY

D. Police Secretary Support Staff hiring approval

Frederick advised that on Wednesday June 26th the interview / hiring committee recommended that the Princeton Police Department hire Karen Aguilera to replace Debbie Hoeft who is retiring at the end of the month.

Aguilera worked at the Milaca Police Department for 16 years in a similar position and has worked for the last year at a business in the City of Princeton.
A conditional offer was given to Ms. Aguilera on Wednesday June 26th which she accepted. A successful background has been completed. Staff recommendation is to hire Karen Aguilera at Step #2 with a pay of $23.67. Ms. Aguilera would move to Step #3 one year after her hire / start date. There will be a 6-month probation period after which there will be a performance review conducted.

Zimmer stated he was involved in this process. It was very thorough, and there were some really great applications received.

ZIMMER MOVED TO HIRE KAREN AGUILERA AT STEP #2. REYNOLDS SECONDED THE MOTION. THE MOTION CARRIED UNANIMOUSLY

J Gerold asked if there would be some time for training with Hoeft before she retires. Frederick replied that Aguilera is going to sit with Hoeft for a few hours tomorrow.

**NEW BUSINESS**

A. July Study Session

Barbian stated that originally staff was planning on cancelling the July Study Session as it falls on July 4th, but Edmonds stated that PUC manager Butcher can attend the study session on Tuesday July 2nd. Reynolds stated that he would not be able to make a 4:30 meeting on a Tuesday. Zimmer questioned whether the PUC applicants could attend that meeting. Jenkins responded that on the Facebook post, the deadline to apply is after July 2nd.

ZIMMER MOVED TO RESCHEDULE THE JULY STUDY SESSION TO TUESDAY JULY 2 AT 7PM. EDMONDS SECONDED THE MOTION. THE MOTION CARRIED UNANIMOUSLY

B. Approve Managers Meeting

C. Congressman Pete Stauber visit on July 12

Schumacher reported that Miranda Janssen from Congressman Pete Stauber’s office would like to set up a visit with the Council to discuss any issues. They are planning on about a half hour to 45 minutes. He suggested meeting on July 11th prior to the Council meeting. Janssen checked the schedule and Thursday July 11th at 6pm works.

D. Meadow View 1st Addition

Dewitt’s memo stated that Meadow View First Addition was platted for 18 townhomes in 2000. There were 12 of the townhomes that were built and sold and the remaining Lots 13-18 have been vacant since then. The Developer let this go into forfeiture where Mille Lacs County had been the owner of the site. The lots are now owned by Tim & Mindy Siercks and they are in the process of selling the property to Adam Price.

Adam Price has requested the Planning Commission review this Concept Plan for the replatting of lots 13-18 in Meadow View First Addition into four lots at their June 17, 1019 meeting. The replat is for two sets of twin homes (four single family homes) instead of the six townhome plat.
Analysis:
Lot Size & Width:
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Other Related Conditions to consider:

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added if approved by the Association members, otherwise would be terminated ten years from the date of the recording in 2001. The Developer will need to provide the City with Association agreement documents to add the proposed replat land to their association and reviewed by the City Attorney.

**Recommendation:**
The Planning Commission consider the facts and believes a variance allowing the Concept application is in the interest of Princeton. The Planning Commission recommends the Council consider the parts and provide direction to the Developer on proceeding with the replat process, variance application, easement modification, and related items. All applications will go through the Planning Commission and City Council review process.

EDMONDS MOVED TO ALLOW STAFF TO PROCEED WITH THE REPLAT PROCESS, VARIANCE MODIFICATION, EASEMENT MODIFICATION AND RELATED ITEMS. REYNOLDS SECONDED THE MOTION. THE MOTION CARRIED UNANIMOUSLY

E. Request to rename Smith system Road

Dewitt’s memo reported that Ben Barton, Princeton Superintendent is requesting the renaming of Smith System Road. The request has examples of possible name changes; Tiger (Street, Blvd., Road), Tiger Pride (Street, Blvd, Road). Tiger Way or some other reference to the Tigers.

The Planning Commission reviewed this request at their June 17, 2019 meeting and recommended the City Council consider approving the request and go through the formal process of changing the street name and advance an Ordinance as required for final approval. The Planning Commission further recommended that all costs associated with the name change be covered by the applicant and would advise not using Tiger Street because it is used in Isanti County.

The differences in road, street, avenue, lane, boulevard, and drive in naming a street:

Road: A road does not have any special meaning attached to it. It’s simply a way from one point A to another point B.

Street: A street is a special kind of road in a sense that it should be able to connect two buildings together, oftentimes in an east to west direction. This term is usually used in cities and other urban environments.

Avenue: Avenues, in contrast to streets, usually run from north to south and have medians.

Lane: A land is a street that is so small in size that it lacks a median.

Boulevard: A boulevard is simply a street lined with trees down its middle or sides.

Drive: A drive is a privately-owned, winding road that often leads into a residential property.

**Procedure of renaming of street:**
Minnesota Statutes: 440.11 Street Name, Change; Ordinance
The council of each home rule charter city of the second, third, or fourth class may by ordinance change the name of and rename any of the streets, lanes, avenues, public highways, parks, and public grounds of the city. Immediately after publication, the ordinance shall be recorded in the office of the county recorder of the county in which the city is located.

Frederick stated that road is in both Sherburne and Mille Lacs County, so it may make it a little more difficult.

Toven stated the city has the final say in the name chosen.

ZIMMER MOVED TO ALLOW STAFF TO PROCEED THE RENAMING PROCESS FOR SMITH SYSTEM ROAD. REYNOLDS SECONDED THE MOTION. THE MOTION CARRIED UNANIMOUSLY

ZIMMER WOULD LIKE TO AMEND HIS MOTION TO NOT USE AVENUE. REYNOLDS ACCEPTED THE AMENDMENT. THE MOTION CARRIED UNANIMOUSLY.

Toven stated the final naming has to be done by Ordinance.

F. Mark Park Parking area pavement proposal

B Gerold advised that Public Works has looked into paving an additional parking area at Mark Park. 2 quotes were received and are as follows:

Erickson Asphalt Services, Final grade & pave approximately 9000 square feet at $2.02 per sq. ft

Rum River Contracting – option #1- Final Grade and pave approx. 8400 square feet at $1.40 per square foot
option #2 - Final Grade and pave approx. 10,500 square feet at $1.40 per square foot

Staff recommends the Council approve Option #2 to grade and pave approximately 10,500 square feet with Rum River Contracting for not more than $14,700.

Reynolds prefers Erickson Asphalt. Schumacher thanked the staff for getting 2 bids for the project.

EDMONDS MOVED TO APPROVE OPTION #2 WITH RUM RIVER CONTRACTING FOR NOT MORE THAN $14,700. ZIMMER SECONDED THE MOTION. THE MOTION CARRIED UNANIMOUSLY

G. Liquor Store Parking Lot repair, sealcoat and striping proposal

B Gerold reported that Public Works has received a quote to patch some potholes with Infrared Technology, sealcoat and stripe the Liquor Store Parking lot. This is considered routine maintenance.

Staff recommends the Council approve the scope of work from Erickson Asphalt Services for not more than $6,515.08
B Gerold explained the Infrared process, and Erickson Asphalt has agreed to do the project in 2 different phases so it would not inconvenience the Liquor Store customers.

ZIMMER MOVED TO APPROVE THE BID FROM ERICKSON ASPHALT FOR NOT MORE THAN $6515.08. J GEROLD SECONDED THE MOTION. THE MOTION CARRIED UNANIMOUSLY

H. Financial Planning Agreement with Northland Securities for TIF 8-4

Barbian this agreement is for the proposed multi-tenant complex plan for Aero Business Park. The interested party has put a deposit down on the land, so staff is recommending approval of the financial planning agreement with Northland Securities for the TIF 8-4.

REYNOLDS MOVED TO APPROVE THE FINANCIAL PLANNING AGREEMENT WITH NORTHLAND SECURITIES FOR TIF 8-4. EDMONDS SECONDED THE MOTION. THE MOTION CARRIED UNANIMOUSLY

*** closed Session regarding Wyanett Township Fire contract negotiation *** cancelled

BILL LIST

ZIMMER MOVED TO APPROVE THE BILL LIST WHICH INCLUDES THE MANUAL CHECKS AS LISTED ON THE MANUAL BILL LIST FOR A TOTAL OF $143,927.45 AND THE ITEMS LISTED ON THE LIQUOR BILL LIST AND GENERAL CITY BILL LIST WHICH WILL BE CHECKS 79485 TO 79534 FOR A TOTAL OF $243,786.27. REYNOLDS SECONDED THE MOTION. THE MOTION CARRIED UNANIMOUSLY

MISCELLANEOUS

ADJOURNMENT
There being no further business:

J GEROLD MOVED TO ADJOURN THE MEETING AT 8:54PM. ZIMMER SECONDED THE MOTION. THE MOTION CARRIED UNANIMOUSLY

Respectfully Submitted, ATTEST:

_________________________ _______________________
Shawna Jenkins Tadyh Brad Schumacher, Mayor
City Clerk