MINUTES OF A REGULAR MEETING OF THE PRINCETON CITY COUNCIL HELD ON SEPTEMBER 26, 2019 7:00 P.M. AT PRINCETON CITY HALL

Mayor Brad Schumacher called the meeting to order and led the Pledge of Allegiance to the Flag. Council members present were, Jack Edmonds, Jenny Gerold, Jules Zimmer, and Jeff Reynolds. Others present: City Administrator Robert Barbian, Finance Director Steve Jackson, Police Chief Todd Frederick, Public Works Director Bob Gerold, Community Development Specialist Stephanie Hillesheim, Clerk Shawna Jenkins, Fire Chief Ron Lawrence, and Attorney Damien Toven. Absent was Liquor Store Manager Nancy Campbell and Engineer Jen Edison

AGENDA ADDITIONS/DELETIONS

Schumacher would like update the Council of the School Districts Long range planning meeting, and Barbian would like to give an update on a joint meeting with the PUC.

J GEROLD MOVED TO APPROVE THE AGENDA. REYNOLDS SECONDED THE MOTION. THE MOTION CARRIED UNANIMOUSLY

CONSIDERATION OF MINUTES

A. Special Budget Session minutes of September 12, 2019
B. Regular Meeting Minutes of September 12, 2019
C. Special Budget Session minutes of September 19, 2019

REYNOLDS MOVED TO APPROVE SPECIAL BUDGET SESSION MINUTES OF SEPTEMBER 12, 2019, REGULAR MEETING MINUTES OF SEPTEMBER 12, 2019 AND SPECIAL BUDGET SESSION MINUTES OF SEPTEMBER 19, 2019. ZIMMER SECONDED THE MOTION. THE MOTION CARRIED UNANIMOUSLY

CONSENT AGENDA

A. Permits and Licenses
B. Personnel
   1. Police Chief Todd Frederick Step Increase effective 10-1-19
   2. Approval to hire Liquor Clerk Shanon Gallager
   3. approval to hire Liquor Clerk Madalyne Noreen
C. Donations
   1. Resolution 19-41 – accept donation from Jaycee’s for Solheim field
   2. Resolution 19-42 – accept donation from the Little Britches Rodeo to Fire Department
   3. Resolution 19-43 – accept donation from Outlaw Grass Drafts to Fire Department

ZIMMER MOVED TO APPROVE THE CONSENT AGENDA. REYNOLDS SECONDED THE MOTION. THE MOTION CARRIED UNANIMOUSLY

D. Miscellaneous

Zimmer, Edmonds and Schumacher provided an update on the School District long range planning meeting that they attended.

Barbian advised that he has finally been able to talk with the PUC about a joint meeting with the Council. The date suggested for the joint meeting is October 24th. Since the normal meeting starts at 7pm, a 5pm start time is suggested for the joint meeting. Staff will work on an agenda.
ZIMMER MOVED TO APPROVE THE A JOINT MEETING WITH THE PUC BE HELD ON OCTOBER 24TH AT 5PM. EDMONDS SECONDED THE MOTION. THE MOTION CARRIED UNANIMOUSLY

OPEN FORUM

Kevin Gerrard at 411 North Rum River Drive stated that the PUC has not been posting their agenda and packet information. He would like to see more of that posted for the Public. Jenkins responded that they are included in the City Council packets and believes that the PUC posts them on their website as well.

PUBLIC HEARINGS - None

PRESENTATIONS

A. Coalition of Greater MN Cities – Elizabeth Wefel

Wefel is the President of the Coalition of Greater MN Cities for 2019-2020. Entering the 2019 legislative session the CGMC’s top priority was restoration of Local Government Aid (LGA) to his 2002 high. Because of CGMC’s efforts, governor Walz and the House Tax Committee made LGA restoration a top priority and a $30 million LGA increase was signed into law at the end of the session, restoring the LGA to the high in 2002.

In addition to LGA, the CGMC had a number of notable accomplishments this session. They secured $1.5 million in funding for child care training and business development. Unlocked $59 million in Public Facilities Authority funding tied up in litigation. Secured an additional $18 million for the Point Source Implementation Grant Program in the Legacy bill. Maintained $3.574 million in funding for the Greater Minnesota business Development Public Infrastructure Grant Program. Protected $25 million in annual funding for the Corridors of Commerce transportation program. Codified long-held CGMC goal to require independent scientific peer review when developing new water quality regulations.

CGMC also fought hard for a comprehensive transportation package that would provide additional funding for city streets, including a dedicated source of revenue for cities with populations of less than $5,000 that do not receive constitutionally dedicated funds. And while the Legislature did not pass a bonding bill this year, a draft bonding proposal that emerged during the late May special session revealed that the CGMC was successful in prioritizing projects that benefit Greater Minnesota, which we hope puts these projects in a strong position for inclusion in next year's bill.

Schumacher mentioned the paid time off that the governor is pushing. It is not that the council doesn't want to do those things, but it has to be planned for, it can't be put into law in the middle of a year. He would like the CGMC to echo those concerns to the legislators.

Welfel responded that she does not see the Senate passing that, at least for now.

Schumacher and Edmonds said in terms of the gas tax, the residents will be paying a lot as many people travel to the Cities for work. With the Population under that 5,000 mark, the city won't benefit from those additional funds.
Schumacher thanked Welfel for coming to the meeting to provide an update on what the CGMC is working on.

**FYI – REPORTS, ANNOUNCEMENTS, CORRESPONDENCE AND BOARDS / COMMITTEES**

A. Manufacturers Breakfast October 3 – 8am at Glenn Metalcraft 1502 14th Street  
B. Princeton Public Utility Meeting packet for September 25, 2019  
C. Airport Board Meeting Minutes of August 5, 2019

**PETITIONS, REQUESTS, AND COMMUNICATIONS**

A. Wine and Spirits Grant Request from Woman’s Business Alliance for SOAR Conference

Hillesheim reported that the Women’s Business and Alliance is holding an event at Northern Lights Ballroom on October 10th. They are asking for a Liquor fund grant of $1500 to assist in covering the fees for the speakers. So far, they have over 75 registered to attend, not including sponsors.

REYNOLDS MOVED TO APPROVE A $750 LIQUOR GRANT FOR THE SOAR CONFERENCE. J GEROLD SECONDED THE MOTION. THE MOTION CARRIED UNANIMOUSLY

B. Pizza Barn request for use of Parking Lot for “Trunk or Treat” on Saturday October 26

Jody Stay is requesting closure of a portion of the Riverside Mall Parking lot for the Trunk or Treat event on October 26th.

B Gerold said we have done this in the past. They drop barricades the day prior for them to put up Saturday afternoon.

REYNOLDS MOVED TO APPROVE THE REQUEST TO CLOSE THE PARKING LOT FOR A FEW HOURS FOR THE TRUNK AND TREAT EVENT FOR SATURDAY OCTOBER 28. ZIMMER SECONDED THE MOTION.

Frederick suggested that the Pizza Barn contact the local businesses and let them know of their event. Zimmer suggested adding that they notify City hall that they have contacted the surrounding businesses for any of these types of requests.

Schumacher asked if Reynolds and Zimmer would accept a friendly amendment to require the applicant to contact the surrounding businesses.

REYNOLDS AND ZIMMER ACCEPTED THE FRIENDLY AMENDMENT. THE MOTION CARRIED UNANIMOUSLY

**ORDINANCES AND RESOLUTIONS**

A. Resolution 19-44 – approve preliminary levy
Jackson advised that the suggested preliminary levy is the one that was discussed at the last budget sessions. It can be lowered when the final levy is submitted, but it cannot be increased.

ZIMMER MOVED TO APPROVE RESOLUTION 19-44 APPROVING THE PRELIMINARY LEVY. REYNOLDS SECONDED THE MOTION. THE MOTION CARRIED UNANIMOUSLY

B. Resolution 19-45 – MN Manufacturers Week

ZIMMER MOVED TO APPROVE RESOLUTION 19-45 PROCLAIMING OCTOBER 1ST THROUGH OCTOBER 7TH AS MINNESOTA MANUFACTURING WEEK. REYNOLDS SECONDED THE MOTION. THE MOTION CARRIED UNANIMOUSLY

C. Resolution 19-46 – Infant and Pregnancy Loss day

ZIMMER MOVED TO APPROVE RESOLUTION 19-46 RECOGNIZING OCTOBER 15TH AS NATIONAL PREGNANCY AND INFANT LOSS AWARENESS DAY. J GEROLD SECONDED THE MOTION. THE MOTION CARRIED UNANIMOUSLY

UNFINISHED BUSINESS

A. Approve the old ladder truck to be sold at auction

Lawrence advised that he is seeking approval to sell the used ladder truck on an on-line auction website. The site will be www.govdeals.com. He said he can put a reserve on the sale, and if it does not meet that amount, the city will not be charged.

ZIMMER MOVED TO APPROVE THE OLD LADDER TRUCK TO BE SOLD AT AUCTION. REYNOLDS SECONDED THE MOTION. THE MOTION CARRIED UNANIMOUSLY

B. Streambank Repairs

B Gerold reported that the City has 5 streambank stabilization projects in place to comply with our wastewater permit for phosphorous reduction. These sites are inspected monthly for any erosion issues and to do minor repairs.

Three of the sites are in need of some repairs. We have budged $15,000 annually for this, staff has received one quote at the time of preparing this memo and awaiting one more. The quote received has not been attached to keep the bid process fair. The repairs would be done this fall by a contractor and assisted by Public Works Staff.

If the council agrees with spending these funds a motion to that affect would be in order.

EDMONDS MOVED TO APPROVE THE USE OF THE $15,000 BUDGETED ANNUALLY FOR STREAMBANK REPAIRS. ZIMMER SECONDED THE MOTION.
Edmonds asked if Mille Lacs Soil and Water is involved in the Streambanks. B Gerold replied that he has been there if he has questions, and they have assisted by providing plantings at a discounted rate. These repairs will be done yet this fall.

THE MOTION CARRIED UNANIMOUSLY

C. SMMPA Agreement

Barbian advised that this has been discussed at 2 past meetings, and a SMMPA representative was at the last meeting to answer questions. Staff has reached out to the PUC and the joint meeting will be at 5pm on October 24th.

ZIMMER MOVED TO APPROVE THE SMMPA AGREEMENT. J GEROLD SECONDED THE MOTION. THE MOTION CARRIED UNANIMOUSLY

D. Discussion on Fire Truck Contract

Lawrence said as the council knows, the townships have agreed into buying into a new engine. Staff from the department has gone through all the specs with a fine-tooth comb. The Pierce is the best price so far. The truck committee looked at what is needed now, and planned for in the future and kept

Talked to almost all the fire board members and they are in favor of moving forward, and will be voting on at the upcoming fire advisory board. Pierce’s fiscal year ends, so they cannot guarantee the price after October 1st.

By paying up front for the chassis, the Department can save about $9000. A couple of the townships have paid their whole 10 year up front, and another in just a couple of payments.

There could be some variations slightly depending on the options. Jerry Ruud who is on Blaine’s Fire Department has gone through all the specs. There are 7 or 8 Firefighters that are on the Truck Committee and they have spent a lot of time on this.

J GEROLD MOVED TO ACCEPT THE PIERCE QUOTE AND TO PREPAY FOR THE CHASSIS. ZIMMER SECONDED THE MOTION. THE MOTION CARRIED UNANIMOUSLY

NEW BUSINESS

A. Citizen’s Academy

Schumacher stated Clerk Jenkins had seen this and brought it up to him. He thought it may be something to discuss at the October Study Session.

B. 2020 Volunteer Fire Assistance Matching Grant
Lawrence advised that the First Department received this grant. The grant was requesting a Backpack blower for wildland fires and safety equipment. The Fire Relief Association has agreed to pick up the City’s half.

ZIMMER MOVED TO ACCEPT AND EXECUTE THE GRANT. REYNOLDS SECONDED THE MOTION. THE MOTION CARRIED UNANIMOUSLY

BILL LIST
ZIMMER MOVED TO APPROVE THE BILL LIST WHICH INCLUDES THE MANUAL CHECKS AS LISTED ON THE MANUAL BILL LIST FOR A TOTAL OF $153,901.15 AND THE ITEMS LISTED ON THE LIQUOR BILL LIST AND GENERAL CITY BILL LIST WHICH WILL BE CHECKS 79960 TO 80056 FOR A TOTAL OF $236,027.99. REYNOLDS SECONDED THE MOTION. THE MOTION CARRIED UNANIMOUSLY

MISCELLANEOUS

ADJOURNMENT
There being no further business:

REYNOLDS MOVED TO ADJOURN THE MEETING AT 8:10PM. J GEROLD SECONDED THE MOTION. THE MOTION CARRIED UNANIMOUSLY

Respectfully Submitted,                      ATTEST:

_________________________                    __________________________
Shawna Jenkins Tadych                         Brad Schumacher, Mayor
City Clerk